



**CITY OF LYNNWOOD ARTS COMMISSION  
REGULAR MEETING MINUTES - FEBRUARY 18, 2014**

10. CALL TO ORDER

Meeting was called to order at 6:33 pm by Commissioner Craig van den Bosch. Due to scheduling conflicts staff requested that the order of the meeting agenda be revised. This was approved.

20. ROLL CALL

	Position 1, Vacant	X	Kay Wood
	Position 2, Vacant	X	Adam Segalla
X	Craig van den Bosch, Chair	X	Chris Boyer, Council Liaison
X	Kathleen Moore	X	Sarah Olson, Staff Liaison
X	Paul Richards, Secretary		

VISITORS

X	Laurie Cowan, Parks Planner	X	Elizabeth Lunsford, Public
X	Nick Parr, Recreation Clerk	X	Reginald A. Allen, Public

30. APPROVAL OF MINUTES

Commissioner Richards moved to approve January 21, 2014 minutes, Commissioner Wood seconded. Minutes approved unanimously.

40. COMMISSIONER REPORTS

Commissioner Moore discussed the City of Kenmore Arts Group and that they have an artist opening for local artist to exhibit work in Kenmore City Hall. She mentioned that the Kenmore arts group is interested in meeting with us. It was discussed that it is a helpful model for non-profits and the arts groups to work together.

50. STAFF REPORTS

50.1 Supervisor Sarah Olson

Sarah introduced Parks Planner Laurie Cowen and Recreation Staff Clerk Nick Parr.

Discussion and Calendar Items:

- a) Mayor Nicola Smith to visit Arts Commission next meeting.
- b) Volunteer Recognition dinner April 2nd. RSVP by March 12.
- c) Community Meeting Workshop will be offered in the spring to discuss budget priorities. This will be an important opportunity for commissioners to express their support for the arts.

Project Updates:

d) Amphitheatre project bid documents are being prepared. Bid opening will be March 7 with anticipated contract going to Council on March 19 for approval on March 24.

e) The BayFest International Youth Theater group will be giving a matinee performance of a 19<sup>th</sup> century comedy called Fashion following a hosted picnic lunch. The performance is tentatively scheduled for Sunday, July 27 at 2pm with an additional community workshop possibly to be held the following Monday at a local park.

f) Biennial budget will start late spring with more details coming about public outreach. Staff is working with the Foundation to determine if the foundation is willing to be a fiscal agenda and support an "Art" fund for potential sponsorships.

g) Trying to raise 10K to pay Shakespeare Troupes as they have forgone payment for the past two seasons. Commissioner Moore will be working with staff to find funds and grants.

h) Highlighted current 2014 Event and Program Calendar

## 50.2 Park Planner Laurie Cowan

Planner Cowan gave a report and overview of the history and facilities at Heritage Park. She discussed the various programs that are available to the community and visitors. She also discussed the organizational relationships between various agencies to help staff and maintain the facility. It is a great asset to the community and good example of how various components of a community can partner and work together to maintain a community resource.

Planner Cowen discussed opportunities for the commission to partner with the Heritage Park partners.

### Other Staff Report Items:

- a) Commissioner van den Bosch will be joining the Lynnwood Convention Center Art Committee.
- b) Liaison Olson shared flyers related to upcoming events offered by the Shoreline Arts Council organized by former Arts Supervisor Fred Wong.
- c) There is Legislation circulating in Olympia to develop Cultural Districts within the state.

## 60. COUNCIL LIAISON REPORT

Councilmember Boyer summarized the Parks and Recreation Report to the Council. He felt encouraged that the Parks and Arts are going to be working together on the future of the City of Lynnwood. CM Boyer encouraged everyone to work closely with staff to make sure we are able to participate in the upcoming budget cycle.

## 70. CITIZEN COMMENTS

Lynnwood citizen Reginald Allen discussed arts programs that he is interested and involved in at the Lynnwood Senior Center. Mr. Allen shared about the juried art show and discussed issues about the Library Gallery application process, types of mediums, and allowance of nudes.

## 80. BUSINESS ITEMS

80.1 Comprehensive Plan Update – The City will be updating its comprehensive plan by June 2015. This will likely be a rewrite of the existing document instead of the annual amendment process. Currently, there is a small section of art related content that will be brought to the commission at a future meeting for discussion. There are essentially two plans. The Department is also updating its Parks, Arts, Recreation and Conservation Plan (PARC) that will include an arts element. Commissioners are asked to submit ideas on questions for the citizen survey that will be conducted for the PARC plan this summer.

80.2 Public Art Program – Staff have outlined several steps needed to address caring for the collection including: inventory, arrange for repairs, label, relocate, etc. Commissioner van den Bosch asked when an image database will be available.

80.3 Heritage Park Sculpture donation. Staff presented the artist portfolio and showed photos of progress being made on a scale-model of the Wickers Building for Heritage Park. Commissioners discussed the work as a useable tool for historical reference, and a great example of a well crafted that will be a good fit to the items and existing collection at Heritage Park. Commissioner van den Bosch moved, Commissioner Wood seconded and commission passed a motion to accept the model into the Public Art Collection.

80.4 Library Art donation proposal. Item tabled until next meeting.

80.5 By-Laws and Rules discussion. Item tabled until next meeting.

80.6 Library Gallery update. Held discussion bout student exhibit. Commissioner Moore will follow-up with school.

## 90. FUTURE BUSINESS

Supervisor Sarah Olson forwarded the commissioners that we have a lot of work to do this year. She provided a worksheet listing these scheduled Future Business Items

Commissioners discussed if we will need to run the meetings for an additional 30 minutes to be discussed at a future meeting.

## 100. ADJOURNMENT

Meeting adjourned at 8:32