

<p>City of Lynnwood PLANNING COMMISSION MINUTES January 22, 2009</p>

Commissioners Present:	Staff Present:
Richard Wright, Chair	Kevin Garrett, Planning Manager
Jeff Davies	Shay Davidson, Administrative Asst.
Tia Peycheff	
Bob Larsen	Other:
Michael Wojack, Second Vice-chair (arrived during the meeting)	Councilmember Ted Hikel
Commissioners Absent:	
Maria Ambalada	

The meeting was called to order by Chair Wright at 7:00 p.m.

Approval of Minutes

1. Meeting of November 13, 2008

Motion made by Commissioner Davies to approve the minutes as presented. The motion was seconded and approved unanimously (4-0).

Council Liaison Report

Councilmember Ted Hikel reported that:

- The City Council approved the 2009-2010 Budget on a 4-3 vote.
- The Council received a briefing on proposed annexation issues at the January 20 Work Session and will have a final presentation on February 2. The Council will review the options of separate or combined votes for the north and east annexation areas. Action on the proposed annexation will be on the February 9 agenda. If the Council approves, it will be sent to the Boundary Review Board to begin the process.
- The Council elected Ruth Ross as its new President.
- Councilmember Hikel as been re-appointed as the Council representative to the Planning Commission for this year. He is looking forward to working with the commissioners and the staff in the coming year.

Citizen Comments

None.

Public Hearings

None.

Work Sessions

None.

Other Business

1. Election of Officers for 2009

Chair

Nominations: Richard Wright

Commissioner Wright was approved unanimously (4-0).

First Vice-Chair

Nominations: Bob Larsen and Michael Wojack

Commissioner Larsen was approved unanimously (4-0).

Second Vice-Chair

Nominations: Michael Wojack

Commissioner Wojack was approved unanimously (4-0).

2. Resolution of Appreciation – Elisa Elliott

Chair Wright read *Resolution 09-01 in Appreciation of the Services of Elisa Elliott to the Lynnwood Planning Commission.*

Motion made by Commissioner Peycheff, seconded by Commissioner Davies, to accept the Resolution. Motion passed unanimously (4-0).

Director's Report & Information

1. Recruitment of a New Commissioner

Planning Manager Garrett reviewed efforts to fill the vacancy on the Planning Commission. He introduced the three candidates (Van AuBuchon, Chad Braithwaite and Karl Frunz) who were present at the meeting to observe the meeting. Each one introduced himself to the Planning Commission and summarized his experience and qualifications.

Commissioner Wojack arrived at the meeting.

2. Update on Annexation Project

Planning Manager Garrett gave an update on the annexation project. He distributed the final draft of the Annexation Financial Analysis Report by Berk and Associates; a summary of facts about the annexation process; a map of the annexation area; and related documents.

The City is coming close to a formal decision by the Council on whether or not and how to move forward with this. That decision is scheduled for February 9 as indicated earlier by Councilmember Hikel. Planning Manager Garrett summarized facts regarding the annexation and issues related to staffing to accommodate the increased demands on City services and finances.

Chair Wright asked what the likelihood of Mill Creek contesting this to the Boundary Review Board is. Mr. Garrett felt it was likely that they would contest it. He discussed the area and potential issues regarding this. He explained that the City has worked out a separate process to resolve the issue with Mukilteo regarding the overlapping interest in the Meadowdale gap area. He also reviewed pros and cons of combining the annexation areas into a single annexation.

3. Future Meetings

- February 12 - Meeting with the Mayor. Report on Council's decision regarding annexation, Highway 99 Corridor Project report from consultant team; Public comments regarding citizen-initiated proposed amendments to Comprehensive Plan
- February 26 – Open
- March 12 – Open
- March 26 – Suggested amendments for 2009 docket
- April – Forward suggested amendments to City Council
- May and June – Comprehensive Plan amendments docket
- Other items to be addressed this year - Land Use designations for the existing Lynnwood High School site (and Draft EIS); Visioning Statement

4. Other Matters

Planning Manager Garrett discussed staffing in Community Development. He noted that building permits for 2008 were surprisingly consistent with what they had seen for the last several years.

The new version of the Comprehensive Plan should be available at the next meeting.

There was discussion about having a dinner celebration in honor of Elisa Elliott.

ADJOURNMENT

Motion made by Commissioner Wojack to adjourn the meeting at 8:06 p.m. The motion was seconded and passed unanimously.

Richard Wright, Chair