

### **Addendum # 1**

Addendum Date                July 21, 2016  
Request for Proposals        # 2730  
Title                                Hosted Credit Card Payment System  
Due Date                         July 27, 2016  
Contact                          Sarah Yeckley, [syeckley@LynnwoodWA.gov](mailto:syeckley@LynnwoodWA.gov)

**This Addendum #1 is produced to respond to vendor questions regarding this RFP.**

1. Whether companies from Outside USA can apply for this?  
(like, from India or Canada)

Answer: I am not aware of any requirements that our Vendor be located in the US, as long as their system complies with our security requirements and other RFP requirements.

2. Whether we need to come over there for meetings?

Answer: No. Phone meetings and integration is ok with IT. Saves money and time.

3. Can we perform the tasks (related to RFP) outside USA?  
(like, from India or Canada)

Answer: I am not aware of any requirements that our Vendor be located in the US, as long as their system complies with our security requirements and other RFP requirements.

4. Can we submit the proposals via email?????

Answer: Per the RFP instructions, Section 2(A) RFP Timeline, "RFP responses due to the Purchasing and Contracts Division at City Hall located at 19100 44<sup>th</sup> Ave. W., Lynnwood, WA 98036. Respondents assume the risk of the method of dispatch chosen. The City assumes no responsibility for delays caused by any delivery service. Postmarking by the due date will not substitute for actual receipt of proposals. Proposals shall not be delivered by facsimile transmission or other telecommunication or electronic means."

**All other terms and conditions of the solicitations remain unchanged**