



**CITY OF LYNNWOOD ARTS COMMISSION  
REGULAR MEETING MINUTES  
JANUARY 21, 2014**

10. CALL TO ORDER

Meeting was called to order at 6:45pm by Commissioner van den Bosch

20. ROLL CALL

	Position 1, Vacant	x	Chris Boyer, Council Liaison
	Position 2, Vacant	x	Sarah Olson, Staff Liaison
x	Craig van den Bosch, Chair	x	Lynn Sordel, Director
x	Kathleen Moore	x	Eric Peterson, Interim Parks Superintendent
x	Paul Richards, Secretary		
x	Kay Wood		
x	Adam Segalla		

30. APPROVAL OF MINUTES

Commissioner Wood moved to approve the December 17, 2013 meeting minutes, Commissioner Moore seconded the motion. Minutes approved unanimously.

40. COMMISSIONER REPORTS

Commissioner Moore met with Meadowdale High school and proposed that we have a show in April with a theme that the school can participate in. She offered that in general, it will be a good strategy to plan and coordinate events very early in the school year with the schools so that the teachers can get the event integrated with the school curriculum.

50. STAFF REPORTS

50.1 Director Lynn Sordel – reported on staffing change for the Arts Commission, provided an update on the department’s strategic plan and shared thoughts on the upcoming budget process.

50.2 Supervisor Sarah Olson - introduced herself to the Commission and expressed excitement to be working on arts programming albeit with limited staff resource time. Ms. Olson provided the following brief updates:

- Commissioner handbooks are being assembled for the next meeting.
- Provided a handout on future items for the next six months.
- Announced that the commission is back to a 7-member board and that the City is actively recruiting to fill 2 vacant seats.
- Provided an overview on the community events for 2014 and the fundraising need for each event including the goal to raise \$10,000 for the Shakespeare program.

- Announced the opportunity to partner with BayFest International Youth Theater to offer a matinee performance at Lynndale Park on July 27 in exchange for a picnic lunch.
- Announced she is connecting with the local arts organizations and service providers including the Community Workshop Group to re-engage the commission.
- Announced that there are several immediate needs to address with the public art collection which will be a top priority for the next commission meeting.

Ms. Olson also expressed appreciation to Commissioner Wood for her efforts and energy to keep the Lynnwood Library Gallery alive and functioning.

## 60. COUNCIL LIAISON REPORT

Councilmember M. Christopher Boyer (Chris) introduced himself to Commissioners and staff. He used to serve on the Arts Commission, at one time was the chair, and is looking forward to serving the arts commission.

## 70. CITIZEN COMMENTS

Elizabeth Lunsford (Beth) of Lynnwood provided a brief update on some of the research she conducted related to public art archiving options and what some other cities use.

## 80. BUSINESS ITEMS

### 80.1 Election of 2014 Officers

Commissioner van den Bosch was nominated by Commissioner Richards and seconded by Commissioner Wood to be Chair. Motion passed unanimously. Commissioner Richards was nominated by Commissioner Segalla and seconded by Commissioner van den Bosch for Secretary. Motion passed unanimously.

### 80.2 Lynndale Amphitheater Project Update

Eric Peterson, Interim Parks Superintendent, presented drawings and gave a report on the progress of the amphitheater project designs. Several commissioners asked questions related to lighting, power, permitting, and signage. Mr. Peterson agreed to bring back plans for updated signage to the commission.

### 80.3 2014 Community Events

Ms. Olson provided an overview of the following community program scheduled for 2014 including: *Celebrate!*, Shakespeare in the Park, and Farmers Market.

### 80.4 Public Art Collection

Moved to next meeting.

80.5 Library Gallery

Not addressed.

90. FUTURE BUSINESS

100. ADJOURNMENT

Meeting adjourned at 8:30pm.