

**NEIGHBORHOODS & DEMOGRAPHIC DIVERSITY ADVISORY COMMISSION**  
MEETING MINUTES • December 11, 2012 • CITY HALL, CONFERENCE ROOM 4

- 1 10. **Call to Order:** Meeting was called to order at 7:00pm by Chair Sutton.  
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- 3 20. **Roll Call:**
- |  |                              |
|--|------------------------------|
| 4 Commission Chair Shirley Sutton                      | Commissioner Pining Reyes    |
| 5 Commission Vice Chair Glenda Powell-Freeman (absent) | Commissioner Marilyn Calbert |
| 6 Commissioner Rosamaría Graziani                      | Council Liaison Mark Smith   |
| 7 Commissioner Gloria Sepulveda (absent)               | Staff Member Julie Moore     |
| 8 Commissioner Angel Shimelish                         |                              |
- 9
- 10 30. **Approval of Minutes:** Commissioner Graziani motioned to approve the November 13,  
11 2012 meeting minutes, Commissioner Calbert seconded the motion. Minutes were  
12 unanimously approved.  
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- 14 40. **Public Comments:** None  
15
- 16 50. **Strategic Planning:**
- 17 50.1 **Team Building Activities:** Commissioners read the Elephant and Giraffe story and  
18 Chair Sutton lead a series of discussion questions. The Commission discussed community  
19 spirit, solidarity, staying true to yourself, sharing your story, represent everyone and  
20 understand where people come from and what they value.
- 21 **Core Values:** Each Commissioner shared their top two values and shared how they got  
22 there. The Commission's top core values are as follows: Authenticity, Family, Happiness,  
23 love, Justice, Peace, Faith, Integrity, and Truthfulness. Commission discussed creating a  
24 Mission Statement. Each Commissioner will bring ideas for a Mission Statement to be  
25 discussed in January.
- 26 50.2 **Looking Back / Year in Review:** Commissioners reviewed their 2012 goals and  
27 listed all the activities they participated in. There was discussion around which activities  
28 were most meaningful and impactful. Staff Member Moore will be preparing a 2012  
29 Commission Report that will be presented to City Council early next year.
- 30 50.3 **Budget Briefing:** Staff Member Moore quickly recounted the potential decision  
31 packages for the Outreach Office and reviewed what involvement the Commission may  
32 have in those projects.
- 33 50.4 **Review Strategic Planning:** Tabled for January Meeting.
- 34 50.5 **Commission Goals and Activities:** Tabled for January Meeting.  
35
- 36 60. **Council Liaison Update:** Council Liaison Smith reported that the City Council hopes to  
37 approve the City budget on December 12 as it did not pass on December 10. Council  
38 Liaison Smith also reported that Reverend Christopher Boyer has been appointed to the  
39 City Council vacancy and he will begin in January.  
40
- 41 70. **Comments for the Good of the Order:** Commissioners discussed changing our standing  
42 meeting date to the 1<sup>st</sup> or 3<sup>rd</sup> Tuesday of each month. Commissioners were asked to check  
43 their calendars and Staff Member Moore will check with other Commissions to see if this  
44 change is possible. The Commission Bylaws will need to be amended in order for this  
45 change to take effect.  
46
- 47 100. **Adjournment:** Meeting adjourned at 9:00 pm.