

**Request for Quotation (RFQ) #2206
For
UPS Batteries**

Date: January 30, 2013

From: Larry O'Connor, C.P.M., Buyer
Phone: 425-670-5168
Fax: 425-771-6144
Email: loconnor@ci.lynnwood.wa.us

RFQ INSTRUCTIONS:

1. **Faxed or emailed responses are acceptable. All quotes must be returned to the Buyer listed above on or before 2:00 p.m. on Wednesday, February 13, 2013.**
2. Vendor quotations **MUST** be returned on this form.
3. Indicate below any early payment discount offered to the City of Lynnwood upon our receipt of proper invoice (i.e. 2% 10, Net 30, etc.). The City of Lynnwood reserves the right to consider any such discounts in determining award of this contract.
4. Prices will include delivery.
5. Bid Validity: The prices for goods and/or services quoted herein will be valid for purchases by the City of Lynnwood for a period of one hundred twenty (120) days after City acceptance and prior to issuance of purchase order.
6. Any questions regarding completion of this RFQ or pricing matters should be addressed to Buyer listed above.
7. If unable to quote, please return this form stating "No Quote."

NOTICES:

1. Quantities shown are for quoting purposes only and are only an estimate of actual usage. The City of Lynnwood makes no representation as to the exact quantity to be purchased over any time period and reserves the right to split the award.
2. These are new, previously unused replacement batteries for Minuteman #B00025 UPS batteries (12 volt, 8 amp-hour, F-2 connector, absorbed glass mat (AGM) batteries). This is NOT a brand name specification. When a special brand is named it shall be construed solely for the purpose of indicating the standards of quality, performance, or use desired. Brands of equal quality, performance, and use shall be considered, provided Vendor specifies the brand and model and submits descriptive literature. Any bid containing a brand that is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.
3. The City of Lynnwood reserves the right to accept or reject any and all quotes, waive any minor technical inconsistencies, or delete any items/requirements when deemed in the City of Lynnwood's best interests.
4. Any contract entered into as a result of this RFQ is contingent upon continued funding by the City.
5. Battery cores will be retained by the City of Lynnwood.

Bidder may bid on either one or both of the below.

Note: Only one set (1127 total) of batteries will be purchased.

Delivery will be approximately 300 batteries per month for four months.

Item #	Quantity	DESCRIPTION	Price	Per (Unit of measure)	Extended Price
1.	134	SLA1088 Power Patrol Battery, or equal.	\$	each	\$
2.	993	SLA1075 Power Patrol Battery, or equal.	\$	each	\$
TOTAL (excluding WA State sales taxes)					\$

OR

Item #	Quantity	DESCRIPTION	Price	Per (Unit of measure)	Extended Price
3.	1127	SLA1088 Power Patrol Battery, or equal.	\$	each	\$
TOTAL (excluding WA State sales taxes)					\$

Company Name: _____

Mailing Address: _____

Office Phone: _____ Fax Number: _____

Contact Name: _____ Title: _____

Signature: _____ Date submitted: _____

Payment Terms: _____

	Yes	No
1. Has your company operated at least one (1) year without interruption?	<input type="checkbox"/>	<input type="checkbox"/>

2. Has an owner of your company been convicted of a crime within the past ten (10) years?	<input type="checkbox"/>	<input type="checkbox"/>
3. Does any employee or official of the City have any financial or other interest in your firm?	<input type="checkbox"/>	<input type="checkbox"/>
4. Does your company maintain insurance in amounts generally accepted by municipalities? (if no, this does not necessarily eliminate vendor from submittal):	<input type="checkbox"/>	<input type="checkbox"/>
If no, describe differences:		
5. Are there any claims pending against this insurance policy?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, describe		
6. Does your company maintain Professional Liability Insurance?	<input type="checkbox"/>	<input type="checkbox"/>
7. Has your company been in bankruptcy, reorganization or receivership in the last five (5) years?	<input type="checkbox"/>	<input type="checkbox"/>
8. Has your company been disqualified by any public agency from participation in public contracts (debarred)?	<input type="checkbox"/>	<input type="checkbox"/>
<p>LYNNWOOD BUSINESS LICENSE – To be obtained at award by the apparent successful vendor and at the vendor’s expense. The successful vendor is responsible for compliance with Lynnwood business license requirements per LMC 5.06.01b, and 5.06.04b. Vendors may call 425-670-5159 for business license information.</p>		

By signing above the signatory accepts the terms and conditions as set forth here. This page must be signed and dated by the vendor’s representative who is legally authorized to contractually bind the vendor.