

**City of Lynnwood
PLANNING COMMISSION MINUTES
November 13, 2008**

Commissioners Present:	Staff Present:
Richard Wright, Chair	Deputy Director Community Development Dave Osaki
Maria Ambalada	
Jeff Davies	Other:
Elisa Elliott, First Vice-chair	Councilmember Ted Hikel
Bob Larsen	
Tia Peycheff	
Commissioners Absent:	
Michael Wojack, Second Vice-chair	

The meeting was called to order by Chair Wright at 7:00 p.m.

Approval of Minutes

1. Meeting of October 23, 2008

Motion made by Commissioner Elliott, to approve the minutes as presented. The motion was seconded and passed unanimously.

Council Liaison Report

Councilmember Ted Hikel reported that the Council is very involved with the biennial budget right now. The Mayor presented his preliminary budget and announced that there are no layoffs proposed in any departments. This was very welcome news based on the current economic climate. At the last Council meeting there was a wonderful discussion with members of the Visioning Committee. The preliminary draft of the Vision Committee's vision for the future of Lynnwood was adopted. The Council has also approved the Interim Regulations for Development on Highway 99.

Councilmember Hikel mentioned that the community outreach annexation meetings are continuing and that one of those meetings was this evening. He would be excusing himself from the Planning Commission meeting tonight to attend.

Citizen Comments

Commissioner Peycheff commented that she has had to deal with the Permit Center recently regarding some work she's been doing on her home. She stated that it has been a completely positive experience. Everyone she dealt with was helpful. She commended the staff at the permit center for its helpfulness.

Commissioner Ambalada commented that the environment at the Community Development Department has been improved a lot.

Public Hearings

1. Civic Banners and Signs Code Amendment (2008CAM0005).
Amendments to Chapter 21.16 (Signs) and Chapter 5.30 of the Municipal Code regarding signs and banners for civic events.

The public hearing was opened at 7:12 p.m.

Staff Presentation:

Deputy Community Development Director David Osaki reviewed the proposed amendment. Staff is recommending approval of this amendment.

Public Testimony:

None

Commissioner Questions:

None

The public hearing was closed at 7:14 p.m.

Motion made by Commissioner Elliott, seconded by Commissioner Davies, to recommend that the City Council adopt the Civic Banners and Sign Code Amendment (2008CAM0005). Motion passed unanimously.

2. Swift BRT Stations Code Amendment (2008CAM0006)

The public hearing was opened at 7:15 p.m.

Staff Presentation:

Deputy Community Development Director David Osaki reviewed the proposed amendment. Staff is recommending approval.

Public Testimony:

None

Commissioner Questions:

Commissioner Larsen asked about the signage at the bus stops. Mr. Osaki explained that in the packet with the Development Agreement there are actual drawings of the stations and the station design including the type of signage that will be at each station. Commissioner Larsen had heard that some of the signs were very large and wondered if they would meet code requirements. Mr. Osaki had not heard anything about that.

The public hearing was closed at 7:18 p.m.

Motion made by Commissioner Davies seconded by Commissioner Peycheff, to recommend that the City Council adopt the Swift BRT Stations Code Amendment (2008CAM0006). Motion passed unanimously.

Work Sessions

None.

Other Business

None.

Director's Report & Information

Deputy Director Osaki had the following comments:

- He was not aware of any topics that the Planning Commission would need to address in December.
- He stated that the City Council would be holding a public hearing on the Sustainability Element and the Annexation Area Land Use Map at the Council meeting on November 24.
- Tonight was the 10th of 12 annexation meetings that the City has been conducting in the annexation area. There has been quite a good turnout at each meeting. The City is still working on a financial study to assess the revenue and the cost of annexing certain areas. That information along with all the comments will be provided to the City Council in the near future.
- He gave the Planning Commission an update on the Highway 99 Interim Development Regulations. There will be a public hearing on those regulations on December 1 at the City Council meeting.
- He reviewed staff's efforts with permitting the old Mervyn's building.
- There was some interest in taking a Planning Commission field trip to review development around the City next year.

ADJOURNMENT

Motion made by Commissioner Davies to adjourn the meeting at 7:29 p.m. The motion was seconded and passed unanimously.


Richard Wright, Chair