

CITY OF LYNNWOOD ARTS COMMISSION

**MEETING MINUTES
 June 17, 2014 6:30PM
 LYNNWOOD RECREATION CENTER**

10. CALL TO ORDER Call to order

20. ROLL CALL

✓	Elizabeth Lunsford		Chris Boyer, Council Liaison
✓	Marissa Heringer	✓	Sarah Olson, Staff Liaison
✓	Craig van den Bosch, Chair	✓	Nick Parr, Program Staff
✓	Kathleen Moore	✓	Janiene Lambert, City Center Program Mgr.
✓	Paul Richards, Secretary		
✓	Kay Wood		
✓	Adam Segalla		

30. APPROVAL OF MINUTES –

May 20, 2014 Motion by Com. Moore to accept minutes with corrections, Seconded by Com. van den Bosch, minutes approved with corrections. Com. van den Bosch motioned to approve April 15, 2014 minutes, seconded by Com. Segalla, minutes approved.

40. COMMISSIONER REPORTS

Com. Wood requested some additional help with the installation on art at the library. A schedule was discussed about the install dates.

Com. van den Bosch gave an overview of the artist events at the Lynnwood Convention Center. He will give the dates of show openings at a later date. Next show is in October.

Com. Richards gave a report of his visit to the Edmonds Arts Festival opening event.

Com. Lunsford gave a report of her visit to Greece.

Com. Van den Bosch discussed best practices in art work and recreation. He also his gave a report about his visit to New York. He wanted us to know that with each museum or organization that he met with, they emphasized the arts as a key component of community building and sustainability. The arts are a grounding mechanism that allow cultures and individuals within a community the opportunity for self expression, inclusion and is a way to share important personal stories that help cement and connect a community.

Com. Segalla asked about the City Hall canopy being painted.

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.



Com. Moore noticed the new City banners up around town.

50. COUNCIL LIAISON REPORT

No report this meeting

60. STAFF REPORT

Supervisor Olson welcomed newest member Com. Marissa Heringer who was introduced to the commission. Com Heringer will be a great fit and valuable member with the goals and efforts of the commission.

Presented the Commission a community events calendar and encouraged commissioners to sign up and participate:

- Ribbon Cutting event at the Amphitheatre June 17th.
- First Shakespeare performance at the Amphitheatre July 16th and 17th.
- Arts presentation of the proposed renovation ideas to the city hall public areas tentatively scheduled for June.
- Discussed July 19th Celebrate Lynnwood event and arts commission tasks and schedule at the event.
- Discussed July 27th BayFest Youth Theatre. Arts commission hosted BBQ Lunch at the event, arts commission will need to assign tasks and schedules at the event.

There will be opportunities for citizen engagement at summer events:

- Celebrate! Arts Commission booths
- Farmers Market – promotion or arts booth
- Shakespeare - hosting

70. CITIZEN COMMENTS

No citizen comments at this time

80. BUSINESS ITEMS

80.1 By-Laws & Rules (adoption) Motion by Com. van den Bosh, Second by Com Moore. By-Laws approved

80.2 Vice Chair Election Motion to elect Com Moore as Vice Chair. Motion by Com. Richards, Second by Com Lunsford. Com Moore approved as Vice-Chair of Commission.

80.3 City Hall Entrance Project Discussion (Ad Hoc Committee).

August 4th tentative date that design will be presented to Council, which when will work with Public Works on implementation. Commission members discussed some design options and functionality issues.

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80.4 Citizen Engagement & Event Support

August 14th commission to attend farmers market and host an activity. Discussion of what we should do. Survey, Art Show, other possible activities.

July 19th Celebrate Event. Staff provided schedule and locations of activities. Members discussed logistics and type of activities commissioners will be involved in, material and equipment needed.

80.5 Mission, Vision, Goal Setting & Budget Request. Discussion of schedules.

80.6 City Center Prioritization (Janiene Lambert) – Good presentation by City Center Program Manager. Public meeting June 19th 5:30 council chambers. Project will provide 9.1 sf development space. Commissioners encouraged to read City Center Project Prioritization document and look at project descriptions in back of document first. Mgr Lambert is looking for our comments and suggestions and needs feedback prior to her meeting with council at end of July.

90. FUTURE BUSINESS

- Staff presented to the commission our future commission business calendar.

100. ADJOURNMENT Meeting adjourned at 8:42