



CITY OF LYNNWOOD ARTS COMMISSION

AGENDA
DECEMBER 15, 2015 6:30PM
LYNNWOOD SENIOR CENTER

10. CALL TO ORDER

20. ROLL CALL

Table with 2 columns and 8 rows listing names and titles: Elizabeth Lunsford, Secretary; Chris Boyer, Council Liaison; Marissa Heringer; Sarah Olson, Staff Liaison; Craig van den Bosch, Vice Chair; Kathleen Moore; Paul Richards; Vacant; Adam Segalla, Chair

30. APPROVAL OF MINUTES – November 17, 2015

40. COMMISSIONER & AD HOC REPORTS

50. COUNCIL LIAISON REPORT

60. STAFF REPORT

70. CITIZEN COMMENTS

80. BUSINESS ITEMS

- 80.1 CityCenter Apartments Finalist Selection 20 min
80.2 Public Art Appraisal Presentation 40 min
80.3 Cultural Arts Plan Adoption 10 min
80.4 Officer Elections 10 min
80.5 Committees & Non-Voting Members 10 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:
December 15 @ Senior Center

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



## Future Business Items Calendar

Revised 12/11/2015

MEETING DATE	LOCATION	ITEM	ACTION
January 13	Council Chambers	Joint Board & Commission Meeting 6 – 9pm <ul style="list-style-type: none"> <li>Draft PARC Plan</li> </ul>	Presentation & Public Comment
January 19	Senior Center	Cultural Arts Plan By-Law Update 2016 Call for Artists Interurban Trail Improvement Planning	Discussion Discussion Discussion Discussion
February 16	Senior Center	City Center Lynnwood Link Poplar Bridge Brand Implementation City Hall Improvements	Presentation Presentation Discussion Discussion Update
March 15	Senior Center	Comprehensive Plan Updates	Adoption
April TBD	Schack Art Center	Retreat <ul style="list-style-type: none"> <li>Tour</li> <li>Committee Structures</li> </ul>	Tour Workshop
April 19	Senior Center	Wrap Project Healthy Communities Action Plan	Update Update
May TBD	Council Chambers	All Board & Commission Joint Meeting <ul style="list-style-type: none"> <li>Major Projects</li> <li>Budget</li> </ul>	
May 17	Senior Center		
June 21	Senior Center		
July 19	Senior Center		
August 16	Senior Center		
September 20	Senior Center		
October 18	Senior Center	2017 Visual Art Exhibition Jury	
November 15	Senior Center		
December 20	Senior Center		

### Future Business Items:

- Creative Advantage
- PUD Power Box Screens
- ST Art Process
- Wayfinding Signs
- Handbook and committee structure



**CITY OF LYNNWOOD ARTS COMMISSION**

**MINUTES**

**November 17th, 2015 6:30PM  
LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER - Called to order at 6:30

20. ROLL CALL

X	Elizabeth Lunsford, Secretary	X	Chris Boyer, Council Liaison
X	Marissa Heringer	X	Sarah Olson, Staff Liaison
X	Craig van den Bosch, Vice Chair		
	TBD		
X	Paul Richards		
X	Katheen Moore		
X	Adam Segalla, Chair		

30. APPROVAL OF MINUTES – October 20th, 2015 minutes were approved as distributed.

40. COMMISSIONER & AD HOC REPORTS

- Com. van den Bosch discussed how his meeting with the Cedar Valley School's principal to discuss art resources for the school.
- Com. Lunsford announced she received estimates between \$12-15 / square foot for vinyl wraps for the Cedar Valley School Wrap It project.
- Com. Lunsford reported that she attended one of the Latino Art clubs and was impressed by the curriculum.

50. COUNCIL LIAISON REPORT

CM Boyer announced that the election results are in and the outcome resulted in several new council members for the City. Council is currently working on the mid-biennium budget review, a possible ordinance to allow food trucks, and creating a new Health & Human Service Commission. CM Boyer also announced the homeless task group will announce a contract award to a non-profit for the purposes of coordinating services.

60. STAFF REPORT - A written report was provided in the meeting packet.

70. CITIZEN COMMENTS - none

80. BUSINESS ITEMS

80.1 City Center Apartments Finalist Presentation

The three final artists: Alexi High, McJunkin + White, Will Schlough presented their proposals to the commission. After the presentations there was a discussion and public comment.



#### 80.2 Cultural Arts Plan Draft Review & Approval.

The commission decided to email the ad-hoc committee their suggestions to finalize and the draft would be submitted for the PARC Plan and work will begin to update the City's Comprehensive Plan. The final draft will be adopted at the next Art Commission meeting.

#### 80.3 Committees & Non-Voting Members

Discussed the possible inclusion of non-voting members to the commission. Discussion to be added to the next agenda.

#### 80.4 Healthy Communities Action Plan

Deputy Director Olson gave a brief summary of the City's draft Health Communities Action Plan.

### 90. FUTURE BUSINESS

100. ADJOURNMENT Meeting adjourned at 8:43pm.

# Memorandum

**DATE:** December 11, 2015

**TO:** Arts Commission

**FROM:** Deputy Parks, Recreation & Cultural Arts Director Olson

**RE:** Staff Report

## **Program & Project Updates**

### Upcoming Events & Programs

- Joint Board & Commission Meeting: 6 – 9pm Wednesday, January 13<sup>th</sup> in Council Chambers. This will be the presentation of the draft PARC Plan.
- Latino Art Club: Paper Mache – December 12, 19

### Library Gallery

Current exhibit is watercolor and inks from artist Jan Tervonen, on display through December 17<sup>th</sup>. Next gallery install: Saturday, December 18<sup>th</sup>

### Art Program Staffing

The City has hired a limited-term Community Programs Coordinator to support the Arts, Heritage and Healthy Communities programs in 2016. Our new coordinator will be introduced at the December meeting.

### Commissioner Training

Please be sure to complete your board training and turn in your signed acknowledgement form by December 15<sup>th</sup>. The training is available online at: <http://www.ci.lynnwood.wa.us/City-Services/Community-Outreach/Volunteer/Board-and-Commission-Volunteers/Board-and-Commission-Member-Training.htm>.

### Commissioner Recruitment

We are actively recruiting for two new candidates to fill Position #2 (currently held by Com. Heringer) and Position #6 (vacant). Please encourage your friends and neighbors to consider [applying](#).

### City Center Updates

Lynnwood Link: Sound Transit has begun the process to move into final design for the future light rail line and station terminating in Lynnwood. For more information or to view the animation video, visit: <http://www.soundtransit.org/LLE>

Interurban Trail: We are planning to masterplan improvements to the Interurban Trail in first quarter of 2016. The design process will include a community charrette with representation from the Arts Commission. This is the opportunity to include art elements into the design. Staff plan to apply for a state grant to complete the improvements in 2017/2018. We also plan to move forward the trailhead improvements at 40<sup>th</sup> Ave W in 2016 and this could include an art element.

## Mission Statement

*adopted 2/17/15*

The Lynnwood Arts Commission supports universal access to diverse arts to enrich our community's quality of life and economic vitality by:

- Advocating for lifelong arts education
- Promoting artists and arts opportunities
- Encouraging openness and inclusion
- Building community and a sense of place

## GOAL: Advocating for lifelong arts education

1. Expand partnerships and collaborations for cultural opportunities with Edmonds Community College, Edmonds School District, neighboring cities, Sno-Isle Libraries, artists, local businesses, and civic organizations) to present quality arts programs and performances to the community.
2. Encourage planning, review and oversight to provide sufficient opportunities and facilities which encourage and support local artists in developing and presenting their work.
3. Develop strategies to ensure stability, funding and growth of city-provided arts staffing and quality programs, performances and exhibitions.
4. Encourage artists to engage with the community through lecture series, receptions and residency programs.
5. Provide opportunities for citizens of all ages to participate in a variety of creative and artistic endeavors such as afterschool programs, recreational classes, pop-up drawing jams or senior programs.
6. Create family-orientated art projects, performances and exhibits.
7. Increase access and exposure to a variety of cultural arts by activating used spaces and encouraging businesses to host art programs.
8. Advocate for a healthier community through use of art such as creative displays, dance activities, and active art programs.

## GOAL: Promoting Artists & Arts Opportunities

1. Advocate for visual and performing arts opportunities in existing and proposed facilities.
2. Increase public awareness of the role and work of the Arts Commission.
3. Provide free art activities for all ages at public events.
4. Increase public awareness of cultural arts programs and services through media, use of new technology, City publications, community partnerships, and increased accessibility to public art.
5. Encourage City investments in arts and provide incentives to business to fund and collaborate on art projects and programs.
6. Improve the quality of life in our City by promoting, preserving and sustaining the cultural arts. The arts are a catalyst for social interaction and creativity. By promoting and preserving the arts, and by identifying the resources needed to create and sustain a vibrant cultural community, we seek to enhance the quality of life for residents and visitors of Lynnwood and the South Snohomish County region.
7. Maintain and expand the public arts purchasing and maintenance program, including increasing the number of pieces publically displayed throughout Lynnwood.
8. Provide and encourage interactive public art displays on City properties and throughout Lynnwood.
9. Maintain an awareness of County and State funding opportunities, programs and information to circulate to the local community and develop a mobilization strategy to secure funding.
10. Create a partnership or platform similar to the creative advantage model.
11. Create a Cultural Arts Plan and regularly review for appropriateness and implementation.
12. Strengthen partnership with the school district to encourage and provide art opportunities.

## GOAL: Encouraging Openness & Inclusion

1. Encourage participation from the private and business sectors to provide art for display in public places.
2. Advocate for and participate in the planning and design of a possible regional performing arts center.
3. Ensure all city publications about arts program are available in a variety of languages to encourage accessibility.
4. Prioritize amenities and programs that are multi-cultural in nature as well as available, affordable and accessible.
5. Actively look for opportunities to collaborate with the Diversity Commission and private organizations to ensure that the City's arts program is meeting the needs of all Lynnwood residents.
6. Expand the public art collection to include pieces and programs that represents the cultural diversity of Lynnwood.

## GOAL: Building Community & Sense of Place

1. Celebrate cultural heritage, develop a "sense of place," and provide social gathering spaces and events that are stabilizing and strengthening elements in creating a strong sense of community identity. As cultural voices, the arts play an important role in defining who we are.
2. Provide opportunities for educating residents about different ethnic arts and cultural traditions, and for building multicultural understanding.
3. The Arts Commission will collaborate with other advisory bodies and civic organizations to enhance the preservation of Lynnwood's cultural heritage and history. Support cultural tourism as a means of educating visitors about the cultural history of Lynnwood.
4. Provide accessible and affordable art activities and events for all ages.
5. Create, maintain and promote galleries spaces throughout the city.
6. Encourage and provide resources for neighborhoods to identify their boundaries and develop a neighbor community.

7. Partner with neighborhoods to facilitate design charrettes aimed at identifying Lynnwood's unique neighborhood and district identities.
8. Incorporate and artistic design to way-finding signage and maps.
9. Include an artistic urban design in city streetscapes, gateways and corridors.
10. Identify potential sources of funding and assistance for neighborhood-led projects brand & beautify individual neighborhoods.