

**City of Lynnwood
Arts Commission Meeting Agenda
Regular Meeting**

<p style="text-align: center; color: blue; font-weight: bold; margin: 0;">Commission Members</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="padding: 2px;">Craig van den Bosch President</td><td style="text-align: center; padding: 2px;">X</td></tr> <tr><td style="padding: 2px;">Paul Richards Secretary</td><td style="text-align: center; padding: 2px;">X</td></tr> <tr><td style="padding: 2px;">Kay Wood Member</td><td style="text-align: center; padding: 2px;">X</td></tr> <tr><td style="padding: 2px;">Adam Segalla Member</td><td style="text-align: center; padding: 2px;">X</td></tr> <tr><td style="padding: 2px;">Vacant Member</td><td style="text-align: center; padding: 2px;"></td></tr> <tr><td style="padding: 2px;">Vacant Member</td><td style="text-align: center; padding: 2px;"></td></tr> <tr><td style="padding: 2px;">Vacant Member</td><td style="text-align: center; padding: 2px;"></td></tr> <tr><td style="padding: 2px;">Benjamin Goodwin City Council</td><td style="text-align: center; padding: 2px;"></td></tr> <tr><td style="padding: 2px;">Joel Faber Staff Member</td><td style="text-align: center; padding: 2px;">X</td></tr> </table> <p style="text-align: center; color: blue; font-weight: bold; margin: 0;">Guests</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="padding: 2px;">Kathleen Moore</td><td style="text-align: center; padding: 2px;">X</td></tr> <tr><td style="padding: 2px;"> </td><td style="text-align: center; padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="text-align: center; padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="text-align: center; padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="text-align: center; padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="text-align: center; padding: 2px;"> </td></tr> </table>	Craig van den Bosch President	X	Paul Richards Secretary	X	Kay Wood Member	X	Adam Segalla Member	X	Vacant Member		Vacant Member		Vacant Member		Benjamin Goodwin City Council		Joel Faber Staff Member	X	Kathleen Moore	X											<p>Date: July 16, 2013</p> <p>Time: 6:30</p> <p>Location: Lynnwood Recreation Center, Conference Room</p> <p>1. Call to Order</p> <p>Visitor Kathleen Moore was introduced to the membership. She is interested in becoming a member.</p> <p>2. Review/Approval of Minutes from Last Meeting</p> <p>3. Reports/Old Business</p> <p>3.1 Arts Collection - Joel reported that the city arts collection database that was assembled by Fred (past supervisor of the arts program) has been located on the server. This data includes photos, descriptions and locations. Goals discussed for the arts collection are:</p> <ul style="list-style-type: none"> 1) Know where the pieces of the collection are and work on getting collection in rotation for public view. 2) Documentation (map) of where the pieces may go to facilitate planning the rotation. <p style="padding-left: 40px;">Action Item: Joel will work on getting this available for the August meeting. Adam and Kay to continue pushing through this effort.</p> <p>3.2 Arts Shows – Group discussion about shows and potential schedules and other issues related to administration and coordination of shows. There is a problem with issuing our "Call to Artists" This is critical for arranging next year's series of shows. There is no place for artist to be informed about upcoming show opportunities or any way to apply. Kay been coordination the artists and times.</p> <p style="padding-left: 40px;">Action Item: Craig will work with the city web master to get application up on city web site and also include in the City's E-News distribution. Kay continue coordination the artists and times.</p> <p>3.3 Meeting Room and meeting time issues. - Craig was able to secure the Arts Commission meeting space at the Recreation Center Conference Room through the rest of the year.</p> <p style="text-align: center;">Future Action Item: We will need to contact staff as we get closer to</p>
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Paul Richards Secretary	X																														
Kay Wood Member	X																														
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end of year to establish meeting schedule that works with the Recreation Center.

3.4 Web Site - Great progress has been made by staff. Craig will continue to work closely with staff to get further links up that have been identified as missing and to get current information posed.

Action Item: Craig will contact city web master and staff to find a resolution.

4. Public Comment Opportunity

No comments

5. New Business:

5.1 Shakespeare in the Park - Joel announced and distributed flyer that the Shakespeare in the Park will be starts June 17th. Attendance is around 500 each show. Lynndale Park amphitheatre is where the event takes place. Craig mentioned that in the past commission member would usually announce the show

Action Item: Commission members will try and announce the show

5.2 Matching Grant - Joel announced that Lynnwood received a \$70,000 matching grant from Snohomish County Parks and Recreation to help restore and renovate the Lynndale Park amphitheatre. Other Possible fundraising may be possible through the Parks Department Foundation.

Action Item: none

5.3 Library Exhibit Space -

Lighting - Kay mentioned that the lighting in the room is sub-par. About 1/2 of the lamps are dead. Staff and Commissioners discussed some of the issues. Funding to replace lamps is needed.

Action Item: none

Exhibit Setup coordination and time - Kay has been setting up and taking down the exhibits on a Friday. In order for other members to assist Kay with this task, Craig made a motion to change the setup days from Fridays to Saturdays. Paul seconded and it passed unanimously.

Action Item: Kay will coordinate installs with staf and members.

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	<p>5.4 Yearly Retreat - Members discussed possibility of starting this event again.</p> <p style="text-align: center;">Action Item: Tabled for discussion later.</p> <p>5.5 Long Term goals - Membership had a discussion about Lynnwood as a community, the arts and possible methods through programs events, sponsorships, and other techniques that we could put Lynnwood on the map as being a vibrant community.</p> <p style="text-align: center;">Action Item: Tabled for further discussion later.</p> <p>Meeting adjourned at 7:38pm</p> <p>Next Meeting: 6:30pm August 20, 2013 Lynnwood Recreation Center, Conference Room</p>
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