

**CITY OF LYNNWOOD  
HUMAN SERVICES COMMISSION MINUTES  
September 1, 2016 Meeting**

**Call to Order**

The meeting was called to order by Chair Hurst at 6:31 PM.

**Roll Call**

Senior Planner Emery did the roll call.

Commissioner Schmidt was absent.

Councilmember Sutton was absent. Councilmember Hurst was the substitute.

Community Development Director Krauss was absent.

Police Sergeant Cole Langdon was present.

Commissioner Dillon 1<sup>st</sup> motioned to approve the July 7<sup>th</sup> meeting minutes at the next meeting in October. Commissioner Reitan 2<sup>nd</sup> the motion to do so.

Chair Hurst noted that she volunteered with her husband at the Trinity Lutheran Church breakfast that serves the homeless. She invited all to check it out if they have not had a chance as they serve the community every Saturday morning from 8:30-10:30am.

**Discussion**

There were two presentations. The first one was KWA. There were two guest speakers. Suzanne Pak, Director of Community and Behavioral Health did the presentation. Sunny Cho, Social Service Program Manager was also present. KWA is a nonprofit organization that works to meet social services needs in Lynnwood and throughout western Washington with an emphasis on helping non-English speaking immigrants. KWA talked about the history of KWA, the wide spectrum of services that this organization provides as well as some of their housing projects. KWA said that they are looking to purchase land in Lynnwood to expand services here.

The second presentation was Senior Services of Snohomish County.

Martha Peppones, Director of Nutrition and Social Service Programs did the presentation. The second speaker was Steve McGraw, CEO of Senior Services of Snohomish County. SSSC is the largest nonprofit service provider for older adults, people with disabilities and ethnic seniors. SSSC talked about their core service areas including nutrition, health, housing, transportation and wellness.

Both service providers talked about how there is a greater need than they can fulfil and that there are waitlists now. They also talked about how they work together (both KWA and SSSC) and that they both also partner with Verdant.

Chair Hurst suggested the two of them (KWA and Senior Services) collaborate and build a facility to serve seniors together. Chair Hurst said she knew a good realtor.

Chair Hurst acknowledged the request by Commissioner Coffey the desire that we understand the process to put items on the agenda in the future. Senior Planner Emery suggested that we email each other and exchange ideas that way. Council Member Hurst advised the commission members to be careful when using email. He noted the commission is subject to the Open Public Meetings Act and have to make sure a quorum is not created via email chains.

Council Member Hurst noted that the City has a Korean Sister City, Damyang, and on September 22 there will be a dinner at the convention center with City officials, members of the Korean community and a delegation from the sister city.

Commissioner Reitan asked about clarification about the survey that the YWCA and the City of Lynnwood was doing. She asked if it was the same survey that was discussed at the July meeting. Commissioner Dillon confirmed that it was. Commissioner Reitan asked KWA about the income eligibility for housing and whether they had Section 8 housing. They replied that one of their properties accepted Section 8 and that they accepted up to 500% of Federal Poverty Guidelines.

#### **Old Business/New Business**

For the upcoming October 6<sup>th</sup> meeting, Senior Planner Emery mentioned that we would like to look at rental inspection regulations possibly some draft regulations during the Old Business portion of that meeting. For New Business, Senior Planner Emery suggested that we might want to invite Dr. Robin Fenn, Snohomish County, Human Services, Research Manager and Julie Fonholz (sp?) who is heading up the Everett Streets Initiative. Also recommended was Verdant. Commissioners concurred.

For edits/suggestions to the HSC 2016 Work Plan, There was some discussion about the RFP process and how to refine funding priority areas in December.

#### **Council Liaison Report**

Councilmember Hurst advised that we cannot have any discussion that required a quorum through email. Staff concurred and explained that we would check on this and make sure our discussion did not violate the Open Public Meetings Act. *(Staff checked – we are okay with this. Thank you George)*

#### **Director's Report**

I do not recall who motioned to adjourn the meeting – I believe it was Commissioner Dillon, and 2<sup>nd</sup> motion by Commissioner Reitan, not sure.

#### **Adjournment**

The meeting was adjourned at 7:56 PM.

  
Pam Hurst, Chair

10/6/16