

**Lynnwood Civil Service Commission
Meeting Minutes
November 6, 2013**

Attending:

Gary Liming
Doug Kimura
Bill Wallace
Tracy Sloan
Tod Gates
Steve Jensen
Lori Charles

Commissioner Wallace called the meeting to order.

A Fire Lieutenant promotional list was brought before the Commission for certification. Chief Gates commented that the assessment center went well and that the written test was administered twice because the study materials for the first written test were incorrect. Chief Gates indicated that two candidates will likely be promoted from this list. Commissioner Kimura asked why there was a big difference between scores and Tracy Sloan explained how different parts of the testing are weighted differently. There being no further discussion, Commissioner Kimura moved to certify the Fire Lieutenant promotional list as presented. Commissioner Liming seconded the motion and the motion carried.

The Commission was asked to certify an entry Police Officer list. There was a discussion about how the entry Police continuous testing process was working after recent process updates. Chief Jensen indicated that it was working well and saving the department money. There being no further discussion, Commissioner Liming moved to certify the list. Commissioner Kimura seconded the motion and the motion carried.

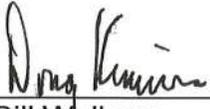
The Commission was asked to approve the extension of the temporary appointment of Reserve Officer Francis Rickman to Police Officer to an expiration date of March 31, 2014 due to staffing issues. Commissioner Liming asked if it could be extended longer. Chief Jensen advised that it could and Commissioner Liming suggested it be extended to June 30, 2014. Commissioner Wallace made a motion to extend the temporary appointment of Officer Rickman to June 30, 2014, Commissioner Liming seconded the motion and the motion carried.

There were no corrections to the minutes of October 2, 2013 so Commissioner Liming moved to approve them as written, Commissioner Kimura seconded the motion and the motion carried.

There being no further business, Commissioner Kimura moved to adjourn the meeting, Commissioner Wallace seconded the motion and the motion carried.

The meeting was adjourned at 5:53 pm.

Approved:



Bill Wallace
Commission Chairperson

(Doug Kimura)



Paula Itaoka
Commission Secretary/Examiner