



CITY OF LYNNWOOD ARTS COMMISSION

**AGENDA
November 18, 2014 6:30PM
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER

20. ROLL CALL

Elizabeth Lunsford	Chris Boyer, Council Liaison
Marissa Heringer	Sarah Olson, Staff Liaison
Craig van den Bosch, Chair	Nick Parr, Program Staff
Kathleen Moore, Vice Chair	Janiene Lambert, City Center Program Manager
Paul Richards, Secretary	Robert Victor, Public Works Project Manager
Kay Wood	
Adam Segalla	

30. APPROVAL OF MINUTES – October 21, 2014

40. COMMISSIONER REPORTS

50. COUNCIL LIAISON REPORT

60. STAFF REPORT

70. CITIZEN COMMENTS

80. BUSINESS ITEMS

- 80.1 CityCenter Apartments Public Art 30 min
- 80.2 Poplar Bridge 60% Design Review 30 min
- 80.3 Bloomberg Public Art Challenge 20 min
- 80.4 Retreat Planning 10 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:
December 6 @ Edmonds Community College
December 16 @ Lynnwood Senior Center

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



Lynnwood Arts Commission
 Future Business Items Calendar
 Revised 11/14/14

MEETING DATE	LOCATION	ITEM	ACTION
November 18	Senior Center	Retreat Planning City Center Projects	Discussion Recommendation
December 6	EdCC	Retreat - tentative EdCC Tour Mission/Vision 2015 Goals & Projects	Tour Discussion Discussion
December 16	Senior Center	Officer Elections 2015 Goals Partnerships	Election Discussion Discussion
January 20	Senior Center	Public Art Program 2015 Programs & Events Jt. Mtg. w/ Historical (TBC)	Discussion Discussion Discussion
February 17	Senior Center	City Branding City Center Program	Presentation Discussion
March 17	Senior Center	Summer Programs	Discussion
April 21	Senior Center	TBD	Discussion
May 19	Senior Center	City Center Program Updates	Discussion

JOINT MEETING MINUTES
September 16, 2014

In attendance:

DRAFT

Parks & Recreation Board

Christopher Bluford
Dave Gilbertson
Kris Hildebrandt
Michael Megill

Arts Commission

Marissa Heringer
Elizabeth Lunsford
Kathleen Moore
Paul Richards
Adam Segalla

Neighborhoods and Demographic

Diversity Commission

Rosamaria Graziani
Berel Paltiel
Glenda Powell-Freeman
Pining Reyes
Angel Shimelish
Shirley Sutton
Ty Tufono

Staff

Mayor Nicola Smith
Assistant City Administrator Art Ceniza
Director Lynn Sordel
Deputy Director Sarah Olson
Recreation Superintendent Joel Faber
Park Superintendent Eric Peterson
Communications & Public Affairs Manager Julie Moore
Healthy Communities Coordinator Marielle Harrington
Administrative Assistant Elena Flesher

City Council

M. Christopher Boyer
Benjamin Goodwin

Welcome and Introductions

Budget Overview/Comprehensive Plan Outreach. Director Lynn Sordel, Recreation Superintendent Joel Faber, Park Superintendent Eric Peterson and Deputy Director Sarah Olson reviewed the department's proposed 2015-2016 budget and commented on programming, operations and challenges.

Questions & Answers / Discussion of Priorities for Advocacy.

Paul Richards: Asked if the City of Lynnwood is unique in the magnitude of non-residents using the facilities.

Lynn Sordel: Lynnwood is unique because of its investment in the Recreation Center and its beautiful parks and amenities; use is higher than ever because of the economy.

Joel Faber: Even before the Recreation Center was renovated there was a high non-resident customer base. Lynnwood's swim lesson and aquatics programming is desirable and draws from outside the community. The rest of the building has a higher percentage of resident users.

Dave Gilbertson: Noted the impressive set of accomplishments despite a lean budget. Is the general fund the department's primary revenue source?

Lynn Sordel: The department has received grant funding from Verdant Health Commission and scholarship funds from the Parks and Recreation Foundation.

Joel Faber: Explained the Recreation Benefit Fund scholarship program.

Sarah Olson: Highlighted the department's \$2.7 million in annual revenue.

Michael Megill: Suggested that some of the Recreation Center revenues should go back to the department to help maintain the facility.

Councilmember Boyer: The Council Finance Committee is working with Finance Director Hines to create a maintenance reserve account.

Dave Gilbertson: Asked if there is dedicated funding for capital improvements to support and maintain the parks.

Eric Peterson: There is money in the budget for upkeep and maintenance but not for updates.

Rosamaria Graziani: Suggested that the bond payment should be deducted from revenue reporting from the Recreation Center.

Lynn Sordel: The City's general fund pays the bond payment.

Sarah Olson: The Golf Course is an Enterprise Fund but parks and recreation are not, hence are not required to be self-supporting.

Shirley Sutton: Do the non-resident users of the Recreation Center pay the same fee? Do non-residents qualify for the Recreation Benefit Fund?

Joel Faber: There is not a resident discount for drop-in use of the facility or for programs. Residents do receive a preferred rate on rentals and 10-visit or annual passes. Only residents qualify for Recreation Benefit Fund scholarships.

Elizabeth Lunsford: Asked how citizens will know if there are any changes to the budget before it is approved.

Lynn Sordel: Departments will present their budgets to City Council in October. Councilmembers will then deliberate and make decisions. The Mayor will present her final budget on November 3.

Sarah Olson: We won't know for sure until the budget is officially adopted by City Council.

Ty Tufono: Thanked staff for a clear, concise presentation. She suggested the Parks & Recreation Board be opened up to residents in unincorporated Snohomish County.

Lynn Sordel: The Arts Commission lifted its residency restriction because there were no applicants. It is rare for the Parks & Recreation Board to have vacancies. We have two vacancies and already have four applicants.

Sarah Olson: We value the opinions of our users and citizens outside the City limits and have included them in our recent outreach efforts.

Councilmember Boyer: The City Council would welcome discussion on this topic after the budget has been adopted.

Councilmember Boyer: Gave kudos to staff for an excellent presentation and for succeeding in the face of budget pressures. He expressed concern about the lack of goals for cultural arts programming.

Sarah Olson: Staff was reluctant to include many goals until the Arts Commission retreat in December, at which the Commission's goals will be established. Several Decision Packages were put forward that included arts programming, but none were included in the budget.

Councilmember Boyer: Responded that the department budget presentation to Council should mention potential enhancements, partnerships or volunteer opportunities. A vision for cultural arts should be included even if it is recognized as unfunded.

Dave Gilbertson: It is important that the department be engaged, reach out to a diverse community and offer a wide variety of cultural programs. The general fund cannot sustain a park and recreation system that he values. The concept of a park district or a non-profit partnership needs to be considered.

Lynn Sordel: The Mayor's proposed budget includes funding for a feasibility study on the creation of a park district.

Prep for September 29 Joint Presentation to City Council. The ad hoc committee of Arts Commissioners and Parks & Recreation Boardmembers reviewed its preparation and plans for the upcoming presentation to City Council and discussed potential refinements to the presentation.

Kris Hildebrandt indicated that the Arts Commission needs to have a plan to implement.

Dave Gilbertson noted the diverse community reflected at our community celebrations and at the Recreation Center and our need to further engage and outreach including using the arts to create neighborhood identity.

Angel Shimelish suggested that Lynnwood's programs should embrace and reflect its diverse community.

Marissa Heringer noted that the Arts Commission has many new members and hasn't fully developed its ideas for programming. Members also want to support the Mayor's status quo budget.

Shirley Sutton and Rosamaria Graziani both offered suggestions for future arts programming.

Michael Megill stressed the importance of providing access to underserved populations.

Kris Hildebrandt suggested school partnerships.

Meeting Adjourned

This page intentionally left blank.

CITY OF LYNNWOOD ARTS COMMISSION

MEETING MINUTES

**October 21, 2014 6:30PM
 LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER
 Meeting called to order at 6:30

20. ROLL CALL

X	Elizabeth Lunsford	X	Chris Boyer, Council Liaison
X	Marissa Heringer	X	Sarah Olson, Staff Liaison
X	Craig van den Bosch, Chair	X	Nick Parr, Program Staff
X	Kathleen Moore, Vice Chair	X	Janiene Lambert, City Center Program Manager
X	Paul Richards, Secretary	X	Robert Victor, Public Works Project Manager
X	Kay Wood	X	Eric Peterson, Parks Superintendent
X	Adam Segalla		

30. APPROVAL OF MINUTES – August 19, 2014: Motion to approve by Com. van den Bosch, seconded by Com. Herinter, motion carried.

40. COMMISSIONER REPORTS:
 Com. van den Bosch discussed Seattle Art Museum’s SAM Kids brochure and information on their light festival at the Seattle Sculpture park. The light festival is an example of a low cost event that can attract people to Lynnwood’s parks.

50. COUNCIL LIAISON REPORT:
 CM Boyer discussed how impressed he was by the commissioners and staff presentations to city council. He appreciates the advocacy for the arts and parks; however, there will be a tight hold on the budget that will include reductions to staff. CM Boyer also suggested scheduling the art commission’s retreat to the summer time to be better aligned with the City’s budgeting cycle. This would allow the art commission time to discuss ideas as a group around the same time the budget is being decided.

60. STAFF REPORT:
 Deputy Olson reported:

- The next art commission meeting is a joint commission meeting with the historical commission. The historical commission is responsible for awarding historical plaques, maintaining the brochure for a historical walking tour and researching historical names for streets.
- Upcoming Events
 - Veterans Day Ceremony on Tuesday, Nov 11.
 - Budget Public Hearing at City Council on Monday, November 10.
- There was an update on the ad-hoc City Hall Project. Deputy Olson mentioned that there would be a presentation to council next year. However, before the end of the year the city hall brick entrance will be replaced with poured cement. Also,

Julie Moore is working on making small upgrades to the City Hall lobby that is consist with the ad-hoc design package.

- Public Art. There are two impending offers for an art cleaning service contract to repair some of Lynnwood's public art collection.

70. CITIZEN COMMENTS:

Caitlin Luebbe from Embarcadero came to introduce herself and speak about the possibility of having a dedicated gallery space at the Alderwood Business Center. She is proposing the idea to her company to convert one of the spaces in the business center into a dedicated gallery space. The proposed area is on the second floor at the 3400 building which is in the City Center transition area.

80. BUSINESS ITEMS

80.1 December Meeting & Retreat Scheduling

It was decided that the art commission will have the scheduled art commission meeting on December 16th and have the retreat on a separate day. The proposed date for the retreat is December 6, 2014. Deputy Olson proposed two formats for the retreat. The first option is to have Melissa Newell from Edmonds Community College give us a tour of the college art department and Black Box Theater. The second option would be to visit Sound Transit stations to collaborate on ideas for designs of the future Lynnwood LINK station. Com. van den Bosch motioned for the first option and Com. Wood seconded. Motion carried to hold the annual retreat on Saturday, December 6 with a focus on a tour at Edmonds Community College.

80.2 Poplar Bridge Railing Design Discussion

Janiene Lambert, City Center Program Manager, introduced to the commissioners background information regarding a new bridge that is being planned to extend Poplar Way over the freeway. This project which is a gateway into the city center could be an opportunity to be used as a venue for art. Janiene then introduced Robert Victor, Public Works Project Manager to explain in more detail the project. Mr. Victor presented to the group 30% schematic design documents illustrating 3 possible options his team was considering. Commissioners and staff discussed the project and will send any additional comments to Deputy Olson to forward to Mr. Victor in a week or so.

80.3 City Center Overview and Status Update (Current + Prioritized Projects)

Janiene Lambert, City Center Program Manager presented to the commissioners detailed prioritization information regarding the progress of the city center development. This effort was presented in categories of Transportation, Pedestrian, Transit and Partnerships. In summary, the City is in progress of making changes. The 10-year comprehensive plan for parks department survey will be coming out at the first of the year. The City's comprehensive plan is being updated and there are arts and cultural related components for the commissioners to consider. Bike dedicated lane infrastructure is being looked at. The 8-80 lecture and following day's creative workshop from last month was helpful to city and county staff and stakeholders. Some great ideas were developed. One possible idea is to use extra unused capacity to create a temporary bike loop in Lynnwood next summer.

80.4 Interurban Tunnel Project

This is a 100' long pedestrian tunnel for the interurban trail that was presented to the commissioners for a possible art project. Currently the tunnel is a target of vandals. The



idea is that the project could solicit proposals from artists for ideas on how to revitalize the tunnel. Commissioners discussed several options and ideas.

80.5 2015 Library Gallery Selection

Commissioners reviewed application submissions for next year's library exhibits. There were 13 artists works presented and juried. Com. Wood will tally the results and contact the artists.

90. FUTURE BUSINESS

Reviewed the future business items calendar which is included in the meeting packet.

100. ADJOURNMENT

Meeting adjourned at 8:35 PM

This page intentionally left blank.



2015 Lynnwood Library Gallery Schedule

Exhibit Installation Schedule (9am- Noon)

Install Date	Take Down Date	Artist	Medium
Saturday, January 24	Friday, March 6	Laurie Richardson	Color Photography
Friday, March 6	Friday, April 17	Reginald Allen	Oil & Acrylic Landscapes/People
Friday, April 17	Friday, May 29	Rachael Gribble	Mixed Media/Contemporary
Friday, May 29	Friday, July 10	Lisa Taylor	B/W Photography
Friday, July 10	Friday, August 21	Emila Fieldman	Oil/Acrylic/Chalk/Watercolor
Friday, August 21	Friday, October 2	Laurie Miller	Oil & Watercolor on Canvas/Abstract Rain Series
Friday, October 2	Friday, November 13	Charlette Haugen	Watercolor Landscapes/Animals
Friday, November 13	Friday, December 18	Jan Tervonen	Watercolor/Ink/Watermedia Collage
Friday, December 18	Friday, January 29	Michael Lelong	Chinese Ink & Color/Acrylic/ Watercolor

Special Exhibits in Glass Cases in Library Lobby

Friday, May 29	Friday, July 10	Michael Cramer	Miniature Busts Oil & Acrylic
----------------	-----------------	----------------	----------------------------------

Alternate Artist

Should a selected artist be unable to participate on their scheduled date or unable to provide the necessary pieces this artist will be contacted prior to issuing a Call for Artists

		Ray Scott Taylor	Color Photography Subject: Mexico
--	--	------------------	--------------------------------------