

City of Lynnwood
PLANNING COMMISSION MEETING MINUTES
SEPTEMBER 12, 2002

Commissioners present:

Dave Johnson
Brian Bigler
Patrick Decker
Jacqueline Powers

Absent: Peycheff

Staff present:

James Cutts, Community Development Director
Ron Hough, Comprehensive Planning Manager
Dennis Lewis, Senior Planner
Laurie Cowan, Parks Planner
Carol Thompson, Transportation Planner

SUMMARY OF THE SEPTEMBER 12, 2002, MEETING MINUTES

Draft CFP Review of Compliance with Comp. Plan

After discussion, it was the consensus of the Commission that the CFP was in compliance with the Comprehensive Plan.

Development Regulations Update – Phase 2

Staff advised that they are waiting for City Council direction regarding Phase 2. Council was presented the outline for Phase 2 on July 29th. It will be discussed again on Sept. 16.

CALL TO ORDER

Chair Johnson called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

Commissioner Powers moved to approve the August 8 and August 22, 2002, minutes as written. The motion was seconded by Commissioner Bigler, and carried unanimously.

DIRECTOR'S REPORT

Director Cutts reported on the following:

August 21 – Council adopted an interim ordinance for Secured Community Transition Facilities (sexual predator housing). Council will conduct a public hearing on October 14.

September 3 – City Council held a work session on Development Regulations Phase 1; it was continued to September 18.

September 30 – Planning Commission dinner with Councilmembers. The Commission was asked for a topic for discussion. After discussing several possibilities, the Commission agreed that the College District Plan should be the topic for discussion with the Council.

Planning Manger Hough reported on the following:

September 9 – City Council held its public hearing on 2002 Comprehensive Plan Amendments. Council gave preliminary approval to three elements: Parks and Recreation, Cultural and Historic, and Transportation.

The Council intends to take final action on all Plan Amendments on October 14.

Planning Commission vacancies – Mayor McKinnon intends to conduct interviews with the four applicants on September 13 and 16. Chair Johnson questioned the length of time it has taken for the Mayor to schedule the interviews, considering he was given the recommendations on July 26th.

September 26 – Planning Commission meeting. The Commission agreed with Mr. Hough's suggestion to cancel this meeting due to lack of discussion items.

Volunteer Recognition Dinner – Although the Commissioners could not attend the dinner due to their regularly scheduled meeting, Mr. Hough thanked the Commission for their service to the city and presented them with volunteer pins. Director Cutts noted that the scheduling of the dinner on the Commission's meeting night was not meant to slight the Commissioners, but was an oversight by Parks and Recreation staff.

WORK SESSIONS

1. Draft CFP Review for Compliance with Comprehensive Plan

Community Development Director Cutts announced that representatives from the Parks and Public Works departments were in attendance and available to answer questions relating to their portions of the CFP. Transportation Planner Carol Thompson responded to questions from the Commission pertaining to the Public Works Department. Ms. Thompson informed the Commission that cost increases were due to inflation and that some projects were listed in order to apply for bond or grant funding. She also advised that it might be necessary for the City to purchase additional rights-of-way in order to complete street widening projects. Ms. Thompson did not have enough information to fully respond to questions about the scheduling of the signal lights at 188th St SW and 40th Ave W. She assured the Commission that she would find the answers and forward that information.

At the conclusion of discussion, it was the consensus of the Commission that the CFP was in compliance with the Comprehensive Plan.

2. Development Regulations Update – Phase 2

Senior Planner Lewis walked the Commission through a flow chart outlining the Phase 2 update process. He noted that the flow chart and memo outlining Phase 2 were presented to the City Council on July 29th and staff is waiting for direction from the Council. Another Council work session is scheduled for Sept. 16. Until direction is received, it is possible that smaller sections of the codes outside the critical path may be processed independently.

Mr. Lewis also advised that the City Council has held one work session on the Phase 1 proposals and has tentatively scheduled a public hearing for October 2002.

NEW BUSINESS

Commissioner Bigler expressed displeasure that two of the Commissioners were not invited to the Volunteer Recognition Dinner. Mr. Bigler feels that anyone sitting on a Commission should be invited, regardless of the number of hours served. Staff will research the criteria used to determine invitees and report back to the Commission.

INFORMATION ITEM
Upcoming Commission Meetings

1. Upcoming Commission Meetings

September 26, 2002 – canceled

September 30 – Special meeting (dinner with the City Council)

October 10 – tentative agenda:

Housing type diversity, affordability, and infill strategies

Development Regulations update

Director Cutts advised that the Oversight Committee is extending an invitation to the Commissioners to attend a field trip to Renton and Bellevue on October 8th. Any Commissioners wanting to attend should contact staff to make arrangements. Commissioner Decker stated he would be attending. Commissioner Powers requested information so she may visit the areas on her own since she will be unable to attend on October 8th.

Mr. Hough referred the Commission to the Housing Washington 2002 Conference information contained in their packet. He requested that anyone interested in attending contact staff as soon as possible for registration.

ADJOURNMENT

Commissioner Bigler, seconded by Chair Johnson, moved to adjourn. The motion carried, and the meeting adjourned at 7:58 p.m.

Dave Johnson, Chair