

**City of Lynnwood
PLANNING COMMISSION MINUTES
July 10, 2008**

Commissioners Present:	Staff Present:
Elisa Elliott, First Vice-chair	Shay Davidson, Administrative Assistant
Maria Ambalada	Kevin Garrett, Planning Manager
Jeff Davies	John Bowler, Associate Planner
Tia Peycheff	
Commissioners Absent:	
Richard Wright, Chair	
Michael Wojack, Second Vice-chair	

CALL TO ORDER

The meeting was called to order by First Vice-Chair Elliott at 7:00 p.m.

APPROVAL OF MINUTES

1. Meeting of the June 12, 2008

Motion made by Commissioner Davies to accept the minutes as written. The motion was seconded and approved unanimously (4-0).

COUNCIL LIAISON REPORT

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS:

1. 2008 Comp. Plan Amendments

The Planning Commission will receive public comments on all 13 proposed amendments that are under consideration as part of this year's annual amendments to the Comprehensive Plan ("2008 Docket"). Action by the Planning Commission on each proposal is scheduled for July 24, 2008.

Planning Manager Garrett gave an update of the proposed amendments, as contained in the staff report regarding:

- Land Use Element – inclusion of current Growth Projections and Allocations; staff may recommend deletion of Growth Projections information in the Introduction at a later date. An updated copy of the new text was included in the meeting packet.
- Economic Development Element – inclusion of Highway 99 Corridor Revitalization Strategies into the Goals, Objectives and Policies. A copy of the revisions was included in the meeting packet.
- Transportation Element - Revised Discussion of Transportation Demand Management to include discussion of the City's new CTR Plan. A copy of the revised Transportation Element was distributed showing all the additions and deletions.
- Land Use Element – inclusion of Highway 99 Corridor Land Use Designation Map (distributed). Planning Manager Garrett added that a Corridor Study on Highway 99 will further implement, at a later time, the revitalization strategies for economic development. This will develop new zoning designations, design guidelines, and implementation strategies.

The public hearing was opened at 7:12 p.m. and public comment was solicited.

Public Comment:

Ed McKinnon, 13821 64th Place NE, Kirkland, spoke regarding a property that his mother owns where the designation is being changed from Local Commercial to Regional Commercial. He spoke in support of the change, but asked for more details. Planning Manager Garrett explained this further. Mr. McKinnon expressed frustration with the limited uses of his property. Planning Manager Garrett explained the process for requesting changes in designations.

Judy Thomas, 693 Laconna, Coupeville, referred to the same property as Mr. McKinnon. She asked for further clarification about how the amendments would impact their property. Planning Manager Garrett explained that they were only bringing the Comprehensive Plan into alignment with the existing zoning. The day-to-day allowable uses would not be changing.

John Kalina, 14523 42nd Avenue W, Lynnwood, spoke in support of updating the Comprehensive Plan as discussed by Planning Manager Garrett.

The public hearing was closed at 7:35.

Commissioner Discussion – None

Motion made by Commissioner Peycheff to continue the public hearing to the July 24 meeting. The motion was seconded and passed unanimously (4-0).

2. Commute Trip Reduction Program Update

Updated Commute Trip Reduction Plan for the City of Lynnwood and ordinance to implement that program.

Associate Planner John Bowler reviewed the background of the Commute Trip Reduction (CTR) Plan and the staff recommendations as discussed in the staff report. He also discussed local businesses that are affected by this. Mr. Bowler stated that Harris Ford is the one employer in the city that always meets its CTR goals. A major reason is that most of the employees work alternative schedules and are not traveling at the peak commute times.

Commissioner Davies referred to the improvements mentioned for 200th Street SW on page 11 and asked what those improvements would be. Planning Manager Garrett indicated they could get that information for him.

First Vice-Chair Elliott asked about the change throughout the Ordinance from 180 days response time to 90 days once the baseline has been determined. Mr. Bowler discussed the meaning of the change. Although it appears to be a shorter time period, it may not necessarily be the case. Ms. Elliott expressed some concern about the time constraints and how it might affect new companies coming to the City. Mr. Bowler stated that the City's ordinance is based on a model ordinance generated by WSDOT, but noted that adjustments may be made as long as the overall requirements of the CTR Efficiency Act are still met.

The public hearing was opened at 7:56 p.m. and public comment was solicited. Seeing none, the public hearing was closed at 7:56 p.m.

Motion made by Commissioner Davies to recommend adoption of the Commute Trip Reduction Plan. The motion was seconded and approved unanimously (4-0).

Motion made by Commissioner Davies to recommend adoption of the proposed amendment to the CTR Ordinance. The motion was seconded and approved unanimously (4-0).

WORK SESSION:

1. 2008 Comp. Plan Amendments – Implementation Element - Update

Update schedule for implementing the goals, objectives and policies in the other Elements.

Planning Manager Garrett gave a staff report on the Implementation Element as contained in the Commission's packet. There were no comments or questions for Mr. Garrett.

OTHER BUSINESS

None

DIRECTOR'S REPORT

1. Upcoming Commission Meetings

- July 24 – Continued Public Hearing on Comprehensive Plan Amendments.
- August 14 – Work Session on 2008 Docket Items: Sustainability/Energy Element and Land Use Designations for MUGA area.
- August 28 – Hearing on 2008 Docket Items: Sustainability/Energy Element and Land Use Designations for MUGA area.
- September – Fiscal Analysis for Annexations (Planning Commissioners may be asked to attend a Council meeting for this).

2. Update on Annexation Project

Planning Manager Garrett reviewed the Annexation Update document and the Annexation MUGA map as contained in the Commission's packet. He discussed the potential schedule for MUGA annexations. There were no comments or questions following the presentation.

Other:

Planning Manager Garrett informed the Planning Commission that Council has been discussing ordinances related to graffiti, parking vehicles in the front yard, and property maintenance. Sound Transit is considering putting a proposal on the November ballot for extending their system. He encouraged the Commissioners to contact Council members with their opinions.

ADJOURNMENT

Motion made by Commissioner Ambalada to adjourn the meeting. The motion was seconded and passed unanimously (4-0). The meeting was adjourned at 8:39 p.m.

Elisa Elliot, First Vice-Chair