

CITY OF LYNNWOOD  
TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES  
October 11, 2010

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2 10. CALL TO ORDER – The first meeting of the City of Lynnwood Transportation Benefit  
3 District (TBD) Board, held in the Council Chambers of Lynnwood City Hall, was called to  
4 order by Board President Simmonds at 6:02 p.m. on October 11, 2010.

5 20.

ROLL CALL

Board President Loren Simmonds  
Board Member Ted Hikel  
Board Member Jim Smith  
Board Member Mark Smith  
Board Member Kerri Lonergan-Dreke  
Board Member Kimberly Cole

Others Attending:  
Public Works Director Bill Franz  
Deputy PW Director Elekes  
City Attorney Larson  
Project Manager Mach

Asst. City Administrator Art Ceniza  
Council Assistant Beth Morris

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8 30. APPROVAL OF MINUTES

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10 Regular Meeting August 9, 2010

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12 *Motion made by Board Member Mark Smith, seconded by Board Member Jim Smith, to*  
13 *approve the minutes as presented. Motion passed unanimously.*

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15 40. Presentation and Discussion:

16  
17 Public Works Director Franz introduced the topic of transportation needs and funding.

- 18  
19 • Transportation needs and overall financial plan

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21 Deputy PW Director Elekes reviewed a PowerPoint presentation showing the  
22 transportation needs and overall financial plan as contained in the Board's packet on  
23 pages 40-7 through 40-9.

- 24  
25 • TBD funding options and revenue projections

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27 Project Manager David Mach reviewed the revenue projections of different funding  
28 options on pages 40-4. Options include the Vehicle Registration Fee which could  
29 generate approximately \$421,560 annual revenue (\$20 TBD vehicle fee) up to  
30 \$2,107,800 annual revenue (\$100 TBD vehicle fee). Another option is the Sales Tax  
31 funded TBD which could generate approximately \$3.9 Million annually at a 0.2%  
32 (maximum) sales tax increase. He went on to review the Pros and Cons as laid out  
33 on page 40-5. He stated that approximately 75% of the revenue generated by a sales  
34 tax funded TBD would be generated by non-Lynnwood residents.

1  
2 • Public Outreach  
3

4 Public Works Director Franz then reviewed the Next Steps shown on page 40-5. He  
5 explained that they would like to come back in January with a schedule and a model  
6 for how they would go out for public outreach from February through April and  
7 then come back to the Board in April or May with a report and recommendations on  
8 how to move forward. He reviewed the Policy Questions on page 40-6.  
9

10 • Council Q&A:  
11

- 12 ○ Board Member Hikel stated that he had no problems with the questions.  
13 ○ Board President Simmonds stated that he is comfortable, in principle, with  
14 what they have laid out. He referred to the Memorandum that came out of the  
15 Traffic Task Group which suggested that the projects be prioritized. He thought  
16 this was a good idea, but wondered who should do the prioritizing. Deputy PW  
17 Director Elekes referred to Attachment A on page 40-10 and explained that for  
18 the Non-Motorized Improvements they do have a prioritization ranking criteria  
19 system that is in place. Regarding Capacity Projects, the challenge with  
20 prioritizing them is that it is a function of their ability to obtain a grant. Public  
21 Works Director Franz added that over a 20-year period of time the goal is to do  
22 them all.  
23 ○ Board Member Lonergan asked for more detail about the bicycle projects listed  
24 on page 40-11. Project Manager Mach indicated that staff could provide that.  
25 He added that staff intends to give Council a full update on the Non-Motorized  
26 System.  
27 ○ Board Member Jim Smith spoke in support of prioritizing the transportation  
28 needs. He was under the impression that the list was a wish list, not a list of  
29 necessary projects. Board Member Jim Smith added that many of these types of  
30 projects have been funded in the past by other means. Staff explained that in  
31 the funding model there is a consideration of grants at historic levels.  
32 ○ Board Member Cole asked if there is a threshold amount that they are spending  
33 on Non-Motorized projects. Staff replied that it was 20%.  
34 ○ Board Member Mark Smith asked about the policy questions. Deputy PW  
35 Director Elekes explained that they hoped to go through those with the Board  
36 tonight, but especially the last one. Board Member Mark Smith said he was  
37 fine with most of the questions, especially with going out to the public and  
38 seeing how they want to fund the transportation infrastructure. He thought that  
39 the third question on wanting \$20 is a little premature if they plan on going out  
40 to the public. Staff explained that the reason they felt compelled to ask the  
41 question was due to the desperate budget situation. Board Member Mark Smith  
42 did not feel tonight was the time to discuss that. He felt that they should wait  
43 until the Council is done with the budget presentations.  
44 ○ Board Member Cole clarified that if there was a time when they wanted to  
45 revisit the \$20 they could call a special meeting of the Transportation Benefit  
46 District Board. Board President Simmonds affirmed that they could.

- 1 ○ Board Member Hikel thought that based on this schedule they are looking at a  
2 year and a half to two years before anything could happen. He spoke in support  
3 of having another special meeting before the end of this year after they have  
4 dealt with the budget and at that time decide if they might impose a \$10 or \$20  
5 vehicle registration fee to get something going. He agreed with his prior  
6 statement that if they have the \$20 registration fee he would want it stated that  
7 if the voters pass the sales tax, then the \$20 vehicle registration fee would be  
8 removed.
- 9 ○ Board President Simmonds asked the City Attorney about the timeline. City  
10 Attorney Larsen responded. Board President Simmonds asked about Board  
11 Member Hikel's suggestion about repealing the vehicle registration fee if the  
12 sales tax is approved by voters. City Attorney Larsen said they could repeal it.

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14 ● \$20 Vehicle Registration Fee Reconsideration Discussion:

- 15 ○ Board Member Jim Smith recommended that they wait until after the budget  
16 process.
- 17 ○ Board Member Lonergan agreed that they should wait until after the budget  
18 process, but before the end of the year.
- 19 ○ Director Franz commented that it could be ready before January 2011 if  
20 Council wanted to meet sooner.
- 21 ○ Board Member Cole had no comments.
- 22 ○ Board Member Hikel asked City Attorney if the Chair could call a meeting.  
23 City Attorney Larsen replied that the Chair could call the meeting. She added  
24 that since they are all here now they could do it tonight.
- 25 ○ Board Member Jim Smith said he would like to see it in January since there is  
26 so much on the calendar right now.

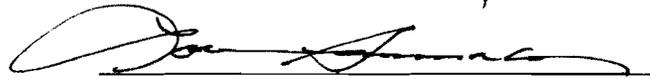
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29 *Board President Simmonds moved that they schedule a Special Meeting on January*  
30 *10, 2011 at 6:00 p.m. to discuss the next steps with staff. There was a consensus on*  
31 *this.*

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33 Board President Simmonds recommended that when they speak with the public they  
34 thoroughly educate them about the options. He also suggested that staff identify best  
35 potential funding sources for each proposed project. Staff indicated that they could  
36 provide this.

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38 There was discussion about selecting a new Board Vice President. Board President  
39 Simmonds explained that they were going to wait until they have the 7<sup>th</sup> Council  
40 Member to do this. Board Member Jim Smith recommended that the Council  
41 President be allowed to temporarily open the meeting if the Chair is not here. There  
42 was consensus that Council President/Board Member Mark Smith be elected  
43 temporary Vice Chair.

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45 50. ADJOURNMENT .  
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1 The meeting was adjourned at 6:49 p.m.  
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Loren Simmonds, TBD Board President



10 Patrick Dugan

11 Interim Finance Director, acting as Board Treasurer