

# AGENDA

## Lynnwood Planning Commission

Thurs., June 24, 2004 — 7:00 pm — City Council Chambers, 19100 – 44<sup>th</sup> Ave. W., Lynnwood

- A. Call to Order** Chair JOHNSON  
Commissioner BIGLER  
Commissioner DECKER  
Commissioner PEYCHEFF  
Commissioner POWERS  
Commissioner WALTHER  
Commissioner ELLIOTT
- B. APPROVAL OF MINUTES:**
- Minutes of June 10, 2004 Planning Commission meeting
- C. CITIZEN COMMENTS** – on matters **not** on tonight's agenda:
- D. COMMISSION MEMBER DISCLOSURES:**
- E. INFORMAL PUBLIC MEETING:**
1. **Shoreline Master Program**  
Staff overview of Lynnwood's program to create and adopt a Shoreline Master Program (SMP) and related regulations to comply with state requirements.
- F. UNFINISHED BUSINESS:** None
- G. NEW BUSINESS:**
1. **Community/Recreation Center Plans** – Update by Dept. of Parks & Recreation
- H. WORK SESSIONS:**
1. **City Center Plan – CFP & Financing Strategy**  
The fifth in a series of City Center Plan work sessions, leading to the Commission's July public hearing and recommendations to the City Council.
  2. **Comprehensive Plan Amendments** – Briefings and discussions of the following Plan amendment proposals. A public hearing will be held on July 22.
    - Data Update
    - Implementation Element Update
    - Parks & Recreation Element Update
- I. DIRECTOR'S REPORT & INFORMATION:**
1. **Recent City Council Actions**
  2. **Upcoming Commission Meetings**
- J. ADJOURNMENT**

The public is invited to attend and participate. To request special accommodations for persons with disabilities, contact the City at 425-670-6613 with 24 hours advance notice.

***Lynnwood Planning Commission***  
**Meeting of June 24, 2004**

**Staff Report**

**Agenda Item: E-1**

**Shoreline Master Program**

- Public Hearing
- Informal Public Meeting
- Work Session
- New Business
- Old Business
- Information
- Miscellaneous

Lynnwood Dept. of Community Development — Staff Contact: Dennis Lewis (425) 670-6297

**Background:**

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The Shoreline Management Act (SMA) was passed by the Washington legislature in 1971 and adopted by the public in a 1972 referendum. The overarching goal of the SMA is "to prevent the inherent harm in an uncoordinated and piecemeal development of the state's shorelines."

The City of Lynnwood's sewage treatment plant is located on city property that has Puget Sound shoreline. This is property that is subject to the Shoreline Management Act. Within the past year, staff has become aware that the City has never adopted a Shoreline Master Program as required by the SMA. Discussions with the Washington State Department of Ecology have revealed that agency was unaware that the City has land subject to the SMA.

A Shoreline Master Program is required for the City of Lynnwood sewage treatment plant property. Community Development Department has prepared and initiated a work program to prepare a Shoreline Master Program (SMP). It is intended that the SMP will be adopted as an element of the Comprehensive Plan as one of the 2004 annual amendments.

**Work Program and Schedule:**

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The following pages describe the tasks and subtasks of the work program to prepare the Shoreline Master Program. Organizing work has been underway for several months. Substantial progress is being made in the inventory phase. Some of that material will be brought to the Planning Commission meeting for presentation and review. It is clear from the schedule that the production work will have to be accelerated in order to meet the ambitious target dates established. The work program is a living document and is subject to change as the work is underway.

# WORK PROGRAM and GUIDE

## Lynnwood Shoreline Master Program

This work program draws upon the guidance provided by the Washington Administrative Code (WAC) and various Department of Ecology (Ecology) web pages. Several alternative examples of work program steps are offered in the Ecology guidance. The content of this program is consistent with the WAC requirements, but has been tailored to fit local needs.

Tasks and Subtasks	Personnel	Schedule
<p><b>1. Involve the public and agencies throughout the process.</b> Both the SMA and the GMA require early and continuous public involvement in the development of public policy. Staff will work with the Planning Commission to provide a forum to discuss shoreline management issues, set goals, help write policies and regulations, and promote communication with the general public.</p> <p>a. Prepare a strategy that outlines the entire planning process, including public participation steps throughout. Identify key objectives, key parties, and establish timelines.</p> <p>b. Implement the public involvement strategy by:</p> <ul style="list-style-type: none"> <li>▪ Making reasonable efforts to inform, invite, and actively encourage participation by all persons, private groups, and entities showing an interest in shoreline management.</li> <li>▪ Inviting and encouraging participation by all agencies of federal, state, and local government, including municipal and public corporations, having interests or responsibilities relating to the shorelines of the state.</li> </ul>	<p style="text-align: center;">Lewis</p> <p style="text-align: center;">Coccia</p>	<p style="text-align: center;">1-1/12-31</p>
<p><b>2. Conduct shoreline inventory and analysis.</b> This comprehensive shoreline inventory and analysis will serve as the basis for making the environment designations specific to different sections of the shoreline and determining SMP policy and regulatory requirements.</p> <p>a. Compile and evaluate all pertinent and available data, reports, information, aerial photos, plans, studies, inventories, and other information applicable to Lynnwood's shoreline. At a minimum, and to the extent such information is relevant and reasonably available, the following information will be collected:</p> <ul style="list-style-type: none"> <li>▪ Shoreline and adjacent land use patterns and transportation and utility facilities, including the extent of existing structures, impervious surfaces, vegetation, and shoreline modifications in shoreline jurisdiction. Special attention should be paid to identification of water-oriented uses and related navigation, transportation and</li> </ul>	<p style="text-align: center;">Coccia</p>	<p style="text-align: center;">4-1/6-24</p>

<p>utility facilities.</p> <ul style="list-style-type: none"> <li>▪ Critical areas, including wetlands, aquifer recharge areas, fish and wildlife conservation areas, geologically hazardous areas, and frequently flooded areas.</li> <li>▪ Degraded areas with sites with potential for ecological restoration.</li> <li>▪ Areas of special interest, such as priority habitats, developing or redeveloping harbors and waterfronts, previously identified toxic or hazardous material clean-up sites, dredged material disposal sites, or eroding shorelines, to be addressed through new master program provisions.</li> <li>▪ Conditions and regulations in shoreland and adjacent areas that affect shorelines, such as surface water management and land use regulations. This information may be useful in achieving mutual consistency between the master program and other development regulations.</li> <li>▪ Existing and potential shoreline public access sites, including public rights-of-way and utility corridors.</li> <li>▪ General location of channel migration zones, and flood plains.</li> <li>▪ Gaps in existing information. This initial inventory will identify what additional information, if any, may be necessary for more effective shoreline management.</li> <li>▪ If the shoreline is rapidly developing or subject to substantial human changes such as clearing and grading, past and current records or historical aerial photographs may be necessary to identify cumulative impacts, such as bulkhead construction, intrusive development on priority habitats, and conversion of harbor areas to non-water oriented uses.</li> <li>▪ If archaeological or historic resources have been identified in shoreline jurisdiction, consultation will be initiated with the state historic preservation office and local affected Indian tribes regarding existing archaeological and historic information.</li> </ul> <p>b. Before establishing specific master program provisions, the information collected in (a) will be analyzed to identify issues of concern. The analysis will address the following topics, where applicable:</p> <ul style="list-style-type: none"> <li>▪ Characterization of functions and ecosystem-wide processes.</li> <li>▪ Shoreline use analysis and priorities.</li> <li>▪ Addressing cumulative impacts in developing master programs.</li> <li>▪ Shorelines of statewide significance.</li> <li>▪ Public access.</li> <li>▪ Enforcement and coordination with other regulatory programs.</li> <li>▪ Water quality and quantity.</li> <li>▪ Vegetation conservation.</li> <li>▪ Special area planning.</li> </ul>	<p>Lewis</p>	<p>6-15/7-1</p>
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<p>Analysis of the inventory data will, as appropriate in the local circumstances, focus on identifying opportunities for:</p> <ul style="list-style-type: none"> <li>▪ Protecting and restoring ecological functions through land use regulation and non-regulatory means.</li> <li>▪ Improving public access to shorelines.</li> <li>▪ Promoting appropriate water-oriented uses.</li> </ul> <p>c. Submit the inventory and analysis to Ecology for review and comment.</p>	Lewis	7-1
<p><b>3. Review and revise goals.</b> Goals, statements of intent in most general terms, can be characterized into elements much like the elements of a comprehensive plan. Suggested topics for goals are: <b><i>shoreline use, economic development, circulation, conservation, public access, recreation, historic/cultural, and flood damage prevention.</i></b> The goal topics will be adjusted to fit the specific circumstances in Lynnwood.</p>	Lewis Coccia	7-1/7-7
<p><b>4. Develop general policies and regulations.</b> General policies and regulations are those that will apply to all shoreline uses and modification activities without respect to environment designation. They affect all other more specific policies and regulations and can eliminate redundancy. Some examples of general policies are: <b><i>archaeological and historic resources, critical areas, public access, and vegetation conservation.</i></b> The general policy topics will be adjusted to fit the specific circumstances in Lynnwood.</p>	Lewis Coccia	7-1/7-7
<p><b>5. Determine shoreline environment designations.</b> The inventory analysis and strategy allow the community to determine environment designations for shoreline segments that have like characteristics. This system of shoreline <b>“zoning”</b> provides a basis for encouraging uses that will protect and enhance the character of distinctly different shoreline areas and for uniformly applying policies and use requirements within those areas. Boundaries are established for each environment designation and policies and regulations prepared specific to that environment. These policies and regulations will apply to all uses allowed within the environment. The environment designations suggested by state guidance are: <b><i>natural, rural conservancy, aquatic, high intensity, urban conservancy, and shoreline residential.</i></b> Not all of these designations will apply in Lynnwood, and some modification may be necessary to coordinate with Edmonds environment designations for consistency.</p>	Lewis Coccia	7-7
<p><b>6. Develop shoreline use policies and regulations.</b> Shoreline use policies and regulations are specific to individual shoreline <b><i>use categories.</i></b> Use policies establish the principles applicable</p>	Lewis Hough	7-7/7-21

<p>to each use category and serve as a bridge between SMP goals and the use regulations. Use regulations set physical development and management standards addressing for example: <b><i>location restrictions, design considerations, limitations on construction and materials, buffer and setback requirements, etc.</i></b></p>		
<p><b>7. Develop policies and regulations for modification activities.</b> Shoreline modification activities are actions that modify the physical configuration or qualities of the shoreline area. They are typically construction activities such as building a dike or dredging a basin, but they can include other actions such as clearing, grading, or application of chemicals. Shoreline modification activities are undertaken in support of or in preparation for a shoreline <b>"use"</b>. For example, fill (<b><i>activity</i></b>) required for a cargo terminal (<b><i>industrial use</i></b>) or dredging (<b><i>activity</i></b>) to allow for a marina (<b><i>boating facility use</i></b>). A single use may require several different shoreline modification activities. For example, a marina and boatyard development may involve a breakwater, dredging, clearing, grading, and fill. <b>NOTE:</b> The distinction between shoreline <b><i>uses</i></b> and <b><i>modification activities</i></b> has proven useful because uses generally are ongoing and the policies and regulations related to them must deal with functional relationships inherent in the individual uses. Activities represent a physical alteration of the shoreline so activity regulations deal with physical impacts.</p>	<p>Lewis Hough</p>	<p>7-7/7-21</p>
<p><b>8. Amend permit administration provisions.</b> Review and correct any problems with local administrative procedures to improve efficiency and integrate SMP administration with other regulatory processes.</p>	<p>Lewis</p>	<p>7-7/7-21</p>
<p><b>9. Prepare draft SMP and submit to Ecology for informal review.</b> Although not required, it is recommended by Ecology that a draft of the SMP be submitted to Ecology for informal review prior to public hearings and local legislative action.</p>	<p>Lewis Hough Coccia</p>	<p>7-21/8-16</p>
<p><b>10. Hold local hearings.</b> The Lynnwood Planning Commission will hold a public hearing on the draft SMP. After consideration of public testimony, the Planning Commission will recommend a draft SMP, with any amendments deemed necessary, to the City Council for adoption.</p>	<p>Lewis Hough</p>	<p>8-26</p>
<p><b>11. Local adoption of SMP.</b> The Lynnwood City Council will hold a public hearing on the SMP recommended by the Planning Commission and take public testimony. After consideration of public testimony, the City Council will adopt a SMP, with any amendments deemed necessary. The adoption will include</p>	<p>Lewis Hough</p>	<p>9-13</p>

authorization for submittal of the SMP to Ecology for state approval.		
<p><b>12. State approval process.</b> Following are the steps involved in the state approval process:</p> <ul style="list-style-type: none"> <li>a. Lynnwood submits approved SMP to Ecology.</li> <li>b. Ecology reviews SMP for completeness (no time limit).</li> <li>c. Public comment period after completeness review (30 day minimum).</li> <li>d. Ecology prepares summary of public comments (15 day maximum).</li> <li>e. Lynnwood response to public comments (45 day maximum).</li> <li>f. Ecology prepares decision letter on SMP (30 day maximum). If Ecology approves SMP as-is, the approval process is over. If Ecology approves the SMP with changes, Lynnwood has 30 days to either agree to the proposed changes, or to submit an alternate proposal.</li> </ul>	Lewis Hough	<p>9-15 9-15/10-1 10-1/11-1</p> <p>11-1/11-15</p> <p>11-15/11-30 11-30/12-30</p>

*Lynnwood Planning Commission*  
**Meeting of June 24, 2004**

**Staff Report**

Agenda Item: **G-1**

**Community/Recreation Center  
Plans**

- Public Hearing
- Informal Public Meeting
- Work Session
- New Business
- Old Business
- Information
- Miscellaneous

Lynnwood Dept. of Community Development — Staff Contact: Jim Cutts (425) 670-6645

**Update:**

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The Director of Parks and Recreation, Craig Larsen, will provide a verbal update on the Community/Recreation Center Plans.

**Lynnwood Planning Commission**  
**Meeting of June 26, 2004**

**Staff Report**

**Agenda Item: H-1**  
**City Center Plan**

- Public Hearing
- Informal Public Meeting
- Work Session
- New Business
- Old Business
- Information
- Miscellaneous

Lynnwood Dept. of Community Development — Staff Contact: Kevin Garrett 425.670.6292

1 **Recommendation:**

2 No action at this work session.

3 **Background/Discussion:**

4 This work session continues the reviews of the major documents produced by the City  
5 Center Planning Project, leading to public hearings on the proposals this summer.

6 Tonight's work session will first review the public comments on the Draft SEIS and  
7 Outreach IV, followed by a continued discussion of a financing strategy for the capital  
8 improvements needed to accommodate redevelopment of the City Center.

9 Public Comments

10 As the public comment period on the Draft SEIS ended June 4. Staff will summarize the  
11 major comments on the Draft SEIS at the work session. In the next step in the  
12 environmental review process, the consultants will prepare written responses to all  
13 substantive comments and publish the comments and responses. The responses-to-  
14 comments document together with the Draft SEIS will constitute the Final SEIS.

15 Staff has completed Outreach IV, the fourth major public outreach effort for the project.  
16 The scope for this outreach was similar to those for the prior efforts and included a city-  
17 wide mailing, public open houses and presentations and briefings to City boards and  
18 commissions. In brief, public comments were consistent with prior comments: interest  
19 in and support of the project and concerns about traffic congestion and higher taxes.

20 Capital Facilities

21 Attachment A shows an updated list of capital projects needed to implement the City  
22 Center Plan. This list is based on the list that was presented to the Planning Commission  
23 at the May 27 work session. It has been revised to respond to comments from the City  
24 Council and others and to include updated projects cost-estimates. In particular, it now  
25 includes a separate category for building the Promenade. The total estimated cost of

1 these improvements is about \$114,500,000 (2004 dollars). Staff work to refine these  
2 numbers is continuing.  
3 Staff is continuing to consider a revision to the level of service standard for parks/plazas  
4 for the area; making this revision would likely reduce the capital cost of parks and plazas.

### 5 Financing Strategy

6 At the May 27 work session, staff report on the project Oversight Committee's  
7 recommendation for a strategy to finance these capital improvements and to implement  
8 the Plan. The Committee's recommendation included:

- 9 • Adopting a Planned Action EIS at this time,
- 10 • Defining responsibilities for funding these improvements based on what we know  
11 at this time and
- 12 • Generally following a 50/50 split between the public and private costs.

13 Following that discussion, staff has been working on providing a basis for further  
14 discussions on allocating funding responsibilities. We have used information generated  
15 by this project regarding the needed for different projects and our experience in securing  
16 grants and other funds from state and federal sources. Consistent with the discussions on  
17 May 27, we have been working in accord with the following principles:

- 18 • Use reasonable assumptions about state grants and other non-local funding  
19 sources;
- 20 • Allocate costs to the private sector for those improvements that are needed solely  
21 for the proposed redevelopment;
- 22 • Allocate costs to the public sector for those improvements that directly benefit the  
23 public sector, or that would be needed in the near term even if the City Center  
24 does not redevelop; and
- 25 • Divide the remaining costs on a 50/50 basis.

26 Attachment B shows a preliminary funding strategy, based on these principles. As stated,  
27 this preliminary draft is intended as a tool for further discussions, with revisions as  
28 discussions of a funding strategy continue. At this work session, we will discuss the  
29 basis for and the implications of this allocation, including availability of revenue sources  
30 (public and private) to meet these allocations.

### 31 **Purpose of this Planning Project:**

32 Recommend a plan for redevelopment of the Lynnwood City Center (the north side of I-5  
33 between the Mall and the Transit Center) into a pedestrian-friendly, urbane, mixed use  
34 center of Lynnwood.

1 **Next Steps:**

2 Staff is meeting with the City Council in early July to discuss a schedule for holding  
3 hearings and acting on the City Center Plan documents.

4 **Attachments:**

- 5 A. Updated Infrastructure Costs – City Center
- 6 B. Preliminary Draft Funding Strategy

**Infrastructure Costs – City Center  
Updated June 2, 2004**

1			
2			
3			
4			
5	Arterial Widening:		\$26,574,000
6	Grid Streets		\$50,700,000
7	Intersection Widening		\$2,000,000
8	<b>Streets</b>		\$79,274,000
9			
10	Core Park Projects		\$17,000,000
11	Open Space Projects	CND	
12	Special Use Projects		\$1,250,000
13	Trail Projects		\$3,750,000
14	<b>Parks</b>		\$21,750,000
15			
16	Sewer		\$500,000
17	Water		\$1,000,000
18	Underground Power Lines	CND	
19	<b>Utilities</b>		\$4,060,000
20	<b>Promenade</b>		\$10,000,000
21	<b>TOTAL</b>		\$114,384,000

22

23 Notes:

24 9.1 MSF of development (new and existing) by 2020

25 Totals may not sum due to rounding

26 CND – Costs Not Determined.

27 2004 dollars.

28

## Attachment A

### City Center Project: Street Projects

1  
2  
3

Mitigations	ROW Cost	Const. Cost
1. Build 179 <sup>th</sup> Street (Maple Road) as a 2 lane road, without on-street parking, between 36 <sup>th</sup> Ave and Alderwood Mall Parkway	\$927,000	\$2,443,000
2. Widen 36 <sup>th</sup> Ave from 3 lanes to 5 lanes from 179 <sup>th</sup> St. to 164 <sup>th</sup> St. (4 lanes in CFP).	360,000	5,026,000
3. Widen 196 <sup>th</sup> SW to 7 lanes between 48 <sup>th</sup> Ave and 37 <sup>th</sup> Ave	5,382,000	5,279,000
4. At 200 <sup>th</sup> St SW / 44 <sup>th</sup> Ave intersection, add a “left turn only” lane to westbound approach; and, delete split phasing of traffic signal.	0	400,000
5. At the 196 <sup>th</sup> St / 44 <sup>th</sup> Ave W intersection: add a second “left turn only” lane for the northbound and southbound approaches.	400,000	400,000
6. On 44 <sup>th</sup> Ave. W, add a northbound through lane between I-5 and 194 <sup>th</sup> St. (southbound programmed in CFP).	4,140,000	2,734,000
7. Install a traffic signal at 48 <sup>th</sup> Ave W and 194 <sup>th</sup> St SW intersection.	0	420,000
8. Install a traffic signal at 40 <sup>th</sup> Ave W and 200 <sup>th</sup> St SW intersection.	0	350,000
9. Expand street grid in the area by adding streets.	29,400,000	22,300,000
10. Assume 100 percent increase in local transit service into, around, and out of the City Center.		
11. Assume \$10 per day parking cost in the City Center.		
<b>TOTAL</b>	<b>\$40,609,000</b>	<b>\$39,352,000</b>

Other Street Projects	ROW Cost	Const. Cost
Promenade	\$2,700,000	\$7,300,000

4

5 2004 dollars.

**City Center Project – Parks and Open Space Projects**

<b>Projects</b>
Core Park Projects: 5 Acres / 1000 population Public Square – West End Town Square – Core Additional Parks/Plazas in/near City Center area
Open Space Projects: 3 Acres / 1000 population Natural areas, landscape buffers needed to meet LOS (such as wetlands west of Park & Ride.
Special Use Projects: 2 Acres / 1000 population Community recreation facilities needed to meet LOS
Trail Projects: 0.25 miles / 1000 population Promenade 44 <sup>th</sup> Ave Pedestrian Bridge at Interurban Trail Existing Interurban Trail within City Center Additional trail miles needed to meet LOS

**City Center Project – Utility Improvements**

<b>Sewer</b>
Pump Station No. 10 – Increase pumping capacity
76 <sup>th</sup> Ave W. Trunk line – Increase Capacity
<b>Water</b>
Install 8-inch water transmission grid

**City Center Project  
Conceptual Cost Allocations - With RTID - for Discussion Only**

Grid Streets	Arterial Streets & Intersections	Promenade	Plazas and Parks	Utilities	Total	
		1,250,000			9,250,000	Development Rights for Right of Way Dedication ( about 1/3 of needed ROW )
8,000,000	3,370,000				3,370,000	Built by Developer
	15,000,000	1,000,000	3,000,000		19,000,000	State & Federal Funds Grants-RTID, TIB, STP-CMAQ, other
	5,815,000	3,875,000	8,500,000		18,190,000	Cash from City
				2,500,000	2,500,000	Other Infrastructure
<b>8,000,000</b>	<b>24,185,000</b>	<b>6,125,000</b>	<b>11,500,000</b>	<b>2,500,000</b>	<b>52,310,000</b>	<b>City Responsibility</b>
<b>42,000,000</b>	<b>5,815,000</b>	<b>3,875,000</b>	<b>8,500,000</b>	<b>1,500,000</b>	<b>61,690,000</b>	<b>LID- Developer Responsibility</b>
<b>50,000,000</b>	<b>30,000,000</b>	<b>10,000,000</b>	<b>20,000,000</b>	<b>4,000,000</b>	<b>114,000,000</b>	<b>Total</b>

Notes:

Grid Streets & Promenade: Property owner would retain development rights (transferable) in exchange for dedication of ROW. Maple Road (under Arterials) to be extended by Developer at time of development.

**City Center Project  
Conceptual Cost Allocations - Without RTID - for Discussion Only**

Grid Streets	Arterial Streets & Intersections	Promenade	Plazas and Parks	Utilities	Total	
						Development Rights for Right of Way Dedication ( about 1/3 of needed ROW )
8,000,000	4,000,000	1,250,000			13,250,000	
	3,370,000				3,370,000	Built by Developer
	8,000,000	1,000,000	3,000,000		12,000,000	State & Federal Funds Grants - TIB, STP-CMAQ, other
	7,315,000	3,875,000	8,500,000		19,690,000	Cash from City
				2,500,000	2,500,000	Other Infrastructure
<b>8,000,000</b>	<b>22,685,000</b>	<b>6,125,000</b>	<b>11,500,000</b>	<b>2,500,000</b>	<b>50,810,000</b>	<b>City Responsibility</b>
<b>42,000,000</b>	<b>7,315,000</b>	<b>3,875,000</b>	<b>8,500,000</b>	<b>1,500,000</b>	<b>63,190,000</b>	<b>LID- Developer Responsibility</b>
<b>50,000,000</b>	<b>30,000,000</b>	<b>10,000,000</b>	<b>20,000,000</b>	<b>4,000,000</b>	<b>114,000,000</b>	<b>Total</b>

Notes:

Grid Streets & Promenade: Property owner would retain development rights (transferable) in exchange for dedication of ROW.  
Maple Road (under Arterials) to be extended by Developer at time of development.

***Lynnwood Planning Commission***  
**Meeting of June 24, 2004**

## **Staff Report**

**Agenda Item: H-2**  
**Comprehensive**  
**Plan Amendments**

- Public Hearing
- Informal Public Meeting
- Work Session
- New Business
- Old Business
- Information
- Miscellaneous

Lynnwood Dept. of Community Development — Staff Contact: Dennis Lewis (425) 670-6297

### **Introduction:**

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Previous staff reports have described the City's Comprehensive Plan and the process we use to amend it. The actual amendment process begins on April 1 and continues to the City Council's final actions on each proposal. Final action usually takes place in the fall but is difficult to schedule, especially this year as the Council works on the City budget.

The Planning Commission's portion of the process takes place in April, May, June and July. On July 22, the Commission is scheduled to hold its public hearing on most proposals and forward its recommendations to the Council. The Shoreline Master Program is on its own track and will lag behind for further study and a later recommendation.

This is the fourth in the series of Commission work sessions on this year's proposed amendments to the Comprehensive Plan. The following three proposals will be presented and discussed at this meeting:

- Data Updates
- Implementation Program Updates
- Parks & Recreation Element Updates

### **Approval Criteria:**

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The following criteria are contained in the Implementation Element of the Lynnwood Comprehensive Plan and will be used by the Planning Commission and City Council in their review of each proposal. Each proposed amendment to the Comprehensive Plan must be reviewed and approved only if it meets all of the following criteria:

- A. The proposal is consistent with the provisions of the Growth Management Act (GMA) and will not result in Plan or regulation conflicts; and
- B. The proposal will change the development or use potential of a site or area without creating significant adverse impacts on existing sensitive land uses, businesses, or residents; and
- C. The proposed amendment can be accommodated by all applicable public services and facilities, including transportation; and

- D. The proposal will help implement the goals and policies of the Lynnwood Comprehensive Plan; and
- E. If the proposal could have significant impacts beyond the Lynnwood City limits, it has been sent to the appropriate Snohomish County officials for review and comment.

### **Schedule:**

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The following meetings have been tentatively scheduled to process the amendments.

- ✓ April 8 Planning Commission Public Hearing on the PAL (Proposed Amendments List)
- ✓ April 19 City Council briefing and work session on the PAL
- ✓ May 10 City Council approval of the PAL
- ✓ May 13 Commission Work Session: Raskin and Kingsbury West
- ✓ May 27 Commission Work Session: College District and Growth Policies
- ✓ June 10 Commission Work Session: Residential Balance and Policy Adjustments
- ✓ June 24 Commission Work Session: Data Updates, Park & Rec. and Imple. Program
- July 7 City Council Work Session: City Center Plan
- July 8 Commission Work Session: City Center Plan and Shoreline Master Program
- July 19 City Council Work Session: Plan amendments
- July 22 Commission Hearing: All proposals except City Center and Shoreline
- Aug. City Council work sessions
- Sept. City Council work sessions
- Oct. City Council work sessions
- Nov. City Council Adoption of approved amendments.

## Data Updates

Applicant: City of Lynnwood – Department of Community Development

Description: Much of the data within our Comprehensive Plan is outdated. Now that the new data from the 2000 Census and other sources are available, staff proposes to update statistics, tables, and other information throughout the Plan. Only those changes that will not affect adopted goals, objectives or policies will be proposed.

### ***Proposed Plan Data Updates***

The following proposed data updates are listed below in order of appearance in the City of Lynnwood Comprehensive Plan.

### **Table of Contents**

- ACKNOWLEDGMENTS – Add City Administrator, Steve Nolen, to the Acknowledgments page and change the department from “Mayor” to “Executive”.

**Executive:**

Mike McKinnon, Mayor  
Steve Nolen, City Administrator

- ACKNOWLEDGEMENTS – Add new member Barron Cato and delete former member Anthony Bufort.

**Park & Recreation Board:**

Cathy Agbalog  
Nick Aldrich  
Bob Brown

**Barron Cato**

Jennifer Engels  
Scott Minnig

- ACKNOWLEDGEMENTS – Add new member Beth Morris.

**Arts Commission:**

Pat Condon  
Kristen Dill  
Joanie Jansen  
Cheryl Jamtaas \*  
Patricia Lee  
CC Leonard  
Ken Smith \*  
Kay Wood

**Beth Morris**

- ACKNOWLEDGEMENTS – Add star (indicating former member) next to Marti Long. The upcoming addition of a new member is also anticipated.

**Historic Commission:**

Tom Ferris \*  
Marie Little  
Marti Long \*  
Ronald Sather  
Niniva Tupua

- ACKNOWLEDGEMENTS – Add new employee Gina Coccia and add star (indicating former employee) next to Tim Fargo.

**Community Development:**

James Cutts, Director  
Ron Hough, Comprehensive Planning Mgr.  
Kevin Garrett, Current Planning Mgr.  
Dennis Lewis, Senior Planner  
Gina Coccia, Assistant Planner  
Tim Fargo, Assistant Planner \*

- ACKNOWLEDGEMENTS – Delete William Vlcek and associated star; add William Franz as Director and delete his former title.

**Public Works:**

William Franz, Director

Arnold Kay, Environmental Project Mgr.

- ACKNOWLEDGMENTS – Delete Jim Herrmann and add Tod Gates.

**Fire Department:**

Gary Olson, Chief  
Tod Gates, Assistant Chief

## Introduction

- Introduction to Lynnwood (page 1) – Update math to reflect Lynnwood’s 45 years as a city and population update from the State Office of Financial Management Forecast, 2003 Population Estimate.

Since Lynnwood's incorporation in 1959, local residents have experienced dramatic changes in the community and throughout our county and region. During its forty-five years as a city, the Lynnwood area has been transformed from a quiet rural community of farms and forests to a thriving city of 34,500 people.

- Managing Our Growth (page 8) – Figure 1: Population Targets 1992-2012. Update to include Snohomish County 2025 data projections and change preceding verbiage.

Current and Proposed Text:

Adjustments to the County's 1992-2012 population growth allocations recognized that Lynnwood is nearing its growth limits. We have very little room for new growth within the present City limits. Therefore, a greater proportion of new

population growth had to be allocated to the unincorporated areas within the surrounding Urban Growth Area. Lynnwood's 2025 population target is at the low end of the County's estimate at 38,510 (+4,500 or 13% growth). However, it is important to note that these figures do not include the proposed Lynnwood City Center or any other un-adopted plans. The result of the 2025 targets is summarized in Figure 1 below.

Current Figure 1:

<b>Fig. 1: POPULATION TARGETS 1992-2012</b>			
	<b>Lynnwood</b>	<b>SW-UGA</b>	<b>Countywide</b>
<u>1992 Population Estimate</u>	29,113	315,275	494,300
<u>20-year Pop. Allocation</u>	+3,977	+128,081	+219,944
<u>20-year % Change</u>	+13.7%	+40.6%	+44.5%
<u>2012 Pop. Target</u>	33,090	443,356	714,244

Proposed Amendment:

<b>Figure 1: Population Targets</b>		
	<b>Lynnwood</b>	<b>Snohomish County</b>
<u>2002 Population Estimate</u>	33,990	628,000
<u>2003 Population Estimate</u>	34,500	637,500
<u>2025 Target Population</u>	38,510*	862,254

Sources: WA State OFM Forecasting; Snohomish County Comprehensive Plan 10-Year Update DEIS

\* Note: 2025 data does not include the City Center Plan or any other un-adopted plans.

- Managing Our Growth (page 9) – Figure 2: Employment Targets 1992-2012. Update to include Snohomish County 2025 data projections.

Current Figure 1:

<b>Fig. 2: EMPLOYMENT TARGETS 1992-2012</b>			
	<b>Lynnwood</b>	<b>SW-UGA</b>	<b>Countywide</b>
<u>1992 Employment</u>	21,509	128,187	162,477
<u>20-year Empl. Allocation</u>	+13,227	+82,968	+106,618
<u>20-year % Change</u>	+61.5%	+64.7%	+65.6%
<u>2012 Employment Target</u>	34,736	211,155	269,095

Proposed Amendment:

<b>Figure 2: Employment Targets</b>		
	<b>Lynnwood</b>	<b>Snohomish County</b>
<u>2000 Employment Estimate</u>	24,493	217,410

<u>2025 Employment Target</u>	<u>31,350*</u>	<u>331,906</u>
<u>Estimated Growth</u>	<u>6,857 increase*</u>	<u>114,496 increase</u>

Sources: WA State OFM Forecasting; Snohomish County Comprehensive Plan 10-Year Update DEIS  
 \* Note: 2025 data does not include the City Center Plan or any other un-adopted plans.

## Land Use

- Land Use Plan Concept (pages 7-8) – Update text to remove old references to future updates.

The “Snohomish County Tomorrow 2000 Growth Monitoring Report” estimated the April 1, 2000 population to be 31,797 for the same city boundaries as used for the 1992 population allocation. This means that the City has accommodated 67% of the population allocated by the County within 40% of the growth period. So, the City was well ahead of schedule in accommodating the population growth allocation. On the other hand, employment growth is lagging. The 1999 total employment in the city is 24,010. If employment growth were keeping pace with the 1995 projection, total employment should be at least 27,230 and even higher when annexed areas are factored in. There will have to be a substantial increase in the job addition rate in the city for the 2012 target of 35,500 jobs to be achieved within the City’s geographic area as it was in 1992.

- Land Use Plan Concept (page 9) – Update text to change the term “Future Land Use Plan” to “Comprehensive Plan”.

Table 3 lists acreage and percent of total land by use category, according to the Comprehensive Plan.

- Land Use Plan Concept (page 10) – Update table through ordinance #2472. Our Comprehensive Plan is considered our “preferred alternative”, so 2004 data was used.

Current Table:

<b>Table 3: Future Land Use Plan: Preferred Alternative – Land Use by Category</b>		
<b>Land Use Category</b>	<b>Acreage</b>	<b>Percent</b>
Low-Density Single-family (SF-1)	1,815.8	37
High-Density Single-family (SF-2)	78.4	2
Low-Density Multiple-Family (MF-1)	115.0	2

Medium-Density Multiple Family (MF-2)	286.2	6
High-Density Multiple Family (MF-3)	41.1	1
Local Commercial (LC)	85.0	2
Mixed Use (MU)	39.3	1
Office Commercial (OC)	90.1	2
Regional Commercial (RC)	732.9	15
Business/Technical Park (BTP)	84.3	2
Industrial (I)	93.7	2
Public Facility (PF)	310.5	6
Recreation & Open Space (PRO)	316.0	6
Rights of Way (ROW) (approximate)	854.0	17
<b>TOTAL</b>	<b>4,942.0</b>	<b>100.0%</b>

Source: City of Lynnwood Planning Department, 2000

Proposed Table:

<b>Table 1: Comprehensive Plan - Future Land Use by Category</b>		
<b>Land Use Category</b>	<b>Acreage</b>	<b>Percent</b>
Industrial	83.9	2%
Local Commercial (LC)	85.4	2%
High Density Multiple Family (MF3)	40.9	1%
Mixed Use (MU)	37.1	1%
Community Commercial (CC)	84.4	2%
Public Facilities (PF)	325.6	8%
Parks/Recreation/Open Space (PRO)	325.7	8%
Low Density Single Family (SF1)	1848.2	45%
Medium Density Single Family (SF2)	62.4	2%
Regional Commercial (RC)	784.7	19%
Business/Technical Park (BTP)	69.3	2%
High Density Single Family (SF3)	10.9	0% (<1%)
Low Density Multiple Family (MF1)	74.7	2%
Medium Density Multiple Family (MF2)	286.8	7%
<b>TOTAL</b>	<b>4120</b>	<b>100%</b>
Source: City of Lynnwood Planning Department, 2004 (L:\COLSHARE\City_Wide\GISfuturelanduse.py.shp, Effective Through Ordinance #2472)		

## Transportation

- Transportation Element Maps (pages 25-30) – Update versions from 2000 to 2004 for all six transportation maps (see attached maps):
  1. Existing Street System (H-2 – 11).
  2. Existing Arterial Roadway System (H-2 – 12).
  3. Existing Traffic Counts and Volume to Capacity Ratio (V/C) at PM Peak (H-2 – 13).
  4. Existing and Future Bicycle Plan (H-2 – 14)
  5. Existing Traffic Signals (H-2 – 15).
  6. Existing Transit System (H-2 – 16).

## Housing

- Inventory and Existing Conditions (page 3) – Table 1: Population Change – Update to include 2001-2003 Office of Financial Management population forecasts (see table below).
- Affordable Housing (page 4) – Update text to include 2000 Census data (1999).

Current and Proposed Text:

The 1990 Census found the median income of Lynnwood households to be \$30,512, which was slightly lower than Snohomish County's median of \$36,847. Similarly, the 2000 Census reported that the 1999 median income of Lynnwood households to be \$42,814, which was lower than the County's median of \$53,060. However, Lynnwood was only slightly lower than Washington State's 1999 median household income of \$45,776.

Table 1: Population Change				
Year	Lynnwood		Snohomish County	
1960	7,207	-	172,199	-
1970	16,495	+129%	265,236	+54%
1980	22,600	+37%	337,720	+27%
1990	28,695	+27%	465,628	+38%
1996	29,110	+2%	538,100	+16%
1997	33,070	+14%	551,200	+2%
1998	33,110	+<1%	568,100	+3%
1999	33,140	+<1%	583,300	+3%
2000	33,847	+2%	606,024	+4%
2001	34,010	+1%	618,600	+2%
2002	33,990	-<1%	628,000	+2%
2003	34,500	+2%	637,500	+2%

Sources: OFM Forecasting Division;  
Lynnwood Planning Department

## Parks, Recreation, and Open Space

- No data updates proposed (Parks Department currently doing a separate update proposal).

## Cultural & Historic Resources

- No data updates proposed.

## Environmental Resources

- Air Quality (pages 16-17) – Update text and table (found on Puget Sound Clean Air Agency's website for the Lynnwood monitoring area).

Current and Proposed Text:

To measure existing air quality, DOE and Puget Sound Clean Air Agency (PSCAA) maintain a network of monitoring stations throughout the Puget Sound. Based on monitoring information, regions are designated as "attainment" or "non-attainment" areas for particular air pollutants. Once an area has been designated as a non-attainment area it is considered as an air quality "maintenance" area until attainment has been reached for 10 consecutive years. The City of Lynnwood is within a carbon monoxide and ozone "maintenance" area, both established in 1996.

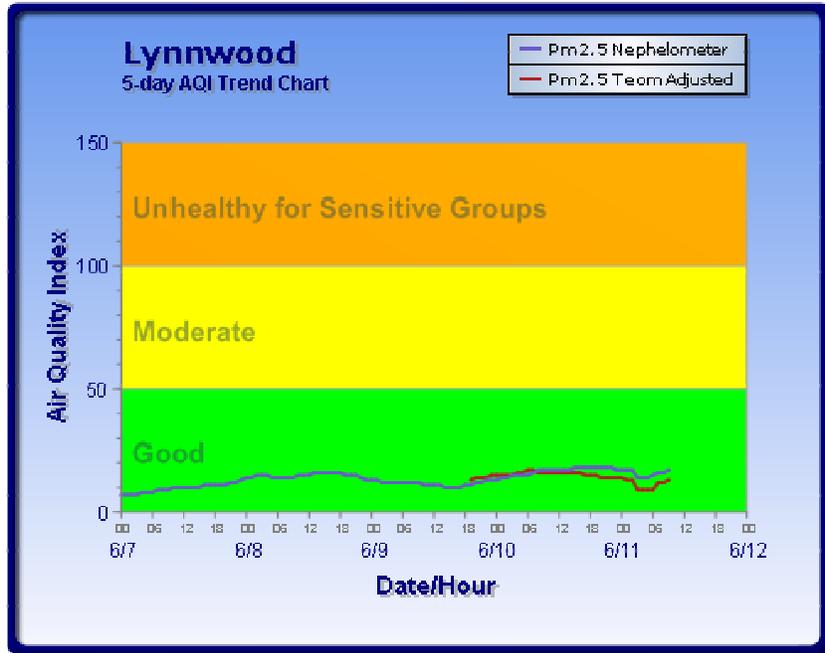
The amount of ozone, inhalable particulate matter (PM10) and carbon monoxide (CO) are growing in our environment. Population growth and dependence on motor vehicles affects Lynnwood's air quality more than any other factors. The areas in Lynnwood with the worst air quality are directly linked to high traffic volumes, specifically, 196<sup>th</sup> St SW, 200<sup>th</sup> Ave W, 44<sup>th</sup> Ave W and Highway 99. Coincidentally, one of the Puget Sound Clean Air Agency monitoring stations is located on 44<sup>th</sup> Avenue West (the other one is on 59<sup>th</sup> Place West).

Current Table:

<b>Calculated Peak Hour &amp; 8 Hour CO concentrations</b>		
<b>Modeled Intersection</b>	<b>Time</b>	<b>1998 Existing Conditions</b>
SR 99 & 196 <sup>th</sup> St SW	1 hour	13.2
	8 hour	<b>9.2</b>
48 <sup>th</sup> Ave W & 196 <sup>th</sup> St SW	1 hour	11.0
	8 hour	7.7
44 <sup>th</sup> Ave W & 196 <sup>th</sup> St SW	1 hour	13.2
	8 hour	<b>9.2</b>
37 <sup>th</sup> Ave W & 196 <sup>th</sup> St SW	1 hour	9.7
	8 hour	6.8
Alderwood Mall Pkwy & 196 <sup>th</sup> St SW	1 hour	12.6
	8 hour	8.8
44 <sup>th</sup> Ave W & 200 <sup>th</sup> St SW	1 hour	13.5
	8 hour	<b>9.5</b>

Note: Eight hour concentrations were calculated from the modeled 1 hour CO concentration with a 0.7 persistence factor. Bold font represents a calculated CO concentration over the 8 hour ambient air quality standard of 9.0 ppm.

Proposed Table: (from PSCAA Monitoring Website)



## Capital Facilities & Utilities

- Schools: Planned Improvements (page 21) – Replace table and verbiage based on Edmonds School District Capital Facilities Plan (2002-2007) because no projects are currently funded.

Current Text and Table:

Proposed Text and Table:

In 2002 voters rejected Capital Construction funding for remodeling, rebuilding and renovating schools and building systems. Construction projects that are planned but not funded are summarized in the table below.

<b>Construction Projects Proposed But Not Funded</b>			
<b>Project</b>	<b>Estimated Completion Date</b>	<b>Student Capacity Change*</b>	<b>Estimated Project Cost (2002\$)</b>
<u>Lynnwood High School</u>	<u>2006</u>	<u>341</u>	<u>\$59.5 million</u>
<u>Scriber Lake Alternative High School</u>	<u>2006</u>	<u>Unknown</u>	<u>15.9 million</u>
<u>Small Works Projects</u>	<u>2006</u>	<u>N/A</u>	<u>\$12.6 million</u>
<u>Inflationary Adjustment</u>	<u>=</u>	<u>=</u>	<u>\$22 million</u>
<u>Total</u>	<u>=</u>	<u>Unknown</u>	<u>\$110 million</u>

Source: Edmonds School District Capital Facilities Plan (2002-2007)

\* Based on District's Educational Facility Standards

- Water System (WS) Objectives (page 33) – currently there are blanks where a time should be indicated. Update text to include these times as suggested by the Utility Maintenance Center and Public Works Department.

**Water System (WS) Objectives:**

- WS-2.1 Respond within **— one** hours to any emergency water system failure. Repair all non-critical water system problems within **— three** days of knowledge of the problem.

**Economic Development**

- Inventory And Existing Conditions (page 3) – Lynnwood’s Role in Southwest Snohomish County. Update math to reflect Lynnwood’s current years in existence and population update from the State Office of Financial Management Forecast, 2003 Population Estimate.

**Lynnwood’s Role in Southwest Snohomish County:**

Lynnwood has witnessed significant growth since its incorporation in 1959. The City has grown from a small area along the Interurban route from Seattle to Everett to a City of 34,500 residents. During its 45 years of existence, Lynnwood has also become an increasingly strong economic player within Snohomish County.

**Implementation**

- Timing of Amendments (page 6) – update the term “Study List” to “Proposed Amendment List” and “PAL”.

**April:** Planning Commission reviews all applications and suggestions for Plan Amendments, conducts a public hearing, and recommends a Proposed Amendment List (PAL) of "suggested" amendments for the City Council's consideration. [All applications will be processed]

**May:** City Council reviews the Commission's recommendations, adjusts the PAL, and directs staff to process the approved list.

***Evaluation Criteria***

All amendments to the Comprehensive Plan will be evaluated using the following criteria. Staff has prepared the following preliminary response to the evaluation criteria.

- A. The proposed amendment is consistent with the provisions of the Growth Management Act and will not result in Plan or regulation conflicts.

*The proposed data updates are consistent with the provisions of the Growth Management Act and will not result in Plan or regulation conflicts.*

- B. The proposal will change the development or use potential of a site or area without creating significant adverse impacts on existing sensitive land uses, businesses or residents.

*These proposed data updates will change the development or use potential of a site or area without creating significant adverse impacts on existing sensitive land uses, businesses or residents.*

- C. The proposed amendment can be accommodated by all applicable public services and facilities, including transportation.

*These data updates can be accommodated by all applicable public services and facilities, including transportation.*

- D. The proposal will help implement the goals and policies of the Lynnwood Comprehensive Plan.

*These data updates will help implement the goals and policies of the Lynnwood Comprehensive Plan.*

- E. If the proposal could have significant adverse impacts beyond the Lynnwood city limits, it has been sent to the appropriate Snohomish County officials for review and comment.

*There are no significant adverse impacts beyond the Lynnwood city limits.*

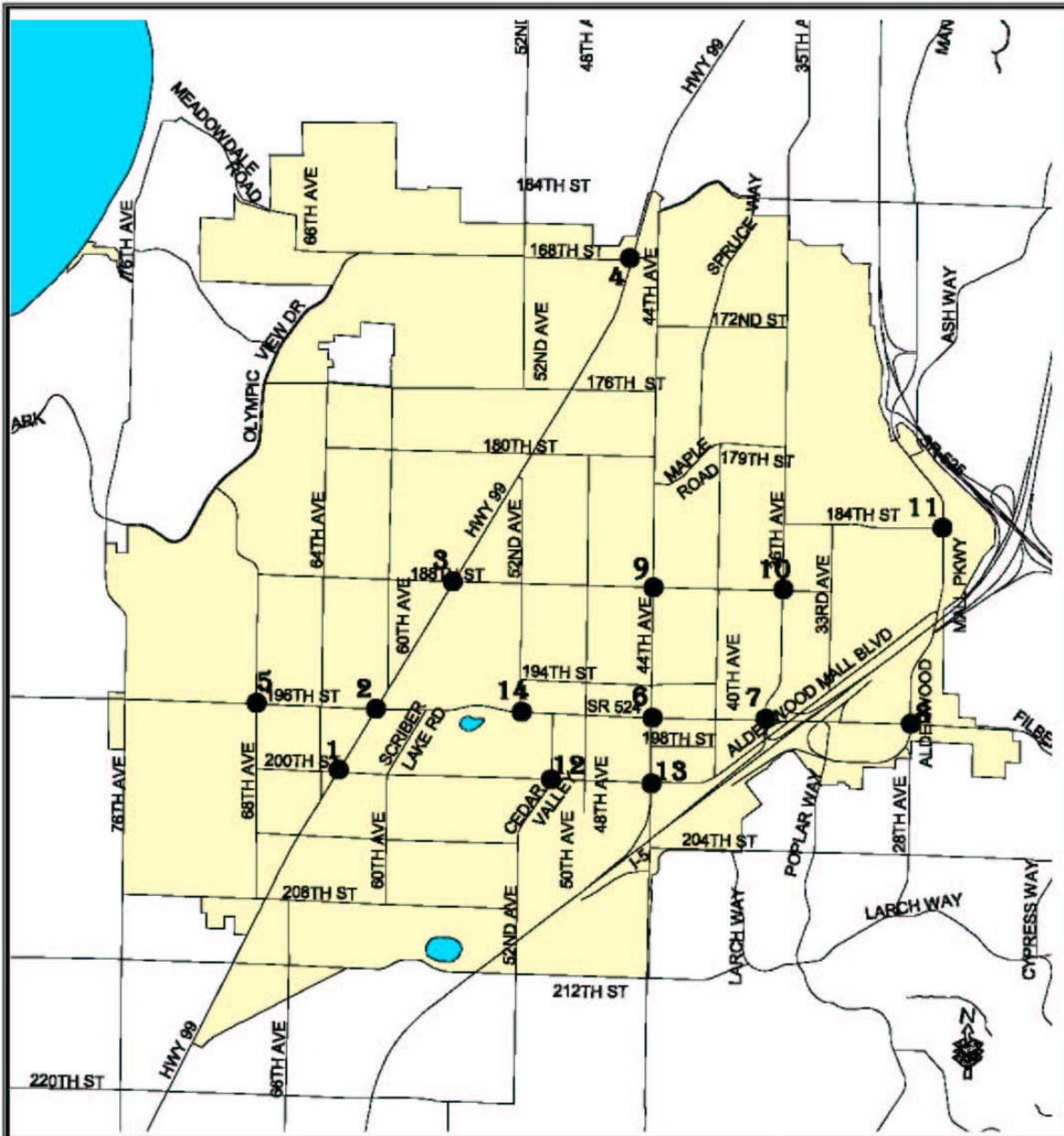
## ***Discussion & Recommendation***

Staff will provide additional information for the Commission's work session review. A recommendation on this proposal is not expected at this meeting. Further discussion may be needed and a public hearing will be conducted prior to the Commission's formal recommendation.

**The following maps are proposed to replace the older versions on pages 25-30 in the Transportation Element of the Comprehensive Plan...**



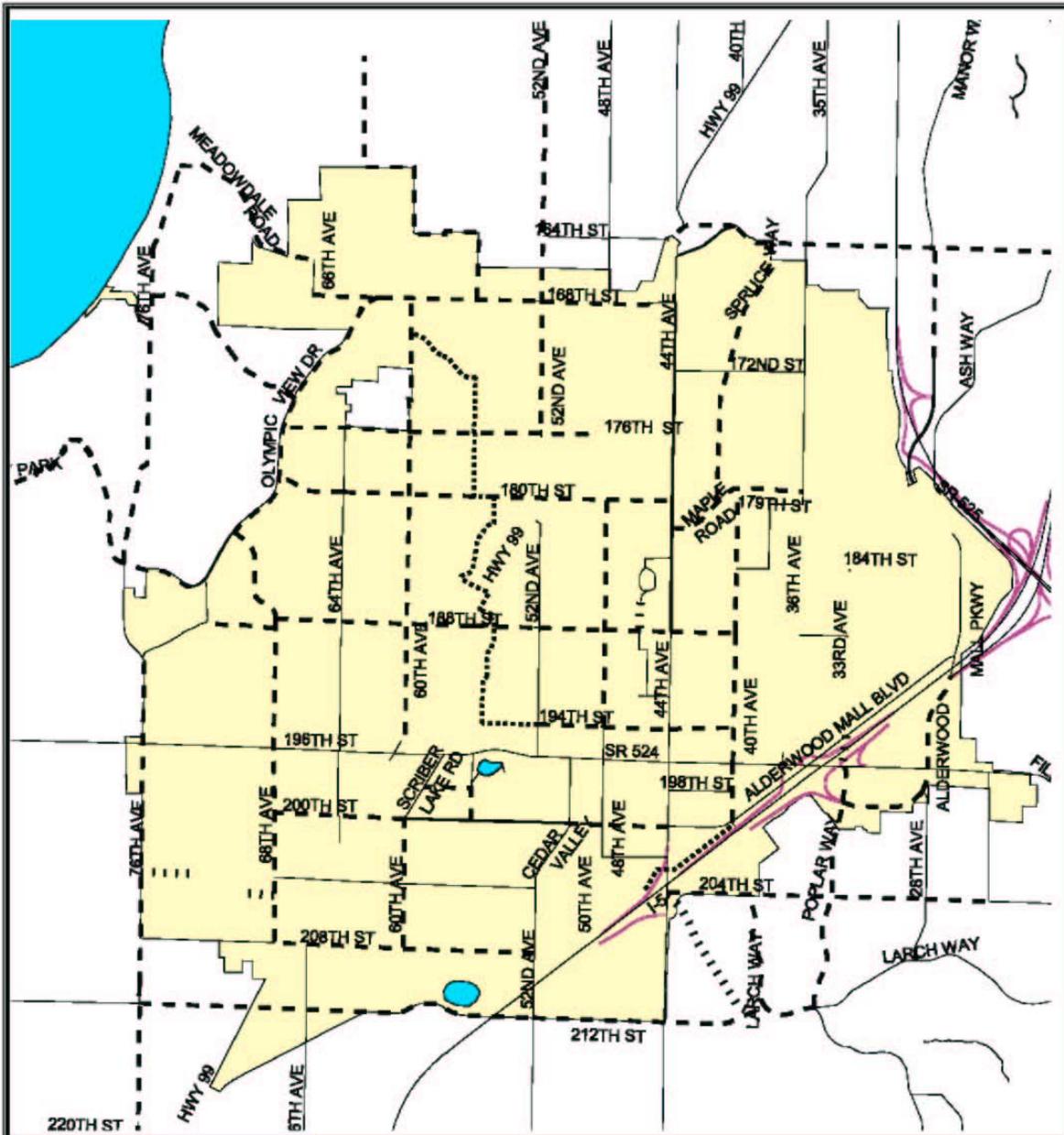




**EXISTING TRAFFIC COUNTS  
AND VOLUME TO CAPACITY  
RATIO (V/C) AT PM PEAK**

	<b>Trips Per Hour</b>	<b>V/C</b>		<b>Trips Per Hour</b>	<b>V/C</b>
1.	4560	1.07	8.	3685	.76
2.	6420	1.03	9.	3100	.81
3.	3393	.79	10.	3039	.66
4.	4432	.71	11.	3230	.62
5.	3360	.64	12.	2710	.74
6.	4660	.92	13.	3988	.67
7.	4153	.66	14.	2423	.51

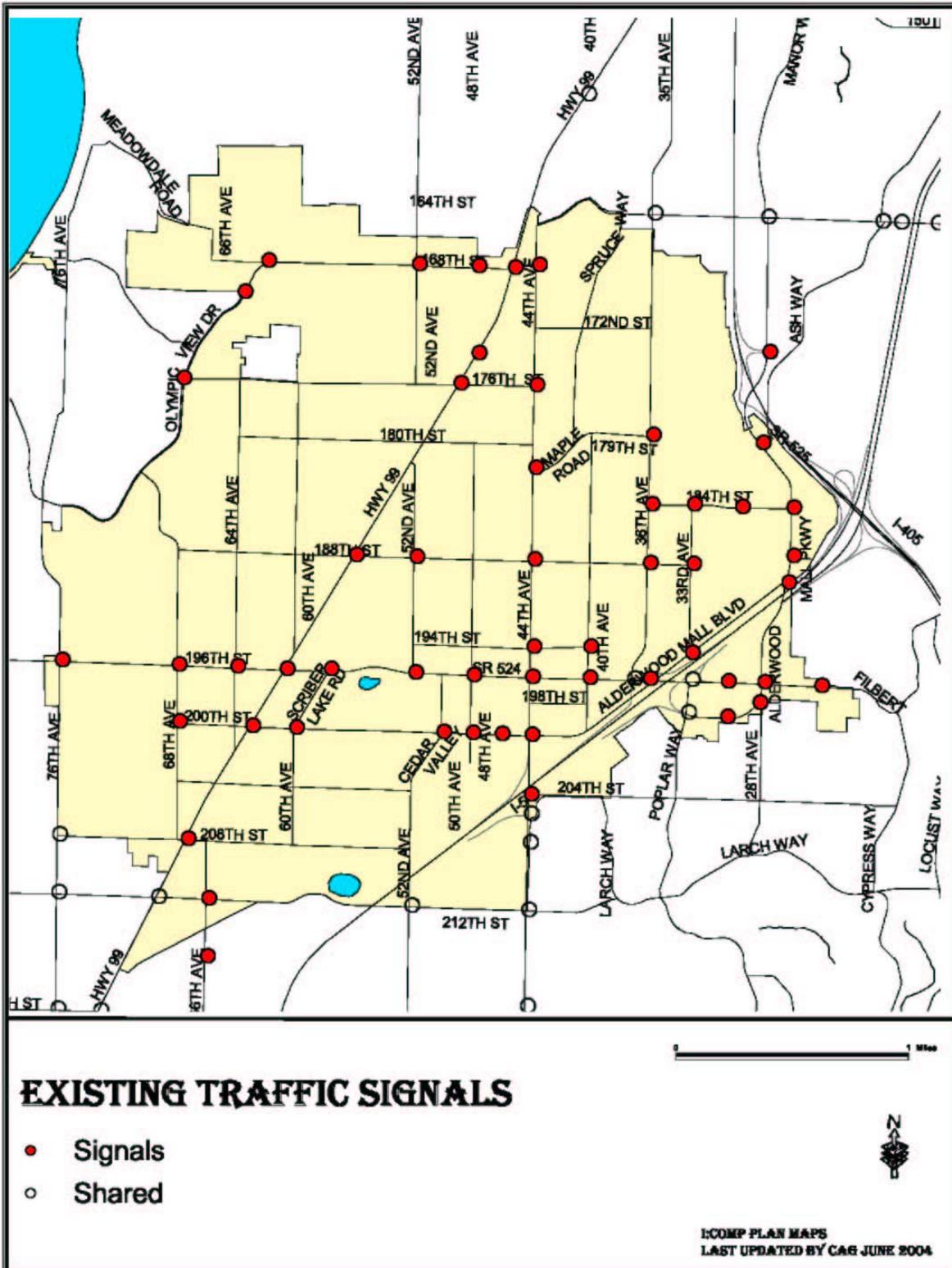
I:\COMP PLAN MAPS  
LAST UPDATED BY CAG JUNE 2004



## EXISTING AND FUTURE BICYCLE PLAN

- EXISTING  
BICYCLE LANE
- PROPOSED  
BICYCLE LANE
- BICYCLE ROUTE

COMP PLAN MAPS  
LAST UPDATED BY CAG ON JUNE 2004





## **Implementation Program Updates**

**Applicant:** City of Lynnwood – Dept. of Community Development

**Description:** The Comprehensive Plan includes a number of “measurable objectives” that include years, specific dates or other targets for completion. The Implementation Element brings most of these objectives together into a single table for easy reference and tracking purposes. Since this is a five-year program, annual updating is necessary.

### **Measurable Objectives:**

The Five-year Implementation Program currently includes the measurable objectives listed below. These have been reviewed and a recommendation made for each to (1) remove it from the Plan and program, (2) move it to another year, or (3) modify the wording of the objective.

Three City departments are represented in the Implementation Program. However, because the need for some projects is known but the responsibility for doing the work has not been assigned or is questionable, a fourth temporary category is proposed in the list below – to be called “Unassigned Projects.” This category includes projects that are related to neighborhood planning and preservation, but could include others as well.

The list of Parks Element objectives is not included below because that element is being updated separately and the objectives and schedules will be covered in that review.

All approved changes will be reflected in the table at the end of this element.

### **Public Works Department:**

**T-7** Completion of the video detection upgrade to all signals as permitted by local and grant funding with a goal of completing the system by December 2005.

**Recommendation: No Change**

**T-9** Develop a traffic simulation test alternative routing of traffic for incident planning during 2002.

**Recommendation: Completed – Remove from Plan and Program**

**T-13** Work with the transit providers to develop an operational procedure for the use of transit signal priority during peak travel hours. (ongoing)

**Recommendation: Keep as ongoing**

**T-16** During 2004, develop an integrated non-motorized transportation system of sidewalks and bicycle facilities that link neighborhood, businesses, parks, schools and activity centers.

**Recommendation: ?**

**T-21** Apply the new transportation model and use the results to investigate and adopt an alternative method for evaluating roadway and intersection Level of Service.

Policy T-21.1 – New LOS system based on delay by end of 2005.

**Recommendation: No Change**

**T-27** Establish, review and maintain Construction Standards for use on development projects by January 2002. (done)

**Recommendation: Completed – Remove from Plan and Program**

**I-1.4** The Community Development Department and the Public Works Department, with assistance from legal counsel, will assure that all development regulations of the City are in compliance with the requirements of the 4(d) Rule issued by the National Marine Fisheries Service under the Endangered Species Act by September 1, 2005.

**Recommendation: In progress – Check the date and keep in 2005.**

**I-1.7** Study the existing tree preservation ordinance, identify deficiencies, and revise as necessary to provide for an enforceable tree preservation process, by September 1, 2003.

**Recommendation: Completed – Remove from Plan and Program**

### **Community Development Department:**

**LU-2** The Community Development Department will prepare updated land use regulations that will guide the appropriate type, density and design of land uses in mixed-use districts by December 1, 2004.

**Recommendation: Change to 2005**

**LU-3** The Community Development Department will establish criteria by December 1, 2004, that will guide the analysis and decision on any applications for additional mixed use overlay districts.

**Recommendation: Remove from Plan and Program** (The City has no mixed use overlay districts. If one is developed in the future, locational guidelines and other criteria will accompany it.)

**LU-4** The Community Development Department will prepare by June 1, 2005, a site design handbook providing guidelines, in text and illustrations, on the desired and acceptable buffering of uses.

**Recommendation: No Change**

**LU-5** By September 1, 2002, the Community Development Department will amend existing development regulations, as necessary, to assure that the maximum permissible densities allowed are consistent with the standards provided by the Comprehensive Plan.

**Recommendation: Completed – Remove from Plan and Program**

**LU-6** By September 1, 2002, the Community Development Department will establish the maximum permissible development densities permitted within the City Center subarea planning unit.

**Recommendation: Change to 2004** (City Center Plan is scheduled for adoption in 2004. May be adjusted as necessary)

**LU-7** By September 1, 2002, the Community Development Department will establish the maximum permissible development densities permitted within the Subregional Center subarea planning unit.

**Recommendation: Remove this objective** (The City Center Plan will cover most of the Subregional Center under objective LU-6. LU-7 is no longer needed.)

- LU-9** By June 1, 2002, the Community Development Department will have prepared a market analysis that determines the probable land needs within the Lynnwood area for various types of commercial, industrial and high-density residential uses over the next ten years.  
**Recommendation: No Change** (Part of Economic Dev. Plan)
- LU-10** Follow adoption of the College District Plan by preparing, by June 1, 2002, a schedule of public improvements necessary to implement the Plan, including the extension of 204<sup>th</sup> Street and sidewalk/pathway improvements.  
**Recommendation: Remove from Plan and Program** (The College District Plan was adopted in Nov. 2002, an overlay zone was adopted with development standards and requirements, and the extension of 204<sup>th</sup> Street was included in the City's Capital Improvement Plan. Sidewalk and pathway improvements will be done as new development occurs.)
- LU-11** Review the status of the Park Central (Scriber Lake-Wilcox Park area) subarea plan and schedule, by June 1, 2005, and any additional work that needs to be done, including zoning adjustments.  
**Recommendation: No Change** (Currently scheduled for 2007)
- LU-12** By June 1, 2002, review the status and trends of development within the Subregional Center and propose necessary adjustments to zoning, transportation systems, access, or other improvements.  
**Recommendation: Remove from Plan and Program** (Most of the Subregional Center is currently being addressed through the City Center Plan)
- LU-13** By June 1, 2002, adopt a subarea plan and zoning for a new City Center.  
**Recommendation: Change to 2004.** (City Center Plan is scheduled for adoption in 2004. May be adjusted as necessary.)
- LU-14** By September 1, 2003, conduct a review of development and aesthetic qualities within the Highway 99 Corridor and propose a course of action to improve the Corridor.  
**Recommendation: Change to 2006** (Previously changed to 2005)
- LU-15** By April 1, 2004, submit a proposal for an improvement plan and project for the 196<sup>th</sup> Street Corridor.  
**Recommendation: Change to 2007** (Previously changed to 2006)
- LU-24** By July 1, 2002, the Community Development Department will complete the analysis and mapping of environmentally sensitive areas and environmental hazard areas within Lynnwood's urban growth area.  
**Recommendation: Remove from Plan and Program** (This is an exercise that Snohomish County is responsible for as part of its environmental planning. We will be able to use the County's data, but don't need to do it again.)
- LU-25** By September 1, 2002, the Community Development Department, with assistance from the Public Works Department, will prepare an Environmental Element of the Comprehensive Plan that addresses a full range of environmental subjects, including activities required by ESA 4(d) Rule regulations adopted by the National Marine Fisheries Service.  
**Recommendation: Completed – Remove from Plan and Program**

- LU-28** Rewrite all development regulations to assure consistency with the Comprehensive Plan by September 1, 2002.  
**Recommendation: Completed – Remove from Plan and Program**
- LU-29** The Community Development Department will participate with Snohomish County and the cities in the southwestern county area in a process to delineate specific urban growth and annexation areas for each city and will reach mutual agreement on such areas by September 1, 2002.  
**Recommendation: Change to “Ongoing” and revise to read . . .**  
**Continue to participate with Snohomish County and our neighboring cities to achieve agreement in the delineation of Municipal Urban Growth Areas.**  
(Lynnwood adopted its MUGA in 2002 but additional work is needed to resolve conflicts and achieve agreement. Snohomish County also needs to finalize the process and adopt the MUGA boundaries.)
- H-2** Provide opportunities for housing that is responsive to market needs within our region, including both ownership and rental opportunities.  
**Recommendation: Change to “ongoing”** (Adopted SF-3 Plan designation and are currently working on a high-density single-family zone to implement it. Other strategies will be reviewed to better address the housing needs of our residents.)
- H-5** Prepare and adopted a master plan for the long-range development of a new City Center by September 1, 2002.  
**Recommendation: Change to 2004** (City Center Plan in progress)
- H-8** Develop a public awareness program by Jan. 1, 2004, to enhance awareness of available housing programs and related resources.  
**Recommendation: Change target to “during 2005”**
- E-2** To ensure harmonious commercial development while minimizing adverse impacts on surrounding properties and natural and sensitive areas.  
**Recommendation: Change to 2006** (Policies supporting this objective are currently aimed at 2004, but were adjusted to 2005. An Economic Development Plan is now being prepared for adoption later in 2004 or in 2005.)
- I-3.3** The Dept. of Community Development will complete a study of the area along the west side fo Highway 99 between 180<sup>th</sup> Street SW and 186<sup>th</sup> Street SW to determine possible site contamination and remediation needs, and propose a plan for redevelopment by Dec. 31, 2005.  
**Recommendation: Change to 2006** (It has not been determined whether this project will be addressed in the Economic Development Plan that is currently being prepared and possibly undertaken by the Dept. of Economic Development.)

### **Parks, Recreation and Cultural Arts Department:**

The Parks, Recreation and Open Space Element of the Comprehensive Plan is being reviewed and any changes to objectives or schedules will be proposed as part of that review.

## **Unassigned Projects:**

**LU-18** The Community Development Department, with Planning Commission and City Council approval, will establish the purpose and functioning of neighborhood planning areas by March 31, 2002.

**Recommendation: Change to 2005 and change dept. assignment.**

**LU-19** With citizen and Planning Commission input, and City Council approval, the Community Development Department will have established neighborhood planning boundaries by May 31, 2002.

**Recommendation: Change to 2005 and change dept. assignment.**

**LU-20** The Community Development Department, with Commission and Council approval, will have developed sample bylaws and organizing procedures for neighborhood planning organizations by May 31, 2002.

**Recommendation: Change to 2005 and change dept. assignment.**

**LU-21** The Community Development Department will have established two pilot neighborhood planning organizations, with Commission and Council approval, by August 1, 2002.

**Recommendation: Change to 2005 and change dept. assignment.**

**LU-22** By November 1, 2002, the Community Development Department will have prepared a socio-economic profile and completed a survey of housing conditions, infrastructure conditions, and level of public services within the two pilot neighborhoods.

**Recommendation: Change to 2006 and change dept. assignment.**

**LU-23** By March 31, 2003, the Community Development Department, with the approval of the two pilot neighborhoods and the Planning Commission and City Council, will have prepared a neighborhood renewal plan and program for the two pilot neighborhoods.

**Recommendation: Change to 2006 and change dept. assignment.**

**H-1** Establish and manage a citywide program for neighborhood preservation and improvement by January 1, 2003.

**Recommendation: Change to 2005 and change dept. assignment.**

(Some policies that support this objective have been completed, including Policy H-1.7, which directed a review and revision of mobile/manufactured home regulations. Other efforts related to neighborhood planning/preservation programs have been directed by the Mayor's office.)

The following table is the current 2004-2008 **Five-year Implementation Program.**

*Lynnwood Comprehensive Plan*  
**Five-year Implementation Program**

Obj. or Policy	Activities	Completion Targets				
		2004	2005	2006	2007	2008
<b>Public Works Department</b>						
<b>T-7</b>	Completion of video detection equip.			◆		
<b>T-9</b>	Begin traffic simulation testing alternative routes. (done)					
<b>T-13</b>	Work with transit providers for procedures for transit signal priority.	<b>ongoing</b>				
<b>T-16</b>	Develop an integrated non-motorized transportation system.	◆				
<b>T-21</b>	Develop a new LOS system and related model.		◆			
<b>T-27</b>	Establish, review and maintain construction standards. (done)					
<b>I-1.4</b>	Update Sensitive Areas Ordinance (SAO)		◆			
<b>I-1.7</b>	Study and revise tree preservation ord. to provide enforceable process.	◆				
<b>Community Development</b>						
<b>LU-2</b>	Update land use regulations for development in mixed-use districts.	◆				
<b>LU-3</b>	Establish criteria to guide mixed-use overlay districts.	◆				
<b>LU-4</b>	Prepare a handbook for site design and buffering of uses.		◆			
<b>LU-5</b>	Amend development regulations for consistency between densities and Plan standards.	◆				
<b>LU-6</b>	Develop maximum permissible development densities for the City Center Master Plan.	◆				
<b>LU-7</b>	Establish maximum densities for Subregional Center planning area.	◆				
<b>LU-9</b>	Prepare market analysis of probable land needs over next ten years.		◆			
<b>LU-10</b>	Prepare a schedule of public improvements for College District.	◆				
<b>LU-11</b>	Schedule additional work to be done to complete the Park Central Plan				◆	
<b>LU-12</b>	Propose zoning, transp., access, and other adjustments in Subregional Cntr.	◆				
<b>LU-13</b>	Adopt subarea plan and zoning for new City Center.	◆				

Obj. or Policy	Activities	Completion Targets				
		2004	2005	2006	2007	2008
LU-14	Review development and aesthetic qualities of the SR 99 corridor and a course of action to improve the area.		◆			
LU-15	Submit a proposal for improvement plan for the 196 <sup>th</sup> Street corridor.			◆		
LU-18	Establish the purpose and function of neighborhood planning areas.	◆				
LU-19	Establish neighborhood planning boundaries.	◆				
LU-20	Develop sample by-laws and procedures for neigh. planning orgs.		◆			
LU-21	Begin two pilot neighborhood planning organizations.		◆			
LU-22	Prepare socio-economic profile and survey of housing conditions for the two pilot neighborhoods.		◆			
LU-23	Prepare neighborhood renewal plans for the pilot neighborhoods.			◆		
LU-24	Complete mapping and analysis of environmentally sensitive areas in UGA.		◆			
LU-25	Prepare Environmental Element for Comp. Plan. (done)					
LU-28	Rewrite development regs. to assure consistency w/ Comp. Plan. (done)					
LU-29	Participate in MUGA process and reach mutual agreement by. (done)					
H-1	Establish citywide program for neighborhood preservation.		◆			
H-2	Provide program of incentives for dev. of vacant lots and redevelopment.	◆				
H-5	Prepare and adopt a master plan for a new City Center.	◆				
H-8	Develop an awareness program for housing programs.		◆			
E-2	Adopt min. development stds. for commercial and industrial dev.		◆			
I-3.3	Study property on west side of SR99 between 180 <sup>th</sup> and 186 <sup>th</sup> to determine remediation needs and propose a redevelopment plan.		◆			
<b>Parks &amp; Recreation</b>						
P-1	Acquire Core park land in the city.	ongoing				
P-2	Acquire park land in the UGA for future development.	ongoing				
P-3	Acquire Tutmark Hill properties for community park in UGA.			◆		

Obj. or Policy	Activities	Completion Targets				
		2004	2005	2006	2007	2008
<b>P-4</b>	Plan and develop new parks and renovate existing parks.	<b>ongoing</b>				
<b>P-5</b>	Plan and develop Tutmark Hill community park in the UGA.					◆
<b>OS-1</b>	Acquire open space properties in Lund's Gulch, Swamp Creek, and Scriber Creek watersheds.	◆	◆			◆
<b>OS-2</b>	Develop Master Plan for Lund's Gulch.		◆			
<b>OS-4</b>	Provide passive rec. opportunities in acquired open space.	◆	◆			◆
<b>FP-2</b>	Complete Lynnwood Heritage Park.	◆		◆		
<b>FP-3</b>	Plan and construct multipurpose community center.	◆	◆			
<b>T-1</b>	Develop Non-motorized Transportation Plan and Trails Master Plan.	◆				
<b>T-2</b>	Develop additional trails outside of parks.	<b>ongoing</b>				
<b>T-3</b>	Plan for the northward extension of Scriber Creek Trail by 2005.		◆			
<b>T-4</b>	Provide improvements to Interurban Trail.	<b>ongoing</b>				
<b>T-5</b>	Design and construct Interurban Trail bridge at 44 <sup>th</sup> Ave., and complete trail between 40 <sup>th</sup> Ave. and 44 <sup>th</sup> Ave.		◆	◆		
<b>IC-1</b>	Partner with Edmonds School District to improve selected school recreation areas.	<b>ongoing</b>				
<b>ME-2</b>	Update Parks & Recreation Comprehensive Plan.		◆			
<b>ME-3</b>	Continue public information program to increase public awareness.	<b>ongoing</b>				
<b>HR-3</b>	Provide space to store and display cultural and historical resources	◆				

# **Parks & Recreation & Open Space Element Updates**

## *PARKS, RECREATION AND OPEN SPACE ELEMENT*

Introduction	1
Planning Context	1
Summary of Issues	2
Existing Conditions	3
Demand & Needs Assessment	4
Goals, Objectives & Policies	6

### **INTRODUCTION**

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Parks, recreation and open space are essential to a high quality of life in a community. Since incorporation in 1959, the City of Lynnwood has acquired and developed many park and open space lands and established an excellent recreation program. As Lynnwood and the Puget Sound region grow and change, it is vital to be prepared to accommodate new growth while maintaining and enhancing the quality of life we have grown to enjoy.

This element of the Comprehensive Plan includes a summary of the existing conditions and issues relevant to the City's parks, recreation and open space system. The element includes a demand and needs assessment and concludes with the goals, objectives and policies for the City's parks, recreation and open space system.

Supporting data for this element on which Plan objectives and policies are based, including analyses, references and detailed inventories, can be found in the **Background Report** of this Plan. This element is also supported by the Parks and Recreation Comprehensive Plan, currently being updated to be consistent with the Comprehensive Plan.

### **PLANNING CONTEXT**

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The Parks, Recreation and Open Space Element of the Comprehensive Plan is optional under the Growth Management Act (GMA), but the City is choosing to incorporate this element into the Plan because it is a vital part of a high quality community.

The GMA goals pertaining to the parks, recreation and open space element are:

**Open Space and Recreation:** Encourage the retention of open space, development of recreational opportunities, conserve wildlife habitat and increase access to natural resource lands.

**Environment:** Protect the environment and the state's high quality of life.

## **Regional Planning:**

Lynnwood's Comprehensive Plan is consistent with Destination 2030's policies related to parks, recreation, and open space. The Plan calls for preservation, acquisition, and development of parks, recreation, and open space facilities, including non-motorized facilities, consistent with the regional vision.

## **County-Wide Planning Policies:**

Countywide planning policies do not specifically address parks and recreation issues within cities. It is, however, the County's policy to provide greenbelts and open space to provide separation from adjacent urban areas, and regional park facilities within urban growth areas. Snohomish County's Parks and Recreation Comprehensive Plan states that "parks are necessary for development." This policy provides the opportunity for cities to work with the County to provide park land within urban growth areas.

## **SUMMARY OF ISSUES**

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The following is a summary of issues relating to parks, recreation and open space in the City. It is the intent of the Comprehensive Plan to propose solutions to these issues through the implementation of programs and policies in this element.

- Due to the limited amount of vacant land in the City, the timing of acquisition and the location of park and open space lands are important if the City wants to maintain a balance of land uses and meet the proposed level of service standards, planning standards and goals.
- There is currently a deficit of active park facilities in Lynnwood. Additional acres of Core Parks (mini, neighborhood and community parks) are needed to meet the recommended level of service for Core Parks.
- The City's primary recreation facility need is renovation of the existing Recreation Center and construction of a new community center for programming youth/teen and senior activities, performing arts and sports. A new community center would relieve over programming at the existing Recreation Center with complimentary programs.
- Preservation of the City's historical resources and interpretation of Lynnwood's past is a priority. Programming of heritage activities and interpretive exhibits at Heritage Park will provide the community with a sense of its heritage.
- To provide more walking, bicycling and commuter opportunities, a comprehensive system of trails and bicycle lanes needs to be developed. Additional trails are needed to meet the recommended level of service. A city-wide non-motorized transportation plan needs to be developed with Public Works to help identify the current and proposed non-motorized transportation needs of the community.
- The acquisition and preservation of open space continues to be a high priority, and is an important consideration when determining funding priorities.
- The availability of funding to provide new parks and recreation facilities, and improvements to existing facilities, is a critical issue. Alternate funding sources such as user fees, impact fees, grant funds, bonds, and partnerships with other agencies, non-profit organizations and the private sector need to be considered for future parks and recreation needs.

- To reduce the demand on existing parks and recreation facilities within the city limits, the acquisition of park land in future UGA annexation areas is a major consideration. It will be necessary to pursue joint acquisition and development of these sites with Snohomish County.
- To preserve and protect our existing assets, the maintenance and operations of our parks and recreation facilities need to remain an important budget consideration.
- The preservation of existing trees during subdivision development is an issue of public concern.
- Athletic facility users have expressed a need for additional quality athletic facilities. The demand for athletic facilities in the City exceeds the current supply.
- A revised Level of Service policy needs to be considered for parks and recreation needs in the City Center. Future characteristics and social patterns for City Center users and residents are expected to be different than that of the rest of the city.

## **EXISTING CONDITIONS**

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The City's current parks, recreation and open space inventory amounts to **357 acres** and includes park facilities, within the city and in the UGA, that offer both active and passive recreational opportunities. The park facilities are categorized into functional classifications for planning and programming purposes, according to size and function.

### **Core Parks:**

This system of mini, neighborhood and community parks serves the City and traditionally provides a combination of active and passive uses, including play equipment, picnic areas, athletic fields, and trails. The City currently operates 16 developed parks in the Core Parks category. Four additional Core Park properties will be developed within the city, and two park sites will be developed in the City's Urban Growth Area. Core Park land accounts for approximately 185 acres, or 52% of the total inventory.

### **Special Use Areas:**

Four facilities in Lynnwood are classified as "Special Use Areas" based on their current purpose and/or activity - the Municipal Golf Course, the Recreation Center, the Senior Center and Heritage Park - for a total of 81.45 acres.

### **Open Space:**

The City's Open Space classification includes large natural areas (outside of parks) and urban greenbelts. It is the City's policy to preserve natural resources for the conservation of important habitats and for passive recreational use, whenever possible. Approximately 123 acres in and around Lynnwood are preserved as Parks and Recreation-maintained open space.

Detailed information and the locations of Lynnwood's parks, recreation and open space facilities are included on Table 1 and the Parks, Recreation and Open Space Map in this Plan and on Table 4 in the **Background Report**.

The "Regional Parks" classification, previously included in the City's parks and open space inventory, has been eliminated from the City's current inventory. Regional parks

are typically large facilities that draw from multiple jurisdictions and are often located in unincorporated urban growth areas. These facilities are historically provided at the County level, whereas neighborhood and community parks are provided by cities, usually within their boundaries. Meadowdale Beach County Park is an example of a regional park within our UGA.

## DEMAND AND NEEDS ASSESSMENT

Over the years, the City of Lynnwood has continued to improve and expand its inventory of recreational resources. Residents are well served by a variety of leisure opportunities, but with population growth comes an increasing demand for more parks, open space and recreation facilities in order to maintain the recommended Level of Service (LOS).

**LEVEL OF SERVICE:** THE RECOMMENDED LOS STANDARD IN LYNNWOOD IS 10 ACRES PER 1,000 POPULATION. THIS STANDARD IS EXPRESSED AS ACRES OF PARK, RECREATION AND OPEN SPACE NEEDED FOR EACH 1,000 PERSONS, USING THE 2003 ESTIMATED OFM POPULATION OF 34,500. THE STANDARD IS FURTHER DELINEATED AS 5 ACRES PER 1,000 POPULATION FOR CORE PARKS (MINI, NEIGHBORHOOD AND COMMUNITY PARKS), AND 5 ACRES PER 1,000 POPULATION FOR OTHER PARK LAND (OPEN SPACE AND SPECIAL USE FACILITIES).

The demand and need for parks, recreation and open space in Lynnwood has been assessed through analyses of existing conditions, potential park sites, available resources and level of service. Trends in recreation were considered and public input was obtained through surveys and community meetings.

**Table 1: Parks, Recreation and Open Space  
DEMAND AND NEED WITHIN THE CITY**

#	Classification	Existing <sup>1</sup>	2003–34,500 Est. OFM Population		2025–38,510 Est. Population	
			Demand <sup>2</sup>	Need <sup>3</sup>	Demand <sup>2</sup>	Need <sup>3</sup>
	<b>Core Parks:</b>					
5	Mini	3.32 ac	5.07 ac	1.75 ac	5.77 ac	2.45 ac
9	Neighborhood <sup>4</sup>	44.54 ac	50.78 ac	6.24 ac	57.77 ac	13.23 ac
4	Community	94.77 ac	113.40 ac	18.63 ac	129.01 ac	34.24 ac
	<b>Subtotal:</b>	<b>142.63 ac</b>	<b>172.50 ac</b>	<b>29.87 ac</b>	<b>192.55 ac</b>	<b>49.92 ac</b>
	<b>Other Park Land:</b>					
4	Special Use	81.45 ac	69.00 ac	0 ac	77.02 ac	0 ac
	Open Space	116.19 ac	103.50 ac	0 ac	115.53 ac	0.66 ac
	<b>Subtotal:</b>	<b>197.64 ac</b>	<b>172.5 ac</b>	<b>0 ac</b>	<b>192.55 ac</b>	<b>0 ac</b>
	<b>TOTAL:</b>	<b>340.27 ac</b>	<b>345.00 ac</b>	<b>4.73 ac</b>	<b>385.10 ac</b>	<b>44.83 ac</b>
4	<b>Trails:</b>	<b>7.10 mi</b>	<b>8.63 mi</b>	<b>1.53 mi</b>	<b>9.63 mi</b>	<b>2.53 mi</b>

Source: City of Lynnwood Parks, Recreation and Cultural Arts Department, 2000, revised 3/2002.

Notes:

1 Includes developed and undeveloped park facilities within the city only.

- 2 Demand reflects total park acres required to meet adopted level of service standard for each category.
- 3 Need reflects additional park land required to meet adopted level of service standard for each category. See Table 6 in **Background Report** for detailed analysis.
- 4 City park property in the UGA is not included in the City's demand and need analysis.

Population projections were applied to determine future impacts on the City's existing parks system. In addition to maintaining and improving the City's existing facilities, additional park facilities will be needed to meet current and future demands and the recommended LOS within the City and in the City's urban growth areas.

### **Within City Boundaries:**

The adopted level of service standard is 10 acres per 1000 population. The current level of service the City has achieved is **9.86 acres per 1000 population**. Applying the LOS to the existing inventory reveals the need for an additional 29.87 acres in the Core Parks category to meet the demand (recommended acres) for 172.5 acres of active park land. The inventory also shows a deficit of 1.53 miles in the Trails category to meet the demand for 8.63 miles of trails outside parks.

By the year 2025, it is estimated that Lynnwood's population will increase to approximately 38,510. Applying the same LOS in 2025, continued acquisition and development will be necessary to meet the demand for parks, open space and recreation facilities. Table 1 summarizes the existing and future demand and need within the city. See Table 6 – City Level of Service/Demand and Need in the **Background Report** for a more detailed analysis.

### **Within Urban Growth Areas:**

New residential and commercial development in the UGA is generating demand for parks, recreation facilities and open space. In the future North Gateway annexation area, approximately 93 acres of open space in the Swamp Creek corridor have been preserved jointly by Snohomish County and the City of Lynnwood. The City has also acquired a 9-acre future neighborhood park site adjacent to the North Gateway annexation area, and 7.69 acres of future community park property in the Tutmark Hill area east of Interstate 5.

There are currently no active use park facilities in the City's UGA, which has a population of approximately 30,000. As a result, some of Lynnwood's existing parks are overburdened with non-resident use. Applying our Level of Service standard to the UGA population would require acquisition of approximately 300 acres of parks and open space. To provide park facilities needed by the growing population now and in the future, the City will continue to seek equitable methods of acquisition and development with Snohomish County and other jurisdictions.

## **GOALS, OBJECTIVES AND POLICIES**

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### **GOAL:**

**Provide a comprehensive system of parks, open space and recreation facilities that serves the needs of current and future residents and visitors of Lynnwood.**

**Subgoal: Park System**

**Provide a system of mini, neighborhood and community parks to meet the recreational needs of the community.**

**Objectives:**

- P-1:** Acquire Core park land in the city to help meet the community's recreational needs.
- Policy P-1.1:** Provide the minimum adopted level of service of 5 acres/1000 population for Core Parks.
  - Policy P-1.2:** Acquire park land in accordance with the Annual Budget and Capital Facilities Plan.
  - Policy P-1.3:** Review vacant and underdeveloped parcels and park service areas to determine underserved neighborhoods in the city.
  - Policy P-1.4:** Plan for the location of parks in the proximity of high-density developments.
  - Policy P-1.5:** Use a variety of methods for funding acquisition of park lands including grants, user fees, City funding, interjurisdictional cost-sharing, land developer contributions and other sources.
  - Policy P-1.6:** Adopt and implement a program to require new residential and commercial development to provide impact mitigation to the City, either by dedication of park land, plazas, park improvements, or payment of "in-lieu-of" fees.
  - Policy P-1.7:** Preserve land for future park development.
- P-2:** Acquire park land in urban growth areas for future development.
- Policy P-2.1:** Pursue cooperative planning efforts with Snohomish County and neighboring jurisdictions in urban growth areas and future annexation areas.
  - Policy P-2.2:** Annually review potential parks and open space sites in UGA, and related facilities needed to provide the recommended level of service.
  - Policy P-2.3:** Seek methods of acquisition and development of these sites and facilities, which reflect the responsibilities of Snohomish County and the City.
- P-3:** Acquire Tutmark Hill properties in UGA for community park development by 2006.
- P-4:** Plan and develop new parks and renovate existing parks in the city and in urban growth areas.

- Policy P-4.1:** Design new parks in accordance with the purpose, size and classification of each.
- Policy P-4.2:** Design new parks and provide improvements to existing parks to promote public safety and security.
- Policy P-4.3:** Provide a variety of recreational opportunities to serve a diverse population.
- Policy P-4.4:** Provide accessibility to all park facilities in accordance with Americans with Disabilities Act standards.

**P-5:** Plan and develop Tutmark Hill community park in the UGA per Interlocal Agreement with Snohomish County, by 2008.

**P-6:** Complete master planning for the renovation of Scriber Lake Park in 2004. Begin first phase of park renovation in 2005, and second phase in 2006.

**P-7:** Develop new neighborhood parks at 60<sup>th</sup> Ave and 33<sup>rd</sup> Place W per master plans in 2005 and 2006.

## **Subgoal: Open Space System**

**Provide a system of open space to preserve and protect the area's remaining native forests, wetlands, streams and wildlife habitats.**

### **Objectives:**

**OS-1:** Continue acquisition of open space properties in the Lund's Gulch, Swamp Creek and Scriber Creek watersheds.

**Policy OS-1.1:** Provide the minimum adopted level of service of 3 acres/1000 population for Open Space.

**Policy OS-1.2:** Preserve areas with significant environmental features such as view corridors, landforms and plant and animal communities.

**Policy OS-1.3:** Use a variety of methods for funding open space acquisitions including grants, donations, tax abatements, City funding, interjurisdictional cost-sharing, land developer contributions and other sources.

**Policy OS-1.4:** Support volunteer and interjurisdictional efforts for restoration and preservation of the four major watersheds in South Snohomish County: Scriber Creek, Lund's Gulch, Swamp Creek and Hall Creek.

**Policy OS-1.5:** Continue to encourage stewardship of open space and natural areas through the City Stewards program.

**OS-2:** Develop Master Plan for Lund's Gulch in partnership with Snohomish County, the Brackett's Landing Foundation and Friends of Lund's Gulch, by 2005.

**OS-3:** Acquire open space within urban areas to buffer and enhance the built environment.

**Policy OS-3.1:** Conduct an annual review of vacant and underdeveloped parcels within the city for potential acquisition of open space.

**Policy OS-3.2:** Preserve open space corridors and trail linkages between parks, neighborhoods, schools and commercial centers. Where possible, acquire key linkages between parks and trail segments to create connected trail system.

**OS-4:** Provide passive recreational opportunities in acquired natural areas.

**Policy OS-4.1:** Provide neighborhood access to natural areas with trailheads and parking, in accordance with Chapter 17 of the Lynnwood Municipal Code and ESA regulations.

**Policy OS-4.2:** Provide environmental educational opportunities in natural areas with interpretive signage, nature trails and overlooks.

**OS-5:** Work with Public Works and community volunteers in the enhancement of City-owned stormwater detention areas for passive community use.

## **Subgoal: Facilities and Programs**

**Provide facilities and programs that promote a balance of recreational opportunities.**

### **Objectives:**

**FP-1:** Identify and prioritize the need for new/upgraded facilities and programs on an annual basis.

**Policy FP-1.1:** Seek adequate funding and timely development of such facilities in accordance with the Annual Budget and Capital Facilities Plan.

**Policy FP-1.2:** Provide the minimum adopted level of service of 2 acres per 1000 persons for Special Use facilities.

**Policy FP-1.3:** Provide improvements to facilities that are cost-effective, durable, attractive and energy efficient.

**Policy FP-1.4:** Provide facilities that meet competitive playing standards and requirements for all age groups and recreational interests.

**Policy FP-1.5:** Continue to offer specialized programming for diverse community groups such as seniors, youth and teens, and preschool.

**FP-2:** Complete phased development of Heritage Park by 2006, including renovation of historic structures.

**Policy FP-2.1:** Work with community organizations to provide information to interpret the history of the Lynnwood/Alderwood Manor area, including historical displays, programs, interpretive signage and museum services.

**Policy FP-2.2:** Work with Snohomish County Tourism Bureau to facilitate visitor information services.

- FP-3:** Plan renovation of the existing Recreation Center and construction of a new multipurpose community center that will provide for recreational, cultural, civic and leisure activities to serve varied age groups and community interests, beginning in 2006.
- FP-4:** Develop a master plan for Wilcox Park, Scriber Lake Park and the adjoining School District property, reflecting how these areas can be connected for pedestrian access and related activities.
- FP-5:** Participate in the planning and design of a regional performing arts facility.

**Subgoal: Trail System**

**Provide a connecting system of trails for recreational, commuter and general circulation purposes.**

**Objectives:**

- T-1:** With other City departments, develop a Non-Motorized Transportation Plan and Trails Master Plan that links parks, schools, community facilities, commercial centers, neighborhoods and adjacent regional trail systems, by 2005.
  - Policy T-1.1:** Work with other jurisdictions to provide a continuous regional trail network.
- T-2:** Develop additional trails outside of parks to meet the adopted minimum level of service.
  - Policy T-2.1:** Provide the adopted minimum level of service standard of 0.25 miles/1000 population for trails outside parks.
  - Policy T-2.2:** Design and construct trails to required standards to serve a variety of users at varying skill levels.
  - Policy T-2.4:** Include bicycle lanes when City streets are being reconstructed or built, and add bike routes to existing City streets, where feasible.
  - Policy T-2.5:** Require new subdivisions to provide access to parks, trails and school sites.
  - Policy T-2.6:** Encourage public and private funding for the development of trails.
- T-3:** Plan and construct the northward extension of the Scriber Creek Trail to generally follow the creek route, from Scriber Lake Park north to the Meadowdale area and Lund's Gulch.
- T-4:** Provide improvements to the Interurban Trail to include trailheads, enhanced landscaping, signage and historic markers, by 2005.
  - Policy T-4.1:** Support interjurisdictional efforts to provide consistent and aesthetic improvements along the length of the Interurban Trail.
  - Policy T-4.2:** Promote trail safety through signage and educational activities for pedestrians and bicyclists.

**T-5:** Complete design and construct Interurban Trail pedestrian bridge at 44<sup>th</sup> Ave., and complete "missing link" in Interurban Trail between 40<sup>th</sup> Ave. and 44<sup>th</sup> Ave, by 2006.

**Subgoal: Activity Centers**

**Ensure that parks and open space are included as part of the land use mix in the activity centers' master plans.**

**Objectives:**

**AC-1:** Work with Community Development to identify parks and open space sites, related improvements, and implementation strategies for the City Activity Centers and City Center plans.

**AC-2:** Establish park and open space guidelines and level of service standards for public and private improvements in the activity centers.

**Subgoal: Interjurisdictional Coordination**

**Coordinate parks, open space and facility planning and development with appropriate jurisdictions and agencies for mutually beneficial partnerships.**

**Objectives:**

**IC-1:** Partner with Edmonds School District to improve selected existing school recreation site for shared school/park use.

**Policy IC-1.1:** Work with other agencies to provide adequate recreational facilities for community use.

**IC-2:** Work closely with service providers and other local private and non-profit organizations in order to meet the diverse program and special events needs of the community.

**IC-3:** Pursue cooperative planning efforts with Snohomish County in the urban growth area to provide parks and open space in future annexation areas.

**Subgoal: Facilities Management**

**Manage and maintain parks, open space and recreation facilities to optimize use and protect public investment.**

**Objectives:**

**FM-1:** Continue a regular schedule for maintenance of parks, facilities and open space, and revise annually.

**Policy FM-1.1:** Maintain and upgrade existing parks and facilities for the safety, comfort and satisfaction of park users.

**Policy FM-1.2:** Ensure that adequate funding and staff are available for management and maintenance of parks, facilities and open space.

**Policy FM-1.3:** Promote interjurisdictional operations of parks and facilities.

**Policy FM-1.4:** Advise the City Council and other City boards and commissions on a regular basis about facility management issues.

**Policy FM-1.5:** Update staff training in playground safety standards and play equipment inspection.

**FM-2:** Coordinate the operations and maintenance of Heritage Park with community groups, including museum and demonstration gardens operations.

**Policy FM-2.1:** Work with non-profit organizations and other community volunteers on parks, trails and open space service projects through the "City Stewards" volunteer program.

**FM-3:** Implement City Pesticide and Fertilizer Use Policy within the City on public properties, including posting of areas to be treated in accordance with state and local requirements.

**Subgoal:      Monitoring and Evaluation**

**Monitor, evaluate and update parks, recreation facilities and open space to ensure balanced, efficient and cost-effective programs.**

**Objectives:**

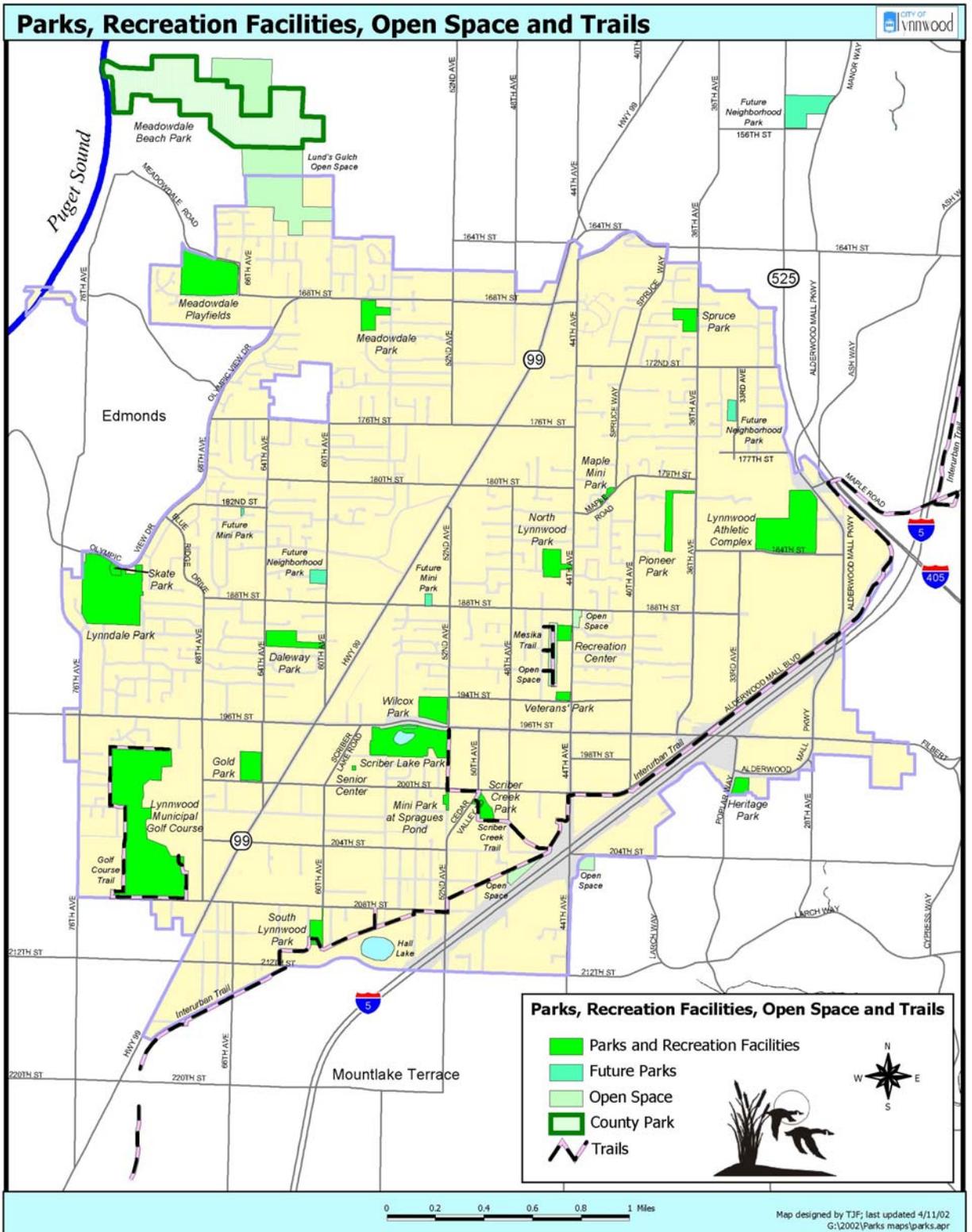
**ME-1:** Update parks, facilities and programs in accordance with public input and survey results.

**Policy ME-1.1:** Encourage community input by providing opportunities for public involvement in park, recreation and open space planning.

**ME-2:** Update Parks and Recreation Comprehensive Plan, in accordance with the City Comprehensive Plan and State Interagency Committee for Outdoor Recreation (IAC) guidelines, by 2005.

**ME-3:** Continue public information program to increase public awareness of the City's parks, recreation and open space system.





**Lynnwood Planning Commission**  
**Meeting of June 24, 2004**

**Staff Report**

Agenda Item: I-2

**Upcoming Commission Meetings**

- Public Hearing
- Informal Public Meeting
- Work Session
- New Business
- Old Business
- Information**
- Miscellaneous

Lynnwood Dept. of Community Development — Staff Contact: Ron W. Hough, Planning Manager

■ The following schedule is for planning purposes – subject to adjustments.

<b>June 24</b>	<b>Informal Mtg:</b>	<u>Shoreline Master Program</u>
	<b>Information:</b>	<u>Community/Recreation Center</u> – FYI Briefing
	<b>Work Session:</b>	<u>City Center Plan*</u> – CFP & Financing Strategy (if needed)  <u>Comprehensive Plan Amendments</u> – continued – Data Updates – Parks & Recreation Element Update – Implementation Program Update
<b>July 8</b>	<b>Public Hearing:</b>	<u>None Scheduled</u>
	<b>Work Session:</b>	<u>Comprehensive Plan Amendments</u> – continued – Shoreline Master Program – City Center Plan – Residential Balance – revised new goal – Policies Adjustments – support documentation
<b>July 22</b>	<b>Public Hearing:</b>	<u>Comprehensive Plan Amendments</u> & Recommendations
	<b>Work Session:</b>	<u>City Center Plan</u> and/or <u>Shoreline Master Program</u>
<b>Aug. 12</b>	<b>Public Hearing:</b>	None scheduled
	<b>Work Session:</b>	<u>City Center Plan</u> and/or <u>Shoreline Master Program</u>