

City of Lynnwood
PLANNING COMMISSION MINUTES
January 25, 2007

Commissioners present:

Maria Ambalada
Patrick Decker
Elisa Elliott
Tia Peycheff
Michael Wojack
Richard Wright

Staff present:

Ron Hough, Planning Manager
Shay Davidson, Admin. Assistant

Others Present:

Ted Hikel, City Council Liaison

Commissioners absent:

Jeff Davies

CALL TO ORDER

This meeting was called to order by Chair Decker at 7:00 PM in the Council Chambers of Lynnwood City Hall. A quorum was present.

APPROVAL OF MINUTES

The minutes of the Dec. 14, 2006 meeting were approved as written.

Chair Decker called attention to errors in the minutes of the January 11, 2007 meeting, and other commissioners agreed, that the minutes failed to reflect the election of Commissioner Elliott to the position of First Vice-chair and the election of Commissioner Wojack to the position of Second Vice-chair. Staff explained that the Council Chambers has a new recording system and the audio from the Jan. 11 meeting is not yet available. Staff will review the audio and bring corrected minutes to the next meeting.

COUNCIL LIAISON REPORT

Council member Hikel reported that the City Council approved the 2007-2012 Capital Facilities Plan and will soon be discussing the prioritization of funding for the projects.

The City Council passed a resolution asking the County Council to place a moratorium on single-family detached low-density developments, commonly known as LDMRs. Mr. Hikel noted that an LDMR development is being proposed in the Maple Precinct (Lynnwood donut hole) that would result in 7 houses on 0.66 acres.

The City Council will hold an all-day work meeting on Saturday, March 10. Mr. Hikel invited the Commission to let him know of any items they feel should be discussed.

CITIZEN COMMENTS

No citizens were in attendance.

PUBLIC HEARING

No hearings were scheduled.

INFORMAL PUBLIC MEETING

1. 2007 Comprehensive Plan Amendment Process

Planning Manager Ron Hough described this meeting as an opportunity to brief the Commission on the annual amendment process and to provide information to the public. He walked through the steps of reporting on last year's approved changes, advertising for this year's cycle, establishing the Proposed Amendments List (PAL), processing of applications by staff, and the Planning Commission's upcoming work sessions leading to public hearings and recommendations. Most of the Commission's work will be done during the months of March, April and May, with public hearings in June. He referred to a tentative schedule in the staff report that shows the work sessions and hearings.

Mr. Hough gave an early preview of this year's docket, which includes the second part of the mobile home park zoning proposal, which is expected to be the most controversial of this year's proposals. He noted that the Edmonds School District's Lynnwood High School Site was delayed last year to provide time to complete an EIS. However, the EIS has not yet begun and it's likely that this item will be postponed again to the 2008 docket.

WORK SESSION

No work sessions were scheduled.

BUSINESS

1. Election of Officers – Second Vice-chair

Chair Decker advised staff that Commissioner Wojack had been elected to this position at the previous meeting. The minutes of that meeting will be reviewed and corrected. Therefore, this item of business is not necessary and was removed from the agenda.

DIRECTOR'S REPORT & INFORMATION

Planning Manager Hough briefed the Commission on upcoming meeting agendas. A public hearing on Parking Code Revisions is scheduled and has been advertised for the February 8 meeting. The Mobile Home Park Zone, which was previously scheduled for that meeting, will probably be postponed until later in the spring and processed along with the mobile home parks Comprehensive Plan amendment. Chair Decker informed the Commission that he is unable to attend the Feb. 8 meeting.

Commissioners Wojack and Wright indicated that they will be unable to attend the February 22 meeting. Mr. Hough suggested that this meeting be cancelled since the only item on the agenda is a preview of Plan amendments, which will be covered on March 8. The Commission agreed to cancel the Feb. 22 meeting.

ADJOURNMENT

A motion was made by Commissioner Elliott and seconded by Commissioner Ambalada to adjourn. This meeting was adjourned at 7:30 pm.

Patrick Decker, Chair