



**CITY OF LYNNWOOD ARTS COMMISSION**

**AGENDA  
JANUARY 19, 2016 6:30PM  
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER

20. ROLL CALL

Elizabeth Lunsford, Secretary	Chris Boyer, Council Liaison
Vacant	Sarah Olson, Deputy Director
Craig van den Bosch, Vice Chair	Fred Wong, Community Programs Coordinator
Kathleen Moore	
Paul Richards	
Vacant	
Adam Segalla, Chair	

30. APPROVAL OF MINUTES – December 15, 2015

40. COMMISSIONER & AD HOC REPORTS

50. COUNCIL LIAISON REPORT

60. STAFF REPORT

70. CITIZEN COMMENTS

80. BUSINESS ITEMS

80.1 Officer Elections 10 min

80.2 PARC Plan 10 min

80.3 Cultural Arts Plan & Goal Setting 30 min

80.4 Summer Programming 20 min

80.5 Project Updates: Stories, Wrap Project, City Hall Remodel 20 min

90. FUTURE BUSINESS

100. ADJOURNMENT

**Upcoming Meetings:**  
February 16 @ Senior Center

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



## Future Business Items Calendar

Revised 1/15/2016

MEETING DATE	LOCATION	ITEM	ACTION
February 16	Senior Center	City Center Lynnwood Link Poplar Bridge Brand Implementation: signage, new project City Hall Improvements Interurban Trail Improvement Planning	Presentation Presentation Discussion Discussion Update Discussion
March 15	Senior Center	Cultural Arts Plan 2017 Call for Artists	Adoption
April TBD	Schack Art Center	Retreat <ul style="list-style-type: none"> <li>• Tour</li> <li>• Committee Structures</li> </ul>	Tour Workshop
April 19	Senior Center	Mayor Smith Visit Wrap Project Healthy Communities Action Plan	Update Update
May TBD	Council Chambers	All Board & Commission Joint Meeting <ul style="list-style-type: none"> <li>• Major Projects</li> <li>• Budget</li> </ul>	
May 17	Senior Center		
June 21	Senior Center		
July 19	Senior Center		
August 16	Senior Center		
September 20	Senior Center		
October 18	Senior Center	2017 Visual Art Exhibition Jury	
November 15	Senior Center		
December 20	Senior Center		

### Future Business Items:

- Creative Advantage
- PUD Power Box Screens
- ST Art Process
- Handbook and committee structure



**CITY OF LYNNWOOD ARTS COMMISSION**

**MINUTES  
December 15th, 2015 6:30PM  
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER - Called to order at 6:30pm

20. ROLL CALL

X	Elizabeth Lunsford, Secretary		Chris Boyer, Council Liaison
X	Marissa Heringer	X	Sarah Olson, Staff Liaison
X	Craig van den Bosch, Vice Chair		
	TBD		
	Paul Richards -excused		
	Katheen Moore -excused		
X	Adam Segalla, Chair		

30. APPROVAL OF MINUTES – November 17th, 2015 minutes were approved as distributed.

40. COMMISSIONER & AD HOC REPORTS

- Com. Lunsford announced that the program committee emailed the principle of Cedar Valley School a proposal of the “Wrap It” project.

50. COUNCIL LIAISON REPORT

- Councilmember Boyer was not in attendance since Council is on recess.

60. STAFF REPORT

- Deputy Director Olson presented Com. Heringer with a certificate of appreciation for her service to the City.  
- Fred Wong was introduced to the Commission as the incoming Community Programs Coordinator supporting the Arts, Heritage and Healthy Communities Programs beginning in January.

70. CITIZEN COMMENTS

- Tiffany Villigan gave a public comment related to an artist proposal for the CityCenter Apartment public art. Ms. Villigan shared an opinion that the chicken sculpture does not fit with the future image the City is trying to project as it grows and redevelops.

80. BUSINESS ITEMS

80.1 CityCenter Apartments Public Art Finalist Selection

The Ad Hoc Committee prepared and shared the selection score card. Discussion was held on evaluating the proposals and comments were provided to the developer’s representative for each of the proposals. Proposals were scored and tabulated to provide the developer with a recommendation for the finalist and an alternate.

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



#### 80.2 Public Art Appraisal Presentation

Erin Fossum from McAllister/Fossum Appraisal Services gave a presentation on the status of City's public art appraisal. The presentation also included information about the current condition of select pieces requiring care.

#### 80.3 Cultural Arts Plan

Com. Lunsford motioned approve the current Cultural Arts goals and objectives to be included in the drafting the PARC comprehensive plan. Com. Heringer seconded and the motion unanimously carried.

#### 80.4 Committees & Non-Voting Members

Tabled to future meeting

#### 80.4 Healthy Communities Action Plan

Deputy Director Olson gave a brief summary over the Healthy Communities Action Plan.

### 90. FUTURE BUSINESS

100. ADJOURNMENT Meeting adjourned at 8:43pm.

# Memorandum

**DATE:** January 15, 2016  
**TO:** Arts Commission  
**FROM:** Deputy Parks, Recreation & Cultural Arts Director Olson  
Fred Wong, Community Programs Coordinator  
**RE:** Staff Report

## Program & Project Updates

### Upcoming Events & Programs

- Latino Art Club: January project features imaginary creatures. Staff is currently boosting promotions with posters and online postings.

### Visual Exhibits

- Library Gallery: Current exhibit is watercolor and acrylic artist Michael Leong on display through January 28<sup>th</sup>. Next gallery install: Saturday, January 30<sup>th</sup>.
- Student Exhibits: Working to schedule with first exhibitor, Angela Yang.

### Commissioner Recruitment

We are actively recruiting for two new candidates to fill Position #2 (vacant) and Position #6 (vacant). Please encourage your friends and neighbors to consider [applying](#). We currently have two applicants whom we expect to attend the January meeting.

### Staff Update

Fred Wong, Community Programs Coordinator, returned to the City on January 4<sup>th</sup>. Fred will be supporting the Arts, Heritage and Healthy Communities Programs. Fred has already stepped in to support the Commission's various committee and projects including exhibits and the wrap project. Among his duties will be to serve as a City representative to the Convention Center Art Committee.

### PARC Plan

Two community open houses will be hosted at the Recreation Center on January 27<sup>th</sup> & 28<sup>th</sup> and will conclude the comment period on the draft. The draft plan will be presented to the Council on February 16<sup>th</sup> and brought forward for support on Monday, February 22<sup>nd</sup>.

### City Hall Project

City Hall lobby remodel will begin in a few weeks and includes an art gallery wall about 35 feet long. It will be used for future changing exhibits of regional artists and cultural displays. Staff have provided the construction team with the specifications for the art hanging and lighting system to be ordered and installed.

## Wrap Project

Staff contacted Cedar Valley School, and they'd like to get the project going. They expressed a preference for working with SAM, and staff contacted SAM to start the conversation. Contacted Spectrum Sign Company that produced and installed the applied vinyl on signal boxes in the City of Auburn, in a way more like stencils, as a potential design option (see sample below).



## City Center Updates

**Lynnwood Link:** Sound Transit has begun the process to move into final design for the future light rail line and station terminating in Lynnwood. For more information or to view the animation video, visit: <http://www.soundtransit.org/LLE>

**Interurban Trail:** We are planning to masterplan improvements to the Interurban Trail in first quarter of 2016. The design process will include a community charrette with representation from the Arts Commission. This is the opportunity to include art elements into the design. Staff plan to apply for a state grant to complete the improvements in 2017/2018. We also plan to move forward the trailhead improvements at 40<sup>th</sup> Ave W in 2016 and this could include an art element.

## Committees & Liaison Appointments

### **Gallery & Exhibit Committee**

Responsible for curating and installing the Lynnwood Library Gallery and other visual art exhibits.

Members: Paul Richards, Craig van den Bosch, Kathleen Moore

### **Program Committee**

Responsible for coordinating activities booths, events and performing art demonstrations.

Members: Beth Lunsford, Craig van den Bosch,

### **Public Art Collection Committee**

Responsible for coordinating with staff liaison on maintenance, acquisition, record keeping and promotions of the collection.

Members: Adam Segalla, Craig van den Bosch, Kathleen Moore

### **CityCenter Apartments Public Art Ad Hoc Committee**

Responsible for coordinating with developer to issue a call for artists and artist selection for public art sculpture.

Members: Adam Segalla, Craig van den Bosch, Kathleen Moore

### **City Hall Improvement Ad Hoc Committee**

Responsible for proposing design concepts for visual and functional improvements to City Hall common areas.

Members: Adam Segalla, Paul Richards,

### **Cultural Art Plan Ad Hoc Committee**

Responsible for drafting the written cultural arts plan using the goals and strategies approved by the Commission.

Members: Adam Segalla, Beth Lunsford,

### **Lynnwood Convention Center Art Committee**

One member to serve on the LCC Art Committee which selects visual artists for six-month exhibits.

Liaison: Craig van den Bosch

### **History & Heritage Board**

One member to serve as a non-voting member of board which directs activities and events that interpret the area's history and support the operations of Heritage Park.

Liaison: Elizabeth Lunsford

This page intentionally left blank.

## Mission Statement

*adopted 2/17/15*

The Lynnwood Arts Commission supports universal access to diverse arts to enrich our community's quality of life and economic vitality by:

- Advocating for lifelong arts education
- Promoting artists and arts opportunities
- Encouraging openness and inclusion
- Building community and a sense of place

## GOAL: Advocating for lifelong arts education

Cultivating our creativity is at the heart of living a healthy life. And in the 21<sup>st</sup> century workplace, employers highly value the skill of creativity. Participating in the arts is a great way to learn and to practice creativity. The city aims to support and advocate for quality arts programs for school students to seniors, such as performances, events, exhibitions, and classes. We aim to support local artists to present their work, to interact with the public, and to ensure there are venues and opportunities for artists. We aim to provide city funded programs and to partner with Edmonds Community College, Edmonds School District, neighboring cities, Sno-Isle Libraries, local businesses, and civic organizations to broaden our reach.

## GOAL: Promoting Artists & Arts Opportunities

The arts encourage social connectedness and creativity. By promoting the arts, and by identifying the resources needed to create and sustain a vibrant cultural community, we aim to enhance the quality of life for residents. Artists dedicate themselves to practicing their craft, and to shining a light on a slice of life, whether it is beauty that we can't take our eyes away from, or it is social injustice that we'd rather not look at. Artists contribute to the vibrancy of a community, and make a community more attractive to businesses and residents. So it is important for the City to support artists through our public art program, and by helping artists seek funding and presenting opportunities. We'll provide and advocate for more creative activities, and promote them through city communication channels. We'll also partner with schools to work toward comprehensive arts education in the curriculum.

## GOAL: Encouraging Openness & Inclusion

Arts and culture invite people to come together, to connect socially, and to learn about each other. Lynnwood continues to grow in diversity, with over 40% non-white. The city aims to make arts and culture activities as inclusive as possible, by making them affordable and easily accessible, by bringing emphasis on multicultural programs, by working with artists of diverse backgrounds, and by partnering with groups that work on inclusiveness and social justice.

## GOAL: Building Community & Sense of Place

Lynnwood is a good place to live. It has great Recreation Center, parks, and incredible shopping choices and convenience. It also has a lot of traffic, and walking and biking are not easy or pleasant. The city has many strategies to help create a more positive sense of place. One focus is to facilitate more neighborhood communities, to help neighborhoods define themselves, to use design to beautify and spotlight neighborhoods, and to make it easier for neighborhoods to create their own events. We'll help residents celebrate their culture, heritage, and history, whether it is local or more distant. We'll also encourage and support places where creative activities take place.