

**LYNNWOOD PARKS AND RECREATION BOARD  
MEETING MINUTES  
April 1, 2015**

10. Call to Order – 7:02 p.m.

20. Roll Call

Boardmember Bluford	Director Sordel
Boardmember Gilbertson	Deputy Director Olson
Boardmember Hanson	Administrative Assistant Flesher
Boardmember Hildebrandt	

30. Approval of Minutes – March 4, 2015. Approved.

40. Written Communications – None.

50. Public Comments – None.

60. Comments from Boardmembers.

Boardmember Bluford is pleased that the Golf Course is performing well.

Boardmember Hildebrandt appreciated the National Walking Day proclamation.

Boardmember Hanson reported that he had celebrated National Walking Day with a walk.

Boardmember Gilbertson expressed appreciation for staff’s perseverance and tenacity related to the Seabrook property purchase. He expressed gratitude for the support of this project from the Snohomish County Council and Lynnwood City Council.

70. Resolutions and Other Business.

70.1 Capital Project Priorities. A list of Capital Facilities Plan projects was provided to the Board. Director Sordel reported that Mayor Smith is putting an emphasis on strategic planning and creating a vision for the future. Staff is beginning to work on a list of strategic projects. Project priorities over the next few years include the following:

- Meadowdale Neighborhood Park Improvements: parking, a shelter and a pocket farm
- The Off-Leash Dog Park: development of 2 acres of Lynndale Park along Olympic View Drive
- Rowe Park: application for RCO grant funding in 2016
- Meadowdale Playfields: installation of artificial turf on two multipurpose fields

A list staff provided to the Mayor prioritized deferred maintenance and capital renewal. It also identified new projects and operational cost increases if and when development projects come online.

Director Sordel reported that the Mayor has greenlighted a funding study; once the PARC comprehensive plan is completed, a consultant can make recommendations for implementation and funding.

Boardmember Gilbertson suggested that it is the responsibility of the Parks & Recreation Board to advocate for all neighborhoods. The consistent message from the Board needs to be that the City Council should realize the importance of taking care of deferred maintenance and plan for future expansion.

Deputy Director Olson reviewed a few items not previously included in the Capital Facilities Plan but that are on the radar. She indicated that the new MUGA projects include amenities that cannot be retrofitted into our existing park system. None of the development in the MUGA will take place until annexation takes place.

- Heritage Park Expansion: school district property east of the park could become available for purchase
- Scriber Creek Trail Improvements: upgrade existing to be fully hard-surfaced, elevated and widened
- Neon Sign Exhibit: restore salvaged Highway 99 motel signs
- Hall Lake Development: develop small parcel on Hall Lake adjacent to the Interurban Trail (Public Works project; purchased with storm water utility dollars)
- Rec Center Shelter: cover front walkway for swim line patrons
- Rec Center Parking Expansion: develop the property directly behind Fire Station 15 to 50-75 parking spaces (Public Works project)
- Civic Campus Redevelopment: attached to Phase II development of the Recreation Center; if/when City Hall and Library move to City Center, master planning of the campus needs to be completed
- Cedar Valley Elementary development: garden site, walking path or other amenities around the school site

Deputy Director Olson reported that the Arts Commission will be updating the Cultural Arts Plan in 2015. They will be advocating for public art, including art in private development. The new Arts Commission mission statement was adopted on February 17:

*The Lynnwood Arts Commission supports universal access to diverse arts to enrich our community's quality of life and economic vitality by:*

- *Advocating for lifelong arts education*
- *Promoting artists and arts opportunities*
- *Encouraging openness and inclusion*
- *Building community and a sense of place*

Boardmember Gilbertson asked about the Golf Course parking project. Director Sordel reported that he continues to problem-solve the parking issue. The summer construction at 204<sup>th</sup> Street Southwest will have a huge impact. He is still working with the capital committee to reemphasize the importance of parking at the Golf Course.

70.2 Heritage Park/Historical Commission Update. Deputy Director Olson reported that staff has been engaged in a discussion with Community Development and the Historical Commission about problem-solving member recruitment issues. The commission's purpose is important and is connected to our department because we manage Heritage Park, by far the best cultural and historical resource in the City of Lynnwood, and the Heritage Park Partners Advisory Committee (HPPAC).

City Staff have offered an opportunity to merge the two groups together and retain one body that is an official City advisory body with seven seats:

- Two Council-appointed at-large members (current commissioners, or future replacements)
- Alderwood Manor Heritage Association representative
- Sno-Isle Genealogical Society representative
- One at-large member from Heritage Park's volunteer docent program
- Non-voting Arts Commission representative
- Non-voting Parks & Recreation Board representative

The next step is to update the Ordinance for Council approval and adoption. Deputy Director Olson noted that the details were not yet settled and asked for the Board's feedback. The new group will have an advisory function but could also have an operational function. Boardmember Hildebrandt suggested that it sounded very involved for a seemingly limited scope. Deputy Director Olson indicated that it wouldn't have to be a huge commitment for a non-voting Parks & Recreation Board representative. There was some general interest from the Board.

Director Sordel indicated that staff would keep the Board informed.

80. Staff Reports.

80.1 Staff Report/Project Update. A staff report was provided and discussed. Boardmember Gilbertson thanked Supervisor Grafton for her work that supported the grant from Snohomish County Human Services.

90. Messages from the City Council. None.

100. Adjournment – The meeting was adjourned at 8:48 p.m.