



CITY OF LYNNWOOD ARTS COMMISSION

AGENDA

MARCH 18, 2014 6:30PM

LYNNWOOD RECREATION CENTER, CONFERENCE ROOM

10. CALL TO ORDER

20. ROLL CALL

	Position 1, Vacant	Chris Boyer, Council Liaison
	Position 2, Vacant	Sarah Olson, Staff Liaison
	Craig van den Bosch, Chair	Nick Parr, Program Staff
	Kathleen Moore	
	Paul Richards, Secretary	
	Kay Wood	
	Adam Segalla	

30. APPROVAL OF MINUTES – February 18, 2014

40. COMMISSIONER REPORTS

50. STAFF REPORTS

50.1 Mayor Nicola Smith

50.2 Supervisor Sarah Olson

60. COUNCIL LIAISON REPORT

70. CITIZEN COMMENTS

80. BUSINESS ITEMS

80.1 Meeting Length

80.2 By-Laws & Rules

80.3 Public Art Program Update

80.4 Library Art Donation

80.5 Library Gallery Update

90. FUTURE BUSINESS

100. ADJOURNMENT

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



**CITY OF LYNNWOOD ARTS COMMISSION
REGULAR MEETING MINUTES - FEBRUARY 18, 2014**

10. CALL TO ORDER

Meeting was called to order at 6:33 pm by Commissioner Craig van den Bosch. Due to scheduling conflicts staff requested that the order of the meeting agenda be revised. This was approved.

20. ROLL CALL

	Position 1, Vacant	X	Kay Wood
	Position 2, Vacant	X	Adam Segalla
X	Craig van den Bosch, Chair	X	Chris Boyer, Council Liaison
X	Kathleen Moore	X	Sarah Olson, Staff Liaison
X	Paul Richards, Secretary		

VISITORS

X	Laurie Cowan, Parks Planner	X	Elizabeth Lunsford, Public
X	Nick Parr, Recreation Clerk	X	Reginald A. Allen, Public

30. APPROVAL OF MINUTES

Commissioner Richards moved to approve January 21, 2014 minutes, Commissioner Wood seconded. Minutes approved unanimously.

40. COMMISSIONER REPORTS

Commissioner Moore discussed the City of Kenmore Arts Group and that they have an artist opening for local artist to exhibit work in Kenmore City Hall. She mentioned that the Kenmore arts group is interested in meeting with us. It was discussed that it is a helpful model for non-profits and the arts groups to work together.

50. STAFF REPORTS

50.1 Supervisor Sarah Olson

Sarah introduced Parks Planner Laurie Cowen and Recreation Staff Clerk Nick Parr.

Discussion and Calendar Items:

- a) Mayor Nicola Smith to visit Arts Commission next meeting.
- b) Volunteer Recognition dinner April 7th. RSVP by March 12.
- c) Community Meeting Workshop will be offered in the spring to discuss budget priorities. This will be an important opportunity for commissioners to express their support for the arts.

Project Updates:

d) Amphitheatre project bid documents are being prepared. Bid opening will be March 7 with anticipated contract going to Council on March 19 for approval on March 24.

e) The BayFest International Youth Theater group will be giving a matinee performance of a 19th century comedy called Fashion following a hosted picnic lunch. The performance is tentatively scheduled for Sunday, July 27 at 2pm with an additional community workshop possibly to be held the following Monday at a local park.

f) Biennial budget will start late spring with more details coming about public outreach. Staff is working with the Foundation to determine if the foundation is willing to be a fiscal agenda and support an "Art" fund for potential sponsorships.

g) Trying to raise 10K to pay Shakespeare Troupes as they have forgone payment for the past two seasons. Commissioner Moore will be working with staff to find funds and grants.

h) Highlighted current 2014 Event and Program Calendar

50.2 Park Planner Laurie Cowan

Planner Cowan gave a report and overview of the history and facilities at Heritage Park. She discussed the various programs that are available to the community and visitors. She also discussed the organizational relationships between various agencies to help staff and maintain the facility. It is a great asset to the community and good example of how various components of a community can partner and work together to maintain a community resource.

Planner Cowen discussed opportunities for the commission to partner with the Heritage Park partners.

Other Staff Report Items:

- a) Commissioner van den Bosch will be joining the Lynnwood Convention Center Art Committee.
- b) Liaison Olson shared flyers related to upcoming events offered by the Shoreline Arts Council organized by former Arts Supervisor Fred Wong.
- c) There is Legislation circulating in Olympia to develop Cultural Districts within the state.

60. COUNCIL LIAISON REPORT

Councilmember Boyer summarized the Parks and Recreation Report to the Council. He felt encouraged that the Parks and Arts are going to be working together on the future of the City of Lynnwood. CM Boyer encouraged everyone to work closely with staff to make sure we are able to participate in the upcoming budget cycle.

70. CITIZEN COMMENTS

Lynnwood citizen Reginald Allen discussed arts programs that he is interested and involved in at the Lynnwood Senior Center. Mr. Allen shared about the juried art show and discussed issues about the Library Gallery application process, types of mediums, and allowance of nudes.

80. BUSINESS ITEMS

80.1 Comprehensive Plan Update – The City will be updating its comprehensive plan by June 2015. This will likely be a rewrite of the existing document instead of the annual amendment process. Currently, there is a small section of art related content that will be brought to the commission at a future meeting for discussion. There are essentially two plans. The Department is also updating its Parks, Arts, Recreation and Conservation Plan (PARC) that will include an arts element. Commissioners are asked to submit ideas on questions for the citizen survey that will be conducted for the PARC plan this summer.

80.2 Public Art Program – Staff have outlined several steps needed to address caring for the collection including: inventory, arrange for repairs, label, relocate, etc. Commissioner van den Bosch asked when an image database will be available.

80.3 Heritage Park Sculpture donation. Staff presented the artist portfolio and showed photos of progress being made on a scale-model of the Wickers Building for Heritage Park. Commissioners discussed the work as a useable tool for historical reference, and a great example of a well crafted that will be a good fit to the items and existing collection at Heritage Park. Commissioner van den Bosch moved, Commissioner Wood seconded and commission passed a motion to accept the model into the Public Art Collection.

80.4 Library Art donation proposal. Item tabled until next meeting.

80.5 By-Laws and Rules discussion. Item tabled until next meeting.

80.6 Library Gallery update. Item tabled until next meeting.

90. FUTURE BUSINESS

Supervisor Sarah Olson forwarded the commissioners that we have a lot of work to do this year. She provided a worksheet listing these scheduled Future Business Items

Commissioners discussed if we will need to run the meetings for an additional 30 minutes to be discussed at a future meeting.

100. ADJOURNMENT

Meeting adjourned at 8:32

ARTICLE I: Authority - Name

The Demographic Diversity Advisory Commission of the City of Lynnwood was established by the City Council by adoption of Ordinance 2488 (Chapter 2.58 LMC) and operates under authority of that ordinance and Chapter 2.24 LMC.

The official name of this organization is the Neighborhood and Demographic Diversity Advisory Commission of the City of Lynnwood (commonly referred to as the “Diversity Commission”).

ARTICLE II: Purpose and Mission

The Commission is an advisory board of the City of Lynnwood whose duties as set forth in LMC 2.58.020 are to monitor demographic trends in our city and to identify and recommend to the mayor and city council ways to encourage mutual understanding among our citizens about the increasing demographic diversity of our city through, but not limited to:

1. Connecting and partnering with neighborhood, community, educational, business and social service groups and organizations;
2. Sponsoring city-wide, neighborhood and community events, which would include opportunities for heritage and cultural events; and
3. Programs for engaging citizens and community leaders in a holistic approach including dialogue, education, and training about diversity issues.

The mission of the Diversity Commission is to foster an environment of mutual respect and understanding for all people in Lynnwood by connecting, sponsoring, and supporting community building.

ARTICLE III: Members

The Diversity Commission for the City of Lynnwood consists of seven (7) members who are appointed by the Mayor and confirmed by the City Council. Commissioners shall be appointed for a term of three years (or fulfillment of an unexpired term).

Residency Requirement

At the time of nomination and continuing uninterrupted thereafter while serving on the Diversity Commission, at least five (5) Commissioners must live within Lynnwood City Limits and be a registered voter. No more than two (2) positions are open to anyone with a Lynnwood address who meets one of the following criteria: Volunteer history with the City of Lynnwood, Work for an organization that serves the City of Lynnwood, has children that attend school in the City of Lynnwood, or Owns and operates a business in the City of Lynnwood.

Resignation

Whenever a Diversity Commissioner is no longer qualified to serve, or is unable to fulfill the responsibilities of a Commissioner and desires to resign, then a resignation may be tendered in writing to the Mayor.

Attendance

Commission members commit to attending a minimum of 75% of all regularly scheduled meetings, workshops, special meetings and events. Commission members whose attendance does not conform to these requirements, taking into account any unique circumstances that may affect attendance based on discussion between the Staff Liaison and the Chair, may be recommended to the Mayor for removal from the Commission by formal action of the Commission at a regular meeting.

Removal

The Diversity Commission may recommend to the Mayor the removal of any Diversity Commissioner who misses twenty-five percent (25%) or more of the regularly scheduled, meetings workshops, special meetings and events within any twelve (12) month period without being excused by the Chair.

Recommendations for removal to the Mayor must be adopted at a meeting of the commission.

ARTICLE IV: Officers

The elected officers of the Diversity Commission include a Chair and a Vice-Chair. Their duties are:

The Chair shall preside over the Diversity Commission and exercise all the powers incidental to the office. During the absence, disability or disqualification of the Chair, the Vice-Chair shall assume the duties and powers of the Chair. In the absence of the Chair and Vice Chair, the commissioners shall elect a temporary chair for the meeting.

A presiding officer shall retain the full right as a member of the Diversity Commission to vote to deliberate and vote on all issues coming before the Diversity Commission and to propose and second motions.

Elections of officers shall take place annually in the month of January. Nominations shall be made from the floor. The election shall follow immediately thereafter. Nominee receiving a majority vote shall be declared elected.

The elected officers shall immediately assume their positions at the conclusion of the elections and shall serve one (1) year.

Vacancies in elective offices shall be filled immediately by regular election procedure for the unexpired portion of the term.

ARTICLE V: Meetings

The regular meetings of the Commission shall be held on the second Tuesday of every calendar month at a time set in advance by the Diversity Commission.

Special meetings may be called at any time by the Chair or, in the Chair's absence, by the Vice-Chair. Notice of special meetings shall be provided to each member at least 24 hours in advance. The notice shall specify the time and place of the special meeting.

All meetings of the Diversity Commission will be open to the public.

A quorum is required for the transaction of business at all meetings. A quorum consists of four (4) or more commission members.

Record keeping of meetings shall be the responsibility of city staff member.

Except as provided by these bylaws, Roberts Rules of Order (as amended) shall govern the conduct of all commission meetings.

ARTICLE VI: Committees

The Commission may create standing and ad hoc committees as necessary. Commission Members may volunteer for standing or ad hoc committees. If there are no volunteers, the Chair of the Diversity Commission shall appoint the members of each committee, not to exceed three (3) members.

Committees shall complete assigned tasks expeditiously and report findings, in writing, to the entire Diversity Commission.

No standing or special committee shall have the power to commit the Diversity Commission to the endorsement of any action, plan or program without its submission to the body of the Diversity Commission.

ARTICLE VII: Conduct

Any commissioner having a direct or indirect interest in or who would benefit from any matter must disclose this interest and, if deemed appropriate by that commissioner or require by law or city policy or ordinance, refrain from participating and voting on the matter at hand.

Any Diversity Commissioner has a right to express personal views and opinions pursuant to our Constitutional guarantees of freedom of speech. An individual member is free to voice a position, oral or written, on any issue as long as it is made clear that the member is not speaking as a representative of the City, or as a member of the Diversity Commission.

ARTICLE VIII: Amendments

These Bylaws may be amended at any regular meeting by majority vote provided the proposed amendment(s) has been presented in writing and that a quorum is present.

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Rules of Procedure 2012
City of Everett Board of Park Commissioners

Number	Rule of Procedure	Rationale
1.0	Meeting Length	
1.1	The length of board meetings and workshops shall not exceed two hours unless the board approves an extension past two hours.	Research demonstrates that the productivity of attendees tends to rapidly diminish after meeting for two consecutive hours.
1.2	The length of board special meetings and retreats will be jointly determined by the Parks and Recreation Department Director (“Director”) and the Board of Park Commissioners’ Chair (“Chair”).	This provides the necessary flexibility based upon the timing of projects and issues that need to be discussed prior to actions that may be taken by the board.
2.0	Meeting Day, Time and Location	
2.1	The regular meeting of the board shall be the second Tuesday of each month. The Director and Chair will jointly determine if a regular meeting will be cancelled. All meetings of the board are open to the public.	The second Tuesday has been the traditional day for the regular meeting.
2.2	Workshops, if scheduled, shall be held on the fourth Tuesday of a month unless otherwise agreed in advance by a vote of the board. All workshops of the board are open to the public.	Provides consistency of a meeting date, regardless of the type of meeting.
2.3	Special meetings may be called by the Director, in consultation with the Chair, if a formal action is required of the board and the action must be taken prior to the next regularly scheduled board meeting. Public notice will be provided in advance of special meetings.	On the rare occasion there may be a need to have a special meeting for an item that is unanticipated and cannot wait until the next regularly scheduled meeting.
2.4	Regular meetings and workshops (if scheduled) will have a standard meeting time for each calendar year. The meeting time will be decided at the regular meeting in December for the subsequent year.	This gives the board flexibility to balance a variety of factors that can affect attendance.

2.5	Unless otherwise agreed to by the Director and Chair, and posted in the city's official newspaper and on the City's website, all meetings and workshops shall be held at the same location throughout the year at a Parks and Recreation facility. The meeting location will be decided at the regular meeting in December for the subsequent year.	This gives the board the ability to move its meetings and workshops around the community on an annual basis and also allows for a different location to have a meeting and/or workshop due to a special circumstance.
2.6	A board retreat may be held once per year in January at a Parks and Recreation facility.	Though each year's topics for the retreat may change, a retreat provides board members an opportunity to discuss issues in a more in depth level of detail, if desired.
2.7	When a regular meeting or workshop falls on a holiday or specially recognized day of celebration (though not an official holiday), the Director and Chair shall jointly determine if the regular meeting or workshop will be canceled or re-scheduled.	Necessary because occasionally, a conflict will occur.
3.0	Meeting Agenda	
3.1	All regular meetings, workshops, special meetings and retreats shall have an agenda (prepared by the Director in consultation with the Chair) to guide board member and staff discussion. The agenda shall be distributed to board members no later than three business days before regular meetings and workshops. Agenda for special board meetings shall be distributed no later than one business day before said meeting. A retreat agenda shall be distributed no later than five business days before said retreat.	This helps to ensure that discussion is focused and that the intent of meetings, workshops, special meetings and retreats is accomplished.
3.2	The Chair has the authority to alter the order of the agenda.	Provides the needed flexibility to account for any issue.

3.3	Regular meeting agenda shall include, at the minimum, the following in the order stated: 1) roll call of members; 2) acceptance of minutes from the previous meeting; 3) acceptance of minutes from a workshop that falls between the current and immediate past regular meeting; 4) adoption of the meeting agenda; 5) board member comments; 6) director comments; 7) city council liaison report; 8) public comment on any item not on the agenda; 9) board action items (adoption, public hearings and/or recommendation to city council); 10) discussion items; 11) information items; 12) new business as time allows and as allowed by the Chair; and 13) adjournment. Under board member comments, members may include requests to have an item placed under new business to allow an appropriate amount of time to initiate discussion, including a request to place items on an agenda at a future meeting.	This order closely aligns with the order of the city council meetings. An opportunity is also provided to more fully discuss board member initiated ideas, observations and/or concerns as part of the new business section without necessarily needing to speak to these types of items under their board member comment's section. Additionally, the time between workshops can be extensive. In order to minimize the possibility of "not remembering" most discussion details, approval of workshop minutes at the next regularly scheduled meeting helps to mitigate this issue.
3.4	Special meeting agenda shall only include action items (adoption and/or recommendation to city council). No other item is discussed.	By its nature a special meeting is for a more narrow purpose than a regular meeting.
3.5	Workshop agenda shall only include items for discussion. These items are of a nature that extended discussion by board members may be necessary. Items for discussion at workshops would typically precede an action by the board. The Chair shall determine if public comment will be allowed during workshops.	Typically, policy items and comprehensive processes affecting staff work priorities are the types of items that would usually be scheduled.
3.6	Retreat agenda will be jointly developed by the Director and Chair.	Issues may vary from year to year.
4.0	Meeting Conduct	
4.1	In all practical cases, Robert's Rules of Order will govern the conduct of meetings, special meetings, workshops and retreats.	This is to help ensure fairness and protection of speech by all board members.

4.2	Acceptance of minutes and board actions (adoptions, public hearing closure and recommendations to city council) require motions (first and second) and a quorum. A quorum consists of a simple majority present based on the total number of appointed positions. A quorum shall be four (4) members based upon six (6) or seven (7) appointed positions. A quorum shall be three (3) based on four (4) or five (5) members appointed. Actions shall be determined by a simple majority vote of the members present. Voting shall be by voice unless a board member requests a roll call vote.	Motions apply to formal board activity. All other activity involves discussion and consensus.
4.3	Board member, city council liaison and general public comments are limited to three (3) minutes each unless otherwise approved, in advance of the meeting, by the Chair. Discussion items shall not exceed 20 minutes in length (including board questions/comments unless otherwise arranged ahead of time between the Director and Chair. Information items shall not exceed 10 minutes in length unless otherwise arranged ahead of time between the Director and Chair.	This is to help ensure that the gist of the comment is identified and discussion/information item concisely presently to also help ensure that the agenda is followed in the time available.
4.4	Discussion of any issue not on the agenda and brought up under board member comments, may be further discussed under new business as time allows. The issues can then be scheduled for further board consideration at a future meeting (see 3.3. above).	This is to help ensure that the rules of procedure framework is utilized in a manner to promote appropriate discussion based on the application of standard meeting protocols. It also allows, as time is available, for additional discussion prior to a potential scheduling of issues at future board meetings.
4.5	It is the responsibility of board members to take the initiative to comment on agenda items. The Chair will conclude agenda items prior to board action and/or direction by offering an opportunity for “final” comments through a general appeal to board members.	This is to both ensure that discussion is not prematurely “closed” and that individual board members are not required to speak on an issue if they desire to remain silent.

4.6	The public will speak on any item not on the agenda as the eight agenda item (see 3.3 above). The public will also have the opportunity to speak on any item on the agenda after staff presentation and prior to board discussion. Each member of the public is also limited to three minutes.	This follows city council meeting protocol.
4.7	The Parks and Recreation Department shall keep minutes of all regular meetings, special meetings, workshops and retreats, including actions of the board, all of which shall be housed in the Parks and Recreation Department. Minutes are public records and subject to public disclosure. The minutes are designed to capture the essence of dialogue and are not meant to be a verbatim summary of remarks.	Specifies in writing what is today's common practice.
4.8	All board members, staff and guests are expected to comport themselves with respect and collegiality.	Proper etiquette is to be exercised as a requirement of participation.
5.0	General Meeting Responsibilities	
5.1	Each board member commits to read agendas and agenda packet materials prior to the start of a meeting, special meeting, workshop and/or retreat.	Board members cannot discharge their responsibility without reading, absorbing and thinking about the material prior to discussion and/or action.
5.2	During discussions, the Chair "officiates" (i.e. facilitates) the meeting. In this role, the Chair progresses the meeting through the agenda, recognizes all speakers, including board members, extends and/or limits discussion and helps to insure that, where practical, Roberts rules of order are followed. If an agenda item is likely to require additional time that may impede the likelihood are addressing all agenda items, the Chair shall seek board guidance to either extend an agenda item's discussion time, postpone any agenda item(s) to a future meeting, if practical, or seek other guidance such as extend the meeting past two hours.	The chair is in the position to promote the conduct of a meeting that is smoothly run. Occasionally, it is not possible to conclude discussion and/or take action as planned. In these cases, it is appropriate for board members to discuss how they wish to proceed, in light of any constraints as may be identified by the Chair and/or Director.

5.3	The Chair may also 1) appoint ad hoc committees as needed; and 2) select a member to chair any meeting that the Chair and Vice Chair cannot attend. The Vice Chair is to serve as Chair in the event that the Chair is unable to do so.	Provides additional clarity regarding procedure.
5.4	The Chair will restate all motions to help ensure that board members understand the intent of the motion.	Avoids a situation when someone might say he/she didn't realize what the vote was all about.
5.5	Board members commit to frame discussion around the department's vision, mission, the magnitude of benefits, costs and cost savings as a guiding principle. The principal board role is related to policy advice as opposed to administration or "how" to implement policies and/or programs/facilities.	This commitment is to reinforce the notion that there is a balance between the extent of benefits received and the resources needed to extend the benefit and to clearly define "policy advocacy" from "administration."
5.6	Board members who wish to schedule a discussion of a specific issue will request that the Chair work with the Director to place the issue on an upcoming agenda.	This is to prevent a meeting from veering off the agenda which is not fair to anyone in attendance.
5.7	Suggestions, ideas and initiatives that are introduced at a meeting where the board members are hearing it for the first time or have not been included in an agenda packet for review will not result in any type of board action and/or commitment at the meeting where first introduced.	No one should be placed on the spot and forced to indicate a position or comment on the worthiness of a proposal without having the opportunity to think about a suggestion, idea or initiative outside of a meeting.
5.8	Board members commit to analyzing staff proposals, asking questions and helping to ensure that they are well thought out and balance benefits with costs. Questions are encouraged by board members during staff and/or consultant presentations in all practical cases.	This is a fundamental responsibility. Most presentations also are structured to have questions asked throughout the presentations.
5.9	In discussing issues, board members and staff are asked to respond to comments as opposed to react to comments. In doing so, referring to individuals is strongly discouraged. The reference needs to be the comment.	Responding to comments is a result of expressing an opinion and/or perspective. Reacting is generally a rebuttal and defensive in nature.

6.0	Meeting Attendance	
6.1	Board members are volunteers appointed by the Mayor and confirmed by City Council. Board members, though volunteers are expected to attend a minimum number of meetings per calendar year.	This statement identifies the nature of the position and the general philosophy. It also helps to ensure that there are always quorums (at least 4 members present).
6.2	Board members commit to attending a minimum of 75% of all regularly scheduled meetings, workshops, special meetings and retreats during a rolling 12 month period.	This is generally the minimum percentage to help insure continuity of discussion and minimize the probability of board and staff time being devoted to reviewing material previously discussed and/or acted upon by the board.
6.3	In addition to the requirement of 6.2 above, board members commit to not missing more than three consecutive board meetings, in any combination of sequence of regular meetings, workshops, special meetings or retreats.	This helps to prevent significant knowledge gaps from developing which could hinder board member activities, discussions and/or actions.
6.4	Board members, whose attendance does not conform to the requirements of section 6.2 or 6.3 above, and after taking into account any unique circumstances that may affect attendance based on discussion between the member and the Director and Chair, may be recommended to the Mayor for removal from the board by formal action of the board at a regular meeting.	This is to help insure that the probability is maximized that there will be full board member attendance.
7.0	Officers	
7.1	The board shall have two officers, a Chair and Vice Chair, to be elected from the members of the board	Positions are necessary to conduct the meeting.
7.2	The election of the officers shall take place annually in the month of December. The term of office shall run until the next subsequent election.	The Chair and Vice Chair are members with at least one year of service on the board.
7.3	In the event of a vacancy of any officer position during the term of office, the board shall elect a successor from its membership.	As relates to the Chair position, it is not automatic that the Vice Chair becomes Chair.

Approved this 13th day of December, 2011

, Chair

, Vice Chair



Lynnwood Arts Commission
 Future Business Items Calendar
 Revised 3/12/14

MEETING DATE	LOCATION	ITEM	ACTION
March 18	Rec Center	Mayor's Welcome Meeting Length Commission By-Laws & Rules Public Art Program Library Art Donation Library Gallery Update	Informational Discussion Discussion Informational Discussion Informational
April 15	Senior Center	Streetscape Plan Update (City Center) Mission/Vision/Goal Setting Budget Celebrate! Entertainment/Art Elements	Informational Discussion Discussion Discussion
May 20	Senior Center	Mission/Vision/Goal Setting Budget PARC Plan Farmers Market Entertainment	Discussion Discussion Informational Discussion
June 17	Senior Center	Amphitheater Project Update Summer Events & Programs PARC Plan Public Art Program	Informational Informational Discussion Discussion
July 15	Senior Center	Shakespeare In the Park City Comprehensive Plan Public Art Program	Informational Informational Discussion
August 19	TBD	Public Art Tour 2014 Retreat	Field Trip Discussion

Additional Future Items

- Community partnerships
- Marketing/Promotions