



**CITY OF LYNNWOOD ARTS COMMISSION**

**MEETING MINUTES**

**MARCH 18, 2014 6:30PM**

LYNNWOOD RECREATION CENTER, CONFERENCE ROOM

10. CALL TO ORDER - 6:34

20. ROLL CALL

	Position 1, Vacant	✓	Chris Boyer, Council Liaison
	Position 2, Vacant	✓	Sarah Olson, Staff Liaison
✓	Craig van den Bosch, Chair	✓	Nick Parr, Recreation Clerk
✓	Kathleen Moore	✓	Mayor Nicola Smith
✓	Paul Richards, Secretary		
✓	Kay Wood		
✓	Adam Segalla		

30. APPROVAL OF MINUTES – February 18, 2014: Motion by Com. Moore, Second by Com. Richards, minutes approved with revisions.

40. COMMISSIONER REPORTS

Com. Moore reported there won't be student exhibits for the Lynnwood Library due to lack of frames and need better coordination with the school district to not compete with the Edmonds Arts Show. Plans to get this effort coordinated with teachers' curriculum for next year.

Com. van den Bosch reported looking to secure a good pedestal for the Heritage Museum donation of the Wickers Building model.

50. STAFF REPORTS

50.1 Mayor Nicola Smith

Mayor reported on her goals to bring the city staff and council together. Some of the items discussed and part of the mayor's agenda are to have the City work more closely and coordinate efforts with other cities and county agencies and build stronger relationships with these parties. Mayor Smith also reported the following:

- Office is open to the public, by appointment, for Civic Engagement on Wednesday afternoons and is a popular program.
- Is inviting the Arts Commission to assist with the update to City Hall front entry and lobby improvements to make it more welcoming. Some of the ideas were to have historical displays that are museum style and in some way work with the branding theme. Improved lighting for the lobby.

- Mayor will be implementing a social media efforts to give Lynnwood and the various events more exposure to the public.

#### 50.2 Supervisor Sarah Olson

- Reviewed the budget and Citizen Engagement opportunities handout.
- Reviewed the PARC and City Comprehensive Plan projects and highlighted the outreach survey component requesting ideas and feedback from commissioners.
- Is currently recruiting for two open positioned and mentioned candidates in attendance. Candidate Elizabeth Lunsford is being recommended for position #1 and will have a Council interview in April.
- Amphitheater renovation is moving forward on schedule. Contract documents will go to Council on March 19 with bid award and council approval anticipated for March 24.
- Arbor Day will be Monday, April 7 at 5pm. Commissioners are encouraged to attend.
- Reviewed summer schedule of events and briefly discussed need for entertainment regulations at the Farmers Market.

#### 50.3 Park Planner Laurie Cowan

Planner Cowen gave an in depth report on the history of the Lynnwood and Heritage Park including how the park came about and the complicated interagency coordination that is in place to maintain the park facility, buildings and collection of historical artifacts.

### 60. COUNCIL LIAISON REPORT

CM Boyer gave members and visitors an overview of the process and implications of the current budget cycle. CM Boyer mentioned that the City is working hard on this difficult endeavor to get community and professional input to the process. CM Boyer encouraged members to be involved, dream big and have good clear ideas that are conveyed in a convincing way. Also discussed some of the issues and constraints Lynnwood has as a city and possible ways to enhance opportunities and overcome obstacles. He mentioned a great book "Rise of the Creative Class" by Richard Florida.

### 70. CITIZEN COMMENTS

Citizens in attendance included: Delores Tripp, Ginny Harris, and Beth Lunsford

### 80. BUSINESS ITEMS

#### 80.1 Meeting Length

Length of meetings was discussed and decided to allow meeting to go a full two hours is needed.

#### 80.2 Bylaws and Rules

Staff to take comments and prepare for following meeting with draft emailed ahead of time for comments.

### 80.3 Public Art Program

Staff provided an overview of efforts related to the collection which includes inventory, rotation, appraisals, cleaning and promotions of the collection. Also discussion was the Art Fund needed to maintain the collection; this fund has not been contributed to for several years. Com. van den Bosch discussed the system used at Seattle Art Museum and the software used to track art collection.

### 80.4 Library Art donation proposal

Com. Wood presented on a drawing of Keelers Corner that was donated to the Library and could be gifted to Heritage Park or the Public Art. Staff will do some research.

### 80.5 Library Gallery update

Library still needs hardware for hanging and appropriate light bulbs. Need to review language about pick-up in the artist agreement. Installation might be an opportunity for a student volunteer position. Next install will be April 4 at 9:00 AM

## 90. FUTURE BUSINESS

100. ADJOURNMENT 8:45 meeting adjourned.