

## MEMORANDUM / AGENDA

Date: April 17, 2013 (revised)

To: Civil Service Commissioners  
Fire Department  
Police Department

From: Paula Itaoka, Civil Service Secretary / Examiner

Subject: Civil Service Meeting Agenda April 17, 2013

The meeting of the Lynnwood Civil Service Commission will be held on Wednesday, April 17, 2013 at 5:30 p.m. in City Hall Conference Room 4. The tentative agenda follows:

1. If the Commission is in full attendance, elect a Chair and Vice Chair pursuant to civil service rule 2.02. (If the Commission is not in full attendance the item will be deferred to the next meeting).
2. Approval of February 6, 2013 minutes.
3. Certify an Eligibility List for Entry Police Officer
4. Extend the Entry Fire Fighter list set to expire June 6, 2013 to August 6, 2013 relying upon civil service rule 9.09.01 for this action.  

"9.09.01 Unless extended by the Commission for up to an additional twelve (12) months or as otherwise provided in 9.09.02, eligibility lists shall be valid for twelve (12) months following the date of certification by the Commission. "
5. Briefing on Police Sergeant Promotional Process
6. Briefing on Assistant Fire Chief Promotional Process

Next Meeting: May 1, 2013

Cc: Police Guild  
IAFF Local 1984  
HR Staff