

This instructional form applies to **searchlights**, and details what permits are needed in order to operate a searchlight within the City limits. If you have questions about these instructions, please contact Business Licensing at (425) 670-5159 or the Permit Center at (425) 670-5400.

SEARCHLIGHT REQUIREMENTS

1. Special Event Permit – Business Licensing

A Special Event Permit is required for any “fair, show, festival, exhibition, party, rodeo, animal show, promotion, entertainment, tournament, farmers’ market, parking lot sale, tent sale, or any other temporary activity of like character, which is conducted, in whole or in part, outdoors on a specific property or properties” ([Lynnwood Municipal Code 5.30.010.H](#)).

If the searchlight permit is not associated with a special event, no special event permit is required.

If a searchlight permit is part of a special event, please contact Business Licensing to obtain the Special Event Permit application form and for current application fees. Please allow 2-3 weeks for processing.

2. Electrical Permit – Permit Center

An electrical permit is only required if the proposed searchlights are not self-contained and do not meet the requirements of the currently adopted National Electric Code, Section 250.34(B).

Electrical permit applications are available [online](#) or at the Permit Center. The application must be submitted to the Permit Center for review in conjunction with the Land Use Permit, below.

If you have questions about the electrical permit requirements or current fees, please contact the Permit Center at (425) 670-5400 or at 4114 198th Street SW, Suite 7.

3. Searchlight Permit – Permit Center

All searchlights must obtain a searchlight permit, available from the Permit Center. In order to apply for a searchlight, the following items must be provided:

- A. A Land Use Application Cover Sheet, available [online](#) or at the Permit Center; and
- B. A site plan which demonstrates compliance with [Lynnwood Municipal Code Section 21.16.310.H](#):
 1. Date, north arrow, site address, business name, business owner name and contact information;
 2. Dates the searchlight will be operational (not to exceed 10 days) and the most recent date(s) which a searchlight was used at that location (if applicable);
 3. Business name, address, phone number, UBI number, and contact name for searchlight company;
 4. Property lines;
 5. All adjacent streets and street names;
 6. Location of the proposed searchlight(s). Searchlight(s) must be 35 feet or more from the right-of-way and located as to minimize interference of driver visibility at intersections or at points of ingress and egress; and
 7. A statement that the searchlight(s) will be directed away from traffic on nearby streets and that the intensity and color of light and the duration of its operation shall not constitute a nuisance as defined in LMC [10.08.200](#).

The current fee for the searchlight permit is \$82.