

**CITY OF LYNNWOOD**  
**CIVIL SERVICE COMMISSION**  
MEETING MINUTES • CITY HALL, CONFERENCE ROOM 4

1 10. **Call to Order:** Meeting was called to order at 5:30pm on February 3, 2016 by Chair  
2 Kimura.

3  
4 20. **Roll Call:**

5 Commissioner Chair Doug Kimura  
6 Commissioner Vice Chair Ed Dos Remedios  
7 Commissioner Gary Liming  
8 Interim Secretary/Chief Examiner Lori Charles  
9 HR Analyst Tracy Sloan  
10 Fire Chief Cockrum  
11 Lieutenant Jason Turner

12  
13 30. **Approval of Minutes:**

14 Commissioner Kimura moved to approve the meeting minutes of January 1, 2016  
15 with one correction of adding Commissioner Liming as in attendance.  
16 Commissioner Liming seconded the motion. Motion passed.

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18 40. **Public Comments:** No public comments.

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20 50. **Staff Update:** No Updates

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22 60. **New Business:**

23 **60.1 Fire Department – Extend the Firefighter/Paramedic Eligibility List:**

24 Chief Cockrum advised the Commission that the Firefighter/Paramedic list needed  
25 to be recertified and extended to April 3, 2016 so that the Department could send  
26 staff on the list to paramedic training through Harborview Hospital. Commissioner  
27 Dos Remedios made a motion to recertify and extend the list and Commissioner  
28 Liming seconded. Motion passed.

29 **60.2 Fire Department – Certify the Lateral Firefighter/Paramedic List**

30 Motion was made to certify the Lateral Firefighter/Paramedic List. HR Analyst  
31 discussed and reviewed the process with the Commission. Commissioner Liming  
32 moved to certify the list. Commissioner Dos Remedios seconded. Motion passed.

33 **60.3 Fire Department – Request to hold Captain Exam**

34 Chief Cockrum discussed with the Commission the request for authorization to hold  
35 a Captain exam, explaining that their authorization now would allow the Department  
36 to move forward as soon as they were ready. There was also a discussion about  
37 the Department shifting from the Lieutenant position to Captain position to mirror  
38 the personnel structure of surrounding agencies. Commissioner Dos Remedios  
39 made a motion to approve the request and Commissioner Kimura seconded.  
40 Motion passed.

41 **60.4 Fire Department – Request to hold Battalion Chief Exam**

42 After conversation with the Commission, this item was put on hold for future  
43 discussion.

44 **60.5 Fire Department – Upcoming Changes to Civil Service Rule 21.01**

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1 Chief Cockrum and Interim Secretary/Chief Examiner discussed potential upcoming  
2 position title changes in the Fire Department and discussed how that might affect  
3 CSR 21.01.

4 **60.6 Fire Department – Request to Hold Entry Firefighter Exam**

5 HR Analyst Sloan and the Fire Department requested that the Commission approve  
6 an Entry Firefighter Exam. Commissioner Kimura made a motion and  
7 Commissioner Dos Remedios seconded. Motion passed.

8 **70. Old Business:** None

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10 **80. Comments for the Good of the Order:**

11 No comments

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13 **100. Adjournment:** Meeting adjourned at 6:06pm.

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15 Approved:

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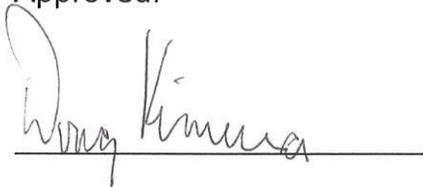
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Commission Chair/Vice Chair



Commission Secretary/Examiner