

**LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES
October 7, 2015**

10. Call to Order – The meeting began at 7:00pm without a quorum present. A quorum was achieved at 7:20pm.

20. Roll Call

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| Boardmember Aldrich | Director Sordel |
| Boardmember Hanson | Deputy Director Olson |
| Boardmember Hildebrandt | Park Superintendent Peterson |
| Boardmember Thompson | Administrative Assistant Flesher |

30. Approval of Minutes – August 5, 2015 and September 2, 2015. Approved.

40. Written Communications – None.

50. Public Comments – None.

60. Comments from Boardmembers.

Boardmember Hildebrandt thanked staff for the recent tours of parks and the Recreation Center. They were helpful in preparation for the upcoming body of work.

70. Resolutions and Other Business.

70.1 Heritage Board Liaison Selection. Deputy Director Olson reported that the History & Heritage Board would begin meeting in October. A non-voting liaison from the Parks and Recreation Board will need to be determined and can be voted on by the Board or selected by the Chair.

80. Staff Reports.

80.1 PARC Plan Discussion/Activity. Staff reviewed the revised PARC Plan timeline. Deputy Director Olson reported that the City has contracted with Conservation Technix, Inc. for the PARC Plan project. A project kick-off meeting was held in September. The final draft of the plan will be presented to the Board at a joint meeting in January. One or two community open houses will follow. After that the plan will go to City Council for a resolution of support. Formal adoption in conjunction with the City's Comprehensive Plan amendment adoption.

Deputy Director Olson reviewed Conservation Technix's project scope of work. Boardmember Thompson understands that deferred maintenance is the priority, but advocated for dedicated funding for land acquisition.

Deputy Director Olson noted that the plan will include formalization of system standards for park amenities, buildings and paths. Park Superintendent Peterson and Deputy Director Olson reviewed current standards and potential new standards and asked for input from Boardmembers.

Outdoor Benches:

- Boardmember Thompson noted that skateboard deterrents should be considered.
- Boardmember Thompson noted that she prefers the warmth of wood benches.
- Boardmember Aldrich is in favor of using recycling materials.

Picnic Tables:

- Boardmember Thompson suggested that the current table at Sprague's Pond Mini Park seems like the most sustainable and cost-effective option.
- Boardmember Aldrich advocated for wheelchair accessible tables.

Drinking Fountains:

- Boardmember Thompson suggested that durability might be a concern with some options that include plastic parts.
- Boardmember Thompson suggested having a separate spigot for dogs. She wondered if the low bowls for pets would gather dirt and dust and cause a maintenance problem.

Waste Receptacles:

- Boardmembers agreed that we should offer recycling receptacles.
- Boardmember Hildebrandt wondered about the cost recovery on the more expensive containers with solar compacting.
- Boardmember Aldrich expressed concern about the solar compacting of mixed recyclables.

Restroom Buildings:

- Boardmember Thompson suggested complementing the character of the park with the restroom building. It could be possible to mimic the older building at Scriber Lake Park with cheaper, more modern materials such as slate rock with a similar feel.

Picnic Shelters:

- Boardmember Hanson noted that people in the northwest seem to like more natural products.
- Boardmember Aldrich suggested that metal or composite materials would last much longer than wood.
- Boardmember Hildebrandt noted that the Board offers a very narrow focus group. She suggested including other demographics, particularly younger people, in this exercise.

Swings:

- Boardmember Thompson expressed her desire for lots of swings.
- Boardmembers like the concept of a swing with a child and adult facing each other.

Fitness Equipment:

- Boardmember Hanson hasn't ever seen fitness equipment getting much use. Park Superintendent Peterson has noticed that schools near parks use them for gym classes and could use this type of equipment. Boardmember Thompson suggested senior populations would also likely be heavy users of this type of equipment.

Accessible Play Equipment:

- Boardmember Thompson suggested that Lynnwood doesn't have a choice but to begin including accessible equipment. Most accessible equipment does not exclude use by other children.
- Boardmember Hanson asked about potential grant funding.

Nature Play Equipment:

- Boardmember Thompson noted that the stacked cut logs are very popular right now. Designs can be customized to fit in with any park.

Play Structures:

- Boardmember Thompson noted that there is material that is very accessible and spongy and easy to play on.

Dog Run:

- No specific suggestions.

Mini Features:

- Boardmember Aldrich liked the mini sports court concept.
- Boardmember Thompson noted that skate spots are often unpopular with neighbors.

Paths:

- No specific suggestions.

Irrigation Controls:

- The Board expressed support for the new Toro irrigation systems.

Suggestions for Other Amenities:

- Boardmember Hildebrandt suggested conversational seating opportunities or grouped benches.
- Boardmember Aldrich would like to see a double swing in the system.

80.2 Staff Report/Project Update. A staff report was provided and discussed.

- Director Sordel noted that the Foundation’s golf tournament does not raise enough money to meet the demand for the Recreation Benefit Fund. The Foundation Board is considering adding an annual event.
- Park Superintendent Peterson explained the midbiennium budget adjustment request for maintenance of the new 33rd Avenue right-of-way by Costco. Boardmember Thompson suggested that it is good not to set a precedent of taking on additional park maintenance responsibilities without requesting additional funding.
- Deputy Director Olson noted that the Board will receive the three design alternatives for the new Recreation Center parking lot. Construction will likely begin this winter.
- A Bike2Health project Open House will be held on November 5 from 5:00-8:00pm at College Place Elementary.
- A draft Healthy Communities Action Plan will be presented on November 12 at 5:00pm at the Verdant Wellness Center.
- The Arts Commission is working with the developer of the CityCenter Apartments for a public art installation at the prominent gateway. Three finalists will make their presentations at the November Arts Commission meeting.
- Deputy Director Olson explained new required Board and Commission member training. In the future it will be done as new members are seated, but standing members need to complete it by the end of the year. Administrative Assistant Flesher will email Boardmembers the information and the links to the training. Boardmembers will need to complete training and return the attest form to staff by the end of the year. A PowerPoint presentation will take approximately 20 minutes to review; there are also a couple of videos within the presentation that offer additional information.

90. Messages from the City Council. None.

100. Adjournment – The meeting was adjourned at 9:00 p.m.