

LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES
June 1, 2016

10. Call to Order – 7:00pm.

20. Roll Call

Boardmember Gilbertson

Boardmember Hanson

Boardmember Hildebrandt

Boardmember Thompson

Councilmember Ross

Director Sordel

Deputy Director Olson

Administrative Assistant Flesher

30. Approval of Minutes

- April 6, 2016. Approved
- Joint Board and Commission Meeting, May 25, 2016. Approved.

40. Written Communications – None.

50. Public Comments – None.

60. Comments from Boardmembers.

At his final meeting, Boardmember Gilbertson expressed that it had been a pleasure working with staff, the Board, and Council during his time in the City. Director Sordel thanked him for his service and presented him with a letter of appreciation from the Mayor. Deputy Director Olson reported that Boardmember Gilbertson had recently honored with the Ron C Davis II award from the Washington Recreation and Parks Association. The Board and Councilmember Ross expressed their appreciation of and well wishes for Boardmember Gilbertson.

70. Resolutions and Other Business – None.

80. Staff Reports.

80.1 2017-2018 Budget Discussion. Deputy Director Olson indicated that the purpose of the meeting would be to discuss budgetary issues and brainstorm the Board's priorities for the budget process. The brainstormed list will be sent tomorrow to solicit the highest priorities from each Boardmember. This information will be compiled and presented to Councilmember Ross and Mayor Smith.

Director Sordel noted that staff is using the City Vision and the PARC Plan as guides during the process. He reviewed the department overview from the PARC Plan and discussed important trends in the industry and in the City. Departments across the City are truly working collaboratively in a way that hasn't happened before.

Director Sordel and Deputy Director Olson reviewed the staffing issues, program and operational changes, policy issues and other important issues provided in the packet for each division: administration, park maintenance and recreation.

Boardmember Gilbertson asked about the proposed 1 FTE program coordinator for community event coordination and facilitation citywide. Deputy Director Olson explained a model whereby the City provides logistical support as a contribution to external events that are aligned with the City's vision and the department's mission. Boardmember Hanson expressed his preference for supporting cultural events over

athletic events. There should be a clear vision for the priorities of a position. Director Sordel noted that this position request is being developed based on a directive from the Mayor.

Deputy Director Olson and Director Sordel discussed the draft organizational chart and highlighted how it reflects continued reorganization across the department.

Board Priorities Discussed at the Meeting:

PRCA Priorities

- City Center Town Square Park (to serve as an important community event gathering space)
- Park Maintenance Staffing
- Registration System Replacement (preferably with a mobile app)
- Mobile Friendly Website
- Strategic Acquisitions for park expansion or new development (so that we don't "miss" opportunities, and to be leveraged, matched or used for creative solutions)
- Youth/Teen Development Programs
- Engage Youth in Conservation of Parkland (e.g. summer job program)
- Measure Outcomes Instead of Outputs
- Address Equity Gaps
- Address Silver Tsunami
- Landscape Design Support
- Community/Public Engagement

Citywide Priorities

- Cultural and Diversity Events (staff request)
- Promote Neighborhood Development
- Community/Public Engagement
- Continue Healthy Communities Initiatives

80.2 Staff Report. A staff report was provided.

90. Messages from the City Council. Councilmember Ross invited Boardmembers to the Mayor's State of the City Address on June 16.

100. Adjournment – The meeting was adjourned at 9:15 p.m.