



CITY OF LYNNWOOD ARTS COMMISSION

**AGENDA
DECEMBER 19, 2017 6:30PM
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER

20. ROLL CALL

Elizabeth Lunsford, Chair	Shirley Sutton, Council Liaison
Beverly White	
Craig van den Bosch	Fred Wong, Community Programs Coordinator (CPC)
Robert Gutcheck	
Paul Richards	
Lynn Hanson, Secretary	
Adam Segalla, Vice Chair	

30. APPROVAL OF MINUTES – November 21, 2017

40. COMMISSIONER & AD HOC REPORTS

50. COUNCIL LIAISON REPORT

60. STAFF REPORT

70. CITIZEN COMMENTS

Guest: Pam Hurst, Human Services Commissioner

80. BUSINESS ITEMS

- 80.1 Love Lynnwood projects (EGGS-plore Lynnwood) - planning 10 min
- 80.2 Wine Walk 5 min
- 80.3 Planning for 2018 goals 10 min
- 80.4 Budget Proposal 10 min
- 80.5 EGGS-plore Lynnwood jurying 30 min
- 80.6 Election of 2018 Officers 10 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:

January 16, 2018 – Regular Meeting @ Senior Center, 6:30-8:30pm

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5502 with 24-hours advance notice for special accommodations.



Future Business Items Calendar

Revised 12/13/2017

MEETING DATE	TIME	ITEM	LOCATION
- 2018 -			
January 16		Set 2018 goals, Recommend HC budget	Senior Ctr
February 20		Approve 2017 annual report	Senior Ctr
March 20			Senior Ctr
April 17			Senior Ctr
May 15			Senior Ctr
June 19			Senior Ctr
July 17			Senior Ctr
August 21			Senior Ctr
September 18			Senior Ctr
October 16			Senior Ctr
November 20			Senior Ctr
December 18		Election of Officers for 2019	Senior Ctr
OPEN		Love Your Block – Mini Grant	
February 8	7pm	Joint Board & Commission meeting	City Council
April ?	6pm	Volunteer Appreciation	Conv Center
July 18, 19, 25, 26, Aug 2, 9		Shakespeare	Lynndale Park
September 8	10am-2pm	Fair on 44th	
Nov ?		Best Book Poster judging	Library
??		Sound Transit Public Art Panel meetings	
??		Signal Box – ribbon cutting	212 + Hwy 99
??		The Art of Food & Wine	Conv Center

Future Business Items:

- Creative Advantage
- PUD Power Box Screens
- Cultural Vitality Index

CITY OF LYNNWOOD ARTS COMMISSION
**MINUTES
 NOVEMBER 21, 2017 6:30PM
 LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER at 6:34pm

20. ROLL CALL

X	Elizabeth Lunsford, Chair	X	Shirley Sutton, Council Liaison
X	Beverly White		
	Craig van den Bosch	X	Fred Wong, Community Programs Coordinator (CPC)
X	Robert Gutcheck		
X	Paul Richards		
E	Lynn Hanson, Secretary		
E	Adam Segalla, Vice Chair		

30. APPROVAL OF MINUTES –

October 17, 2017 minutes approved with minor changes (removing times after business items.)

40. COMMISSIONER & AD HOC REPORTS

C. Gutcheck related that C. Hanson has been absent due to family emergency.

C Lunsford announced that the Friends of the Library is willing to provide a grant for \$3000 for a signal box wrap. We will use about 30 of the Best Book posters

- o We'll need to generate image release forms for parents/students
- o Scan originals or take photos of the posters
- o Give to graphic designer to put together like the box wrap at Wilcox park

50. COUNCIL LIAISON REPORT

CL. Sutton reported that Council is reviewing 2018 Budget and making adjustments. Final meeting for the year is Dec 12. Arts Commission is welcome to recommend additional funds for the arts.

Since Council rotates the liaison appointments to the city commissions, so CL. Sutton may not be the liaison to the Arts Commission in 2018.

She is on the board of the Jean Kim Foundation for the Homeless Education. Involved in helping homeless students at EdCC who are now living in tents on campus. The Foundation is trying to help with housing at Good Shepard Church campus for up to 5 students. In response, C Richards described ROTARY sponsored program that trains Edmonds School District students to build houses for non-profit groups. He will investigate if the program could be used to help build tiny houses for the Foundation.

60. STAFF REPORT

- Coord. Wong shared the new Sounds Transit plan for Lynnwood Station. He shared info about the Christmas performance at Alderwood Community Church (Dec 1-3), an original play about old Lynnwood, Alderwood Manor days. He also shared the Healthy Communities program budget, to be discussed in detail in December.

70. CITIZEN COMMENTS - NONE

80. BUSINESS ITEMS

80.1 Love Lynnwood projects (Eggs-plore Lynnwood) - planning

- We are receiving artists submissions, which we will review at next meeting
- The egg hunt will be from March 4 to May 6
- We have a set of instructions to participate for non-profits and different ones for businesses
- We will choose 20 non-profits and 10 businesses
- We will have social media contacts and links

80.2 Wine Walk

- Coord. Wong together with C. Hanson & C. Gutcheck are planning the wine walk.
- We need a volunteer coordinator
- C. White volunteers to set up social media – e.g. facebook
- On Dec 13, we'll meet with Parks Foundation to ask them to be fiscal sponsor
- We need a follow up meeting with David LeClair
- Time is running out, as the holidays will interrupt a lot of the work.
- We reviewed personnel and volunteer list requirements

80.3 Signal Box Wrap project

- Coord. Wong shared a photo of a bamboo forest by a Korean photographer, that we'll use to wrap the signal box to honor our Korean sister city Damyang. The theme will be bamboos (representing Damyang) and old growth forest (representing Lynnwood).
- History & Heritage Board suggested a box that plays up the 1990s image of Lynnwood: Big Hair & Blue Eyeshadow.

80.4 Feb 8, 2018 (tentative date) joint meeting - S Lynnwood Park

We will have regular meeting on Feb 20, in addition to the joint meeting.

90. FUTURE BUSINESS - NONE

100. ADJOURNMENT

Meeting adjourned at 8:15pm

Upcoming Meetings:

December 19 – Regular Meeting @ Senior Center, 6:30-8:30pm

Staff Report (Program & Project Updates)

DATE: December 13, 2017

TO: Arts Commission

FROM: Fred Wong, Community Programs Coordinator

Visual Exhibits

- City Hall Art Gallery: EdCC students from Nov 28 to Jan 9, 2018. Ben Groff & Christy Drackett from Jan 9 to Feb 20, 2018
- Youth Art Exhibits: Katherine Mao & Ziqi Xu from Nov 18 to Jan 13.
- 2018 show schedule set
- Korean American Artists Association of WA State in council chambers hallway.

Public Art - No news.

Sound Transit Art (STart) Program

- Met with STart. Discussed station changes, good locations for art, themes, public uses of the space in the future.

Signal Box Wrap Project

- Trying to schedule ribbon cutting for Box at 212th & Hwy 99, fire protection theme.
- Working on future sister city box(es), library poster box, EdCC box(es), Native American box

LOVE Lynnwood projects (T-shirts & Eggs)

- Locating eggs for EGGS-plore Lynnwood

South Lynnwood Park

- Planning for placemaking project. Park walk through to be scheduled in January 2018.

Wine Walk

- The Art of Food & Wine has been postponed. New date TBD.

Ongoing projects:

- Partner Lynnwood aka Town and Gown at EdCC
- ArtPlace Grant with City of Edmonds & EdCC
- Public art for 36th Ave project
- Love Your Block – mini grants

Future projects:

- Public art at I-5 underpass + 44th (\$45,000)