

**CITY OF LYNNWOOD ARTS COMMISSION**
**MINUTES  
 NOVEMBER 21, 2017 6:30PM  
 LYNNWOOD SENIOR CENTER**

10. CALL TO ORDER at 6:34pm

20. ROLL CALL

X	Elizabeth Lunsford, Chair	X	Shirley Sutton, Council Liaison
X	Beverly White		
	Craig van den Bosch	X	Fred Wong, Community Programs Coordinator (CPC)
X	Robert Gutcheck		
X	Paul Richards		
E	Lynn Hanson, Secretary		
E	Adam Segalla, Vice Chair		

30. APPROVAL OF MINUTES –

October 17, 2017 minutes approved with minor changes (removing times after business items.)

40. COMMISSIONER & AD HOC REPORTS

C. Gutcheck related that C. Hanson has been absent due to family emergency.

C Lunsford announced that the Friends of the Library is willing to provide a grant for \$3000 for a signal box wrap. We will use about 30 of the Best Book posters

- o We'll need to generate image release forms for parents/students
- o Scan originals or take photos of the posters
- o Give to graphic designer to put together like the box wrap at Wilcox park

50. COUNCIL LIAISON REPORT

CL. Sutton reported that Council is reviewing 2018 Budget and making adjustments. Final meeting for the year is Dec 12. Arts Commission is welcome to recommend additional funds for the arts.

Since Council rotates the liaison appointments to the city commissions, so CL. Sutton may not be the liaison to the Arts Commission in 2018.

She is on the board of the Jean Kim Foundation for the Homeless Education. Involved in helping homeless students at EdCC who are now living in tents on campus. The Foundation is trying to help with housing at Good Shepard Church campus for up to 5 students. In response, C Richards described ROTARY sponsored program that trains Edmonds School District students to build houses for non-profit groups. He will investigate if the program could be used to help build tiny houses for the Foundation.

60. STAFF REPORT

- Coord. Wong shared the new Sounds Transit plan for Lynnwood Station. He shared info about the Christmas performance at Alderwood Community Church (Dec 1-3), an original play about old Lynnwood, Alderwood Manor days. He also shared the Healthy Communities program budget, to be discussed in detail in December.

70. CITIZEN COMMENTS - NONE

80. BUSINESS ITEMS

80.1 Love Lynnwood projects (Eggs-plore Lynnwood) - planning

- We are receiving artists submissions, which we will review at next meeting
- The egg hunt will be from March 4 to May 6
- We have a set of instructions to participate for non-profits and different ones for businesses
- We will choose 20 non-profits and 10 businesses
- We will have social media contacts and links

80.2 Wine Walk

- Coord. Wong together with C. Hanson & C. Gutcheck are planning the wine walk.
- We need a volunteer coordinator
- C. White volunteers to set up social media – e.g. facebook
- On Dec 13, we'll meet with Parks Foundation to ask them to be fiscal sponsor
- We need a follow up meeting with David LeClair
- Time is running out, as the holidays will interrupt a lot of the work.
- We reviewed personnel and volunteer list requirements

80.3 Signal Box Wrap project

- Coord. Wong shared a photo of a bamboo forest by a Korean photographer, that we'll use to wrap the signal box to honor our Korean sister city Damyang. The theme will be bamboos (representing Damyang) and old growth forest (representing Lynnwood).
- History & Heritage Board suggested a box that plays up the 1990s image of Lynnwood: Big Hair & Blue Eyeshadow.

80.4 Feb 8, 2018 (tentative date) joint meeting - S Lynnwood Park

We will have regular meeting on Feb 20, in addition to the joint meeting.

90. FUTURE BUSINESS - NONE

100. ADJOURNMENT

Meeting adjourned at 8:15pm

**Upcoming Meetings:**

December 19 – Regular Meeting @ Senior Center, 6:30-8:30pm