

**City of Lynnwood**  
**PLANNING COMMISSION MEETING MINUTES**  
June 28, 2001

CHAIR TENO  
COMMISSIONER BIGLER  
COMMISSIONER HUDSON (absent)  
COMMISSIONER JOHNSON  
COMMISSIONER OLSON  
COMMISSIONER POWERS

**SUMMARY OF THE JUNE 28, 2001, MEETING MINUTES**

**Citywide Design Program**

Mark Hinshaw, LMN Architects, gave a presentation outlining alternative “attitudes” about design standards and guidelines.

**Development Regulations Amendments**

Senior Planner Lewis briefed the Commission on the tasks necessary to determine whether or not the City’s development regulations are consistent with an approved Comprehensive Plan.

**A. CALL TO ORDER**

The meeting was called to order at 7:35 p.m.

**B. APPROVAL OF MINUTES** – Meeting of June 14, 2001

Commissioner Olson, seconded by Commissioner Bigler, moved to approve the June 14, 2001 minutes. Motion passed unanimously.

**C. CITIZEN COMMENTS** – None

**D. PLANNING COMMISSION MEMBER DISCLOSURES** – None

**E. PUBLIC HEARING** – None

**F. DIRECTOR’S REPORT:**

Community Development Director (CDD) Cutts reported the following:

- LMN Architects recently signed a contract for the Central Business District planning work.
- The Multifamily Residential Moratorium expires October 9.
  - ✓ Sundquist Homes, Woodbury Grove developer, has filed suit.
  - ✓ Sundquist Homes and SHAG filed a petition with the Growth Management Hearing Board. The hearing is scheduled for July 9, with a decision date of December 5.
- City Council hearings:
  - ✓ June 25 – Third hearing on Plan/Zone Consistency.
  - ✓ July 9 – Fourth hearing on Plan/Zone Consistency.

- ✓ July 11 – Fifth hearing for Plan/Zone Consistency to discuss Text Amendments and undecided issues.
- ✓ July 11 – Work session to discuss 60/40.
- Reported on a request from a Council member for a joint meeting with City Council.

## **G. WORK SESSION**

### **G-1: Citywide Design Program**

Senior Planner Eastin introduced Mark Hinshaw, LMN Architects, consultant on the Citywide Design Program. Mr. Hinshaw discussed alternative “attitudes” about design standards and guidelines with the Commission. Mr. Hinshaw added that the Planning Commission will need to determine which statements require “should” and which statements require “shall,” depending on how strongly the Commission feels about a particular issue. Mr. Hinshaw added that he expects feedback from the Commission on the draft guidelines.

### **G-2: Development Regulations Amendments – Introduction to the Task**

Senior Planner Lewis advised the Commission that by September 1, 2002, the development regulations are to be consistent with the GMA compliant comprehensive plan. In order to meet this deadline, the current regulations will be reviewed to determine whether or not they are in compliance. In addition, a redrafting of the regulations is suggested in order to make them easier to use and more functional.

## **H. NEW BUSINESS**

### **H-1: Southbound I-5 Connection to Westbound SR-525 – Commission Support**

Senior Planner Lewis reported that the Planning Commission endorsed the idea for this connection at the June 14, 2001, meeting. Commissioner Bigler added that as a WSDOT employee, he is provided the opportunity to make recommendations on projects. In that capacity, he used the information Public Works Director Vlcek provided to make a recommendation for this project.

### **H-2: Highway 99 Widening Observance**

Commissioner Bigler stated he has observed exposed soils in the area of Highway 99 between 200<sup>th</sup> and 208<sup>th</sup> where it is being widened. State regulations mandate that soils cannot be exposed for more than seven days and that BMPs shall be installed to prevent sediment runoff. However, this situation existed for nearly a month. During that time sediment was allowed to filter into the storm water drainage system. He reported this violation to Public Works Director Vlcek and within a few days the matter was corrected. However, those BMPs have been removed and the soil is exposed again. Commissioner Bigler has concerns about the breakdown in the oversight of this project. He feels there is a need for education – know what kind of BMPs are to be in place, environmental standards the contractors are to abide by, and enforcement if in violation. Senior Planner Eastin, as a member of the Environmental Review Committee, advised that the Committee could monitor the project for compliance. CDD Cutts added that citizens could contact the Public Works Department and the Environmental Review Committee when violations of this type are observed.

### **H-3: Joint Meeting with City Council members**

Commissioner Johnson and Commissioner Powers expressed reluctance to attend a joint meeting with the City Council, as previous joint meetings were not productive. In response to Commissioner Johnson’s reluctance to attend a joint meeting, CDD Cutts replied that the Council member requesting this meeting would like to talk about Plan/Zone consistency and to learn the rationale behind some of the decisions, as staff does not have that information on all the issues. After discussion, it was decided that Chair Teno would contact Commissioner Hudson to determine

what the Council would like to discuss, and then contact Council member Gough if it is decided to conduct a joint meeting.

**I. OLD BUSINESS** – None

**J. INFORMATION ITEMS**

**J-1: Upcoming Commission Meeting Agenda** – No discussion

**K. ADJOURNMENT**

Commissioner Johnson, seconded by Commissioner Bigler, moved to adjourn. The motion passed unanimously and the meeting adjourned at 9:07 p.m.

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**Mick Teno, Chair**