

**LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES ~ January 2, 2013**

10. Call to Order – The meeting was called to order at 7:00 p.m.
20. Roll Call
 - Boardmember Aldrich
 - Boardmember Bluford
 - Boardmember Cheek
 - Boardmember Hildebrandt
 - Boardmember Swan
 - Director Sordel
 - Administrative Assistant Flesher
30. Approval of Minutes – November 6, 2012 - Approved.
40. Written Communications – None.
50. Public Comments – Councilmember Van AuBuchon was in attendance. He thanked Boardmembers for volunteering their time and energy. He hopes to facilitate joint meetings of the Council and Boards/Commissions in the future to be more efficient, particularly regarding presentations on topics such as City Center.
60. Comments from Boardmembers.
 - 60.1 Boardmember Hildebrandt reported that she had visited the Stadler Ridge Park site and thought it is was a very nice addition to the neighborhood.
 - 60.2 Boardmember Swan indicated that he was interested to hear the budget update.
70. Resolutions and Other Business.
 - 70.1 Election of 2013 Officers. Postponed to February 6, 2013.
 - 70.2 Approval of 2012 Annual Report. Approved.
 - 70.3 Budget Update/2013 Staff Work Plan. Director Sordel reported that City Council had approved the budget in December. Staff now begins work on implementation of the approved budget and decision packages.

Some important issues that will come before the Board in 2013:

 - City Center
 - Sound Transit Light Rail Project
 - Lynnwood High School Site Development
 - Golf Course Deficit
 - Recreation Center Improvements/Enhancements
 - Boardmember Swan suggested waiting until late February for the Recreation Center closure, to coincide with typical lulls in “New Year’s Resolution” activity. Director Sordel indicated that historically, the Recreation Center experiences its lull the second week of January.

- Boardmember Cheek asked about the outcome concerning the Recreation Center utility budget. Director Sordel reported that that budget was included under the Parks, Recreation & Cultural Arts department. This allows for monitoring and strategizing regarding potential costs savings. It also allows for full transparency regarding the true cost to run the facility.
- Healthy Communities – Farmers Market, Safe Route to Schools, AWC Wellness Program
- Outreach Initiatives – Translation Services, Multi-Cultural Event, Community Survey
 - Boardmember Aldrich asked to see a copy of the survey questions before they are finalized. Director Sordel reported that the Board would be able to provide input. Boardmember Hildebrandt suggested that the Board also be given prior responses for the questions.
- Comprehensive Plan Update for Parks & Recreation – Survey, Outreach, Plan Development
- Meadowdale Playfields Improvements
- Verdant Partnership and Grant Opportunities

Boardmember Swan asked how the park equipment has been holding up to less maintenance and more use. Director Sordel reported that the approved budget included monies for some equipment replacement and seasonal staffing.

Boardmember Aldrich asked if the City has undeveloped land that needs to be developed. Property recently purchased near the Recreation Center could be developed to expand parking. The Rowe property is also ready to be developed when funding for development becomes available.

Director Sordel reported that staff will be preparing business plans for each of the decision packages approved by City Council. Reports will be shared with the Board after the first quarter.

Director Sordel reported that the new website will roll out in February.

Boardmember Swan asked if further budget cuts are likely this year. Director Sordel indicated that he and his staff are looking forward. The department has a clear plan and is mission-driven and mission-led. It has been rewarded in the budget and now it must produce. There is, however, always uncertainty.

Boardmember Swan asked about Cedar Valley gym. Director Sordel noted that the City made an investment of almost \$800,000 to build the gym and staff wants to be in the gym taking advantage of the program opportunities. Boardmember Swan asked if there are other gyms in the area that the City could utilize. Director Sordel noted that the focus is to maximize use at

Cedar Valley Gym. It might be possible to expand to other facilities in the future. Director Sordel suggested that a community assessment/inventory could be beneficial.

Boardmember Aldrich asked to get a copy of the Accreditation standards. He suggested that the department keep an eye on it even if it doesn't meet all the standards. Director Sordel indicated that this is a long-range goal for the department. Boardmember Aldrich suggested meeting the standards without paying for the actual accreditation.

Boardmember Hildebrandt asked about cuts that were made to summer programs last year. Director Sordel indicated that some of the programs were revamped. The focus is mainly on camps. Afterschool programming and Wonderstage remain eliminated. Marketing Supervisor Olson will be able to help look for sponsorships, etc. with her increased hours.

Director Sordel noted that the Parks & Recreation Foundation has raised over \$40,000 over its years of the Par 4 Kids golf tournament. Ornaments on the tree in the Recreation Center last month also raised over \$700. These fundraisers serve the Recreation Benefit Fund scholarship program.

80. Staff Reports
90. Messages from the City Council. None.
100. Adjournment – The meeting was adjourned at 8:00 p.m.