

LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES
June 4, 2014

10. Call to Order – The meeting was called to order at 7:00 pm.

20. Roll Call

Boardmember Aldrich

Director Sordel

Boardmember Bluford

City Center Program Manager Lambert

Boardmember Cheek

Administrative Assistant Flesher

Boardmember Gilbertson

Boardmember Hildebrandt

30. Approval of Minutes. March 5, 2014. Approved.

40. Written Communications – None.

50. Public Comments – None.

60. Comments from Boardmembers.

Boardmember Hildebrandt reported that she had attended the Community Health and Safety meeting on May 22. It was well attended. Attendees expressed concerns about crime, prostitution, and drug use.

Boardmember Bluford praised the latest financial numbers from the Golf Course.

Boardmember Gilbertson agreed that the numbers from the Golf Course are very promising.

Boardmember Gilbertson thanked Community Outreach Specialist Moore and staff for the opportunity to participate in the Lynnwood Community Meeting, a step in implementing the City Vision. He thanked Director Sordel for moving the department forward during challenging times the last several years. He hopes that the next budget cycle will allow the department to address the challenges of running a full service Recreation Center and the added programming.

Boardmember Cheek echoed the comments regarding the Golf Course, mentioning the much-improved food and beverage revenues.

Boardmember Cheek also appreciated attending the Community Meeting and was pleased with the discussions.

70. Resolutions and Other Business.

70.1 City Center Project Prioritization. Director Sordel introduced Janiene Lambert, City Center Program Manager.

Ms. Lambert reviewed the City Center objectives and its guiding policies and plans, and explained the steps already completed in the prioritization process. The Evaluation Criteria were developed through an outreach process and approved by City Council on March 31, 2014, after which potential projects were reviewed and ranked by the staff team based on those criteria. Staff is now in the process of discussing the project prioritization with various stakeholders, and will next present the project prioritization to City Council for decision making and for inclusion in relevant policy documents. This will also be shared with state representatives for use as they advocate project funding.

Ms. Lambert reviewed each of the potential projects and shared how they ranked according to the evaluation criteria.

Boardmember Gilbertson asked how this process might coincide with Sound Transit's work to ensure the City doesn't miss an opportunity to leverage funding. Ms. Lambert indicated that staff meets regularly with Sound Transit to discuss connections and needs.

Ms. Lambert explained possible strategic project linkages and development priority areas.

Boardmember Aldrich asked about environmental considerations for the projects. Ms. Lambert indicated that this is definitely encouraged for all of the projects.

Boardmember Gilbertson suggested that thought be given to access/proximity to transit, parks and social services as living spaces are built.

Director Sordel expressed the need to commit funding toward seed projects. The Board's support will be important to move this forward.

Boardmember Hildebrandt expressed a concern about the safety of widening 196th Street and asked about the concept of a pedestrian refuge, a median midway through a street crossing. Ms. Lambert noted Seattle's Mercer Street improvements provided a pedestrian refuge. This has been discussed conceptually for the 196th improvements, but is not currently part of the plan. She also indicated that much of the widening is to accommodate the sidewalk extensions.

Boardmember Aldrich asked about bike lanes. Ms. Lambert indicated that bike lanes are not planned on the busiest roads, but are included on many streets. Connections to the Interurban Trail are vital.

Boardmember Cheek asked about a possible schedule for the first project that would be approved and funded. Ms. Lambert indicated that the soonest street projects might be ready to break ground as early as 2017, depending on funding. When light rail comes to Lynnwood in 2023, a lot of development will likely start.

- 70.2 Review of May 7 Community Meeting Summary. Director Sordel reviewed the summary of citizen comments from the meeting.

Boardmember Hildebrandt expressed that the Mayor is doing a great job of continuing the enthusiasm and the relationship with the community started with the Community Vision.

80. Staff Reports.

80.1 Director's Report:

Budget: Director Sordel reviewed the department's Trends and Budget Priorities for the 2015-2016 budget, as presented to City Council at a leadership retreat earlier in the year. Issues that need to be addressed are managing physical assets, increased use of existing facilities, sustaining and reinstating level of service, improving community health and responding to changing demographics and recreational needs. Director Sordel reported that there is an early public hearing on the 2015-2016 Budget at the June 9 Council meeting. He suggested that Boardmembers, as a group, consider meeting with City Council later this year to express their priorities and concerns. Boardmember Cheek noted that a trend he saw at the community meeting is the desire for community connectivity; it is interesting that the department expressed that issue before it arose at the meeting.

Lynnwood Municipal Golf Course: Director Sordel reviewed the Golf Course financials from year-end 2013 and first quarter 2014. He is very pleased with a profit of over

\$160,000 in 2013, and the success to date in 2014. Boardmember Cheek noted that there are still some concerns with the relationship and agreement with Edmonds Community College. Director Sordel indicated that City and College staff have been meeting about various issues – the most important one being the need for additional parking.

Amphitheater Renovation Project: The renovations are substantially complete. The re-dedicated is scheduled for June 18 at noon.

Meadowdale Playfields Grant Application: Staff submitted a grant to the state. Director Sordel will present the project to the committee in August. The grant request, with the school district funds, will be to turf to the two multipurpose fields. For the rest of the project, the City will look to Verdant, the City of Edmonds and other partners.

Farmers Market: Opens Thursday, June 12 at 3:00pm at Wilcox Park. It will run for sixteen Thursdays through the end of September.

Celebrate! Event: Saturday, July 19, 10:00am-10:00pm at the Convention Center. The event will start with a family friendly focus until the evening transition into an adult celebration.

Mayor's State of City Address: The Mayor will present her State of the City address at the Convention Center on June 11 at 8:00am.

PARC Plan: Staff continues to move forward on the plan. An outreach survey will be available at summer events and online. The official citizen survey will follow.

- 80.2 Scriber Corridor Stakeholders Committee Report – Boardmember Gilbertson reported that he and Boardmember Aldrich have represented the Board on this team. The Board has an assignment to evaluate potential solutions/concepts for flood reduction. He asked that Boardmembers send feedback to both of them so that they can report back to the team by Monday.

90. Messages from the City Council. None.

100. Adjournment – The meeting was adjourned at 8:51 p.m.