



ORDINANCE NO. 3164

AN ORDINANCE ESTABLISHING A HUMAN SERVICES COMMISSION AND ADDING A NEW CHAPTER 2.47 TO THE LYNNWOOD MUNICIPAL CODE.

THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. There is hereby created a new chapter of the Lynnwood Municipal Code to be designated Chapter 2.47, and to read as follows:

CHAPTER 2.47

HUMAN SERVICES COMMISSION

2.47.010 Human Services Commission. There is hereby established a Human Services Commission of the city of Lynnwood composed of seven members as hereinafter provided.

2.47.020 Duties and Powers. The Human Services Commission is an advisory commission of the city of Lynnwood. The Commission shall focus on meeting the needs of Lynnwood's lower income residents, the homeless, seniors, veterans, victims of abuse, youth and other needs the Commission finds to be underserved. The Commission shall have the power and responsibility to perform the following functions:

- A. Provide advice and recommendations to the Mayor and City Council in regards to meeting the human services needs of the greater Lynnwood community
- B. Prepare and maintain the Lynnwood Human Services Plan for adoption by the City Council
- C. Prioritize community human services needs
- D. Evaluate proposals that would seek to use city resources to meet human services needs
- E. Evaluate program success in meeting service goals; and
- F. Advocate for funding and other resources required to meet identified service needs

2.47.030 Membership appointment – Term. Members of the Commission shall be appointed to a position for a term of three years (or for fulfillment of an unexpired term). Members shall represent the general citizenry and have an interest in human services and a commitment to human services. Individuals with knowledge and understanding of human services, such as a

background that provides experience in addressing the needs of youth, seniors, veterans, homeless, is highly desirable.

Commission members shall serve without compensation and shall be appointed without regard to political affiliation.

The term for all positions on the Commission shall be three years. Each position shall expire on May 31 of the last year of the term. Persons appointed to a position during the pendency of the term for that position shall serve until the end of the term. The expiration date of the terms of the positions on the Commission shall be staggered so that no more than four positions expire in the same year.

No person shall serve more than two consecutive terms, provided a person appointed to fill an unexpired term of less than two years is eligible to serve two successive three-year terms, and provided further, a person who is ineligible to serve for having served two consecutive terms may again serve after two years have elapsed from the end of the second such term.

The appointees shall serve for terms as follows:

- Position No. 1: Ending May 31, 2019
- Position No. 2: Ending May 31, 2019
- Position No. 3: Ending May 31, 2020
- Position No. 4: Ending May 31, 2020
- Position No. 5: Ending May 31, 2020
- Position No. 6: Ending May 31, 2021
- Position No. 7: Ending May 31, 2021

2.47.040 Residency requirements – Human Services Commission. Five of the seven members of the Commission must be residents of the City of Lynnwood. At no time shall a member of the Commission also serve on the board of directors of a human services agency delivering services to city residents.

2.47.050 Removal. Members of the Commission may be removed by the Mayor, with the consent of a majority of the City Council, for neglect of duty, conflict of interest, unexcused absence from three consecutive regular meetings of the Commission, or for any reason deemed sufficient by a majority of the City Council. The decision of the City Council shall be final and there shall be no appeal therefrom.

2.47.060 Vacancies. Vacancies occurring otherwise than through the expiration of a term shall be filled for the unexpired term by the Mayor with the consent of the majority of the City Council.

2.47.070 Meetings. The Commission shall meet at least once a month. All meetings shall be open to the public. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present, when a quorum exists.

2.47.080 Officers. The Commission shall elect from its members a chairperson, vice-chairperson and such other officers as the Commission may deem necessary.

2.47.090 Staff Support. The Community Development Department shall provide technical and clerical support for the Commission.

Section 2. This ordinance shall take effect and be in force thirty days after final passage by the City Council.

PASSED this 23rd day of November, 2015, and signed in authentication of its passage this _____ day of December, 2015.

APPROVED:

Nicola Smith, Mayor

ATTEST/AUTHENTICATED:

APPROVED AS TO FORM:

Sonja Springer, Finance Director

Rosemary Larson, City Attorney

FILED WITH ADMINISTRATIVE SERVICES: 11/25/2015
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