

City of Lynnwood
PLANNING COMMISSION MEETING MINUTES
AUGUST 8, 2002

Commissioners present:

Dave Johnson
Brian Bigler
Tia Psycheff
Jacqueline Powers

Absent: Decker, Olson

Staff present:

James Cutts, Community Development Director
Ron Hough, Comprehensive Planning Manager

SUMMARY OF THE AUGUST 8, 2002, MEETING MINUTES

2002 Comprehensive Plan Amendments – Recommendations to City Council

After discussion, the Commission moved to forward to City Council a recommendation to approve: 1) the Environmental Resources Element with some modifications; 2) Mobile Home Parks as recommended by staff; and 3) the College District Plan as previously forwarded to City Council in May 2000.

Request for Leave of Absence

After considering various options, the Commission agreed to accept a termed leave of absence along with an appointment by the Mayor of an Interim Commissioner to cover the same period of time, pending a decision from the City Attorney.

CALL TO ORDER

Chair Johnson called the meeting to order at 7:02 p.m.

APPROVAL OF MINUTES

Commissioner Psycheff moved to approve the July 25, 2002, minutes as written. The motion was seconded by Commissioner Bigler, and carried unanimously.

DIRECTOR'S REPORT

Community Development Director Cutts gave a brief update on the progress of the Alderwood Mall Expansion and the City Center Project.

Planning Manger Hough reported on the following City Council meetings:

- July 29: Briefed Council on 2002 Plan Amendments – Detailed discussion about Spencer Court, Kirby and Sankey proposals, followed by discussion of urban growth areas.
- August 5: Work Session – Parks & Recreation, Cultural & Historical, and Transportation Elements. Also further discussion of MUGA and the possible costs and revenues associated with the long-range growth of Lynnwood.

Mr. Hough reported that the Mayor is reviewing the recommendations for the vacant Commissioner position and hopes to interview next week. The idea of appointing an Interim Commissioner has also been discussed.

UNFINISHED BUSINESS

As a follow-up to an earlier discussion about low-impact development, Commissioner Psycheff distributed information from the Seattle Public Utilities on a street improvement project that incorporated low-impact development. She encouraged the Commissioners and the City to consider innovative means when developing and possibly offering incentives to developers if they incorporate low-impact development standards in their projects.

1. 2002 Comprehensive Plan Amendments – Recommendations to City Council

Environmental Element

Discussion continued on the suggestions made by David Toyer, Master Builders Association, related to the proposed Environmental Resources Element. Following the July 25 public hearing, Mr. Toyer submitted his comments in writing and staff's response to those comments were included in the staff report. Following the Commission's review and discussion of the comments, Commissioner Bigler thanked Mr. Toyer for his involvement in helping to develop this new element.

Mr. Bigler moved to forward to City Council a recommendation to adopt the Environmental Resources Element, with changes approved by the Commission, including the elimination of sections entitled "View Protection and Light Pollution" (P. 17) and "Environmental Enforcement", and removal of related Policies ER 8.1, ER 8.3 and ER 8.5. Commissioner Powers seconded the motion and it passed unanimously.

Mobile Home Parks

Chair Johnson noted that Jeff Palmer was in attendance this evening in opposition to the change in zoning from RMM to RML for the Kingsbury West Annex mobile home park. Planning Manager Hough briefly explained additional changes that were proposed at the Planning Commission meeting of July 25, 2002: 1) clarify that recreational vehicles are prohibited in mobile home parks as permanent housing but not for short-term visitors, and 2) remove the size limitation for replacement units.

Following discussion, Commissioner Powers moved to forward to City Council a recommendation to approve the following: the proposed policy addition to the Housing Element; proposed Plan Map changes for parks #3, 4, 9, 10 and 13; consistent changes to the Official Zoning Map; proposed changes to LMC Chapter 21.70, and the minor clarification changes that Mr. Hough suggested this evening. The motion was seconded by Commissioner Psycheff and passed unanimously.

College District Plan

Chair Johnson briefly explained the background of the College District Plan and the recommendation the Commission forwarded to City Council May 2000. Planning Manager Hough added that additional information pertaining to single-family home ownership, public meetings and meeting summaries had been provided to the Commission and to the residents who requested that information.

Geoff Nunn, requested informed the Commission that some of the information relating to ownership of properties in the College District area was inaccurate and should be corrected before submitting to City Council. Mr. Hough explained that the ownership data had been updated earlier that week. It was obtained through the Metro-Scan system which is based on records from the County Assessor's Office. Hough also noted that the information is not always up-to-date but it does provide a good indication of the owner/renter balance in the neighborhood and the mailing addresses of the properties and their owners. If the mailing address of the owner is in another city, the unit is assumed to be a rental.

Following discussion, Commissioner Powers moved to forward to City Council a recommendation for adoption of the College District Plan as previously forwarded to City Council on May 25, 2000. The motion was seconded by Commissioner Bigler and passed unanimously.

NEW BUSINESS

1. Request for Leave of Absence – Commissioner Olson

Chair Johnson explained the proper procedures necessary for requesting a leave of absence as outlined in the Scope and Rules. Commissioner Powers' inquired about the possibility of reappointment if a Commissioner needs to leave for a period of time. Chair Johnson responded that had occurred in the past. Mr. Johnson explained the following options are available:

- a. Enforce the 25% absence rule
- b. Grant a termed leave of absence, leaving the position vacant
- c. Grant a termed leave of absence with an interim Commissioner appointed

After discussion of the options available, the Commission favored the granting of a termed leave of absence through December 31, 2002, along with the appointment of an interim Commissioner for a corresponding period, pending a decision from the City Attorney.

2. Volunteer recognition dinner – Cancel September 12 meeting to attend?

The City has scheduled a volunteer recognition dinner on the evening of September 12, which is a regularly scheduled Planning Commission meeting. The Commission was asked to consider canceling its meeting to attend this function. After discussion, the Commission decided not to cancel the September 12 meeting and to have a potluck that evening.

Director Cutts noted that Commissioner Decker is having difficulty making the CBD Oversight Committee Meetings and Commissioner Olson is the Commission's alternate representative. Chair Johnson suggested waiting until there is a full Commission before reassigning representation.

INFORMATION ITEM Upcoming Commission Meetings

1. Upcoming Commission Meetings

Planning Manager Hough reminded the Commission that a review of the Capital Facilities Plan (CFP) for Comprehensive Plan compliance is scheduled for the next meeting on August 22. The September 12 meeting will include Development Regulations and possibly other items yet to be scheduled.

ADJOURNMENT

Commissioner Bigler, seconded by Commissioner Peycheff, moved to adjourn. The motion carried, and the meeting adjourned at 8:51 p.m.

Dave Johnson, Chair