

**CITY OF LYNNWOOD**  
**CIVIL SERVICE COMMISSION**  
MEETING MINUTES • CITY HALL, CONFERENCE ROOM 4

1 **10. Call to Order:** Meeting was called to order at 8:30pm on May 4, 2016 by Vice Chair Dos  
2 Remedios.

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4 **20. Roll Call:**

5 Commissioner Vice Chair Ed dos Remedios  
6 Commissioner Gary Liming  
7 Interim Secretary/Chief Examiner Lori Charles  
8 Commander Wes Deppa  
9 Assistant Fire Chief Greg Sieloff  
10 Fire Captain Jason Turner

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12 **30. Approval of Minutes:**

13 Commissioner Liming moved to approve the meeting minutes of April 6, 2016 as written.  
14 Commissioner Dos Remedios seconded the motion. Motion passed.

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16 **40. Public Comments:** No public comments.

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18 **50. Staff Update:** No Updates

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20 **60. New Business:**

21 **60.1 Approve Provisional Appointment of Reserve Police Officer Rickman**

22 Commander Deppa discussed the fact that the Police Department is short  
23 staffed. Commander Deppa explained that Reserve Officer Rickman is a level 1  
24 Reserve who can work solo and therefore, the Police Department requested that  
25 Officer Rickman be appointed as a Provisional Officer through the end of 2016.  
26 The Department anticipates the staffing issues to be resolved by the end of the  
27 year. Commissioner Liming moved to approve the appointment and Commissioner  
28 dos Remedios seconded. Motion passed.

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30 **60.2 Certify the Fire Captain Eligibility List**

31 Interim Secretary/Chief Examiner Charles and Assistant Fire Chief Sieloff reviewed  
32 the testing process for the position of Fire Captain. Charles presented the Fire  
33 Captain Eligibility List for certification by the Commission. Commissioner Liming  
34 moved to certify the Fire Captain Eligibility List and Commissioner dos Remedios  
35 seconded. Motion passed.

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37 **60.3 Authorization to proceed with establishing a Lateral Firefighter Eligibility List**

38 Assistant Fire Chief Sieloff discussed that the lateral testing process is quicker than  
39 establishing an Entry Firefighter list and having a list sooner would benefit the Fire  
40 Department. Sieloff reviewed the lateral testing process with the Commission and  
41 ask that the Commission approve the Fire Department moving forward with it.  
42 Commissioner Liming moved to authorize a lateral firefighter testing process and  
43 Commissioner dos Remedios seconded. Motion passed.

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2 **60.4 Authorization to proceed with establishing an Entry Firefighter Eligibility**  
3 **List**

4 Assistant Fire Chief Sieloff stated that the Fire Department is looking at adding  
5 up to 10 Firefighters and that the Department needs to establish an entry  
6 eligibility list. Commissioner Liming moved to authorize establishing and Entry  
7 Firefighter Eligibility List and Commissioner dos Remedios seconded. Motion  
8 passed.  
9

10 **60.5 Authorization to Continuously Test for Entry Level Firefighter positions**

11 Because the Fire Department has such a great need for Firefighters, Assistant  
12 Fire Chief Sieloff and Interim Secretary/Chief Examiner Charles requested the  
13 Commission to authorize the Fire Department to recruit Entry Firefighters under  
14 the Civil Service continuous testing rules. Commissioner Liming moved to  
15 authorize the continuous testing process for recruiting the position of Entry  
16 Firefighter. Commissioner dos Remedios seconded. Motion passed.  
17

18 **60.6 Authorization to establish a Firefighter/Paramedic promotional list**

19 Assistant Fire Chief Sieloff stated that in anticipation of future needs in the Fire  
20 Department, the Fire Department would like to request authorization from the  
21 Commission to establish an eligibility list for the position of  
22 Firefighter/Paramedic. The testing process for this position will consist of a  
23 written essay and an oral board. Commissioner Liming moved to authorize the  
24 establishment of Firefighter/Paramedic eligibility list and Commissioner dos  
25 Remedios seconded. Motion passed.  
26

27 **70. Old Business:** None  
28

29 **80. Comments for the Good of the Order:**

30 A big thank you to the Commission for their flexibility in the meeting time. It was  
31 appreciated by all.  
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33 **100. Adjournment:** Meeting adjourned at 8:58pm.  
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35 **Approved:**

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41 Commission Chair/Vice Chair

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41 Commission Secretary/Examiner