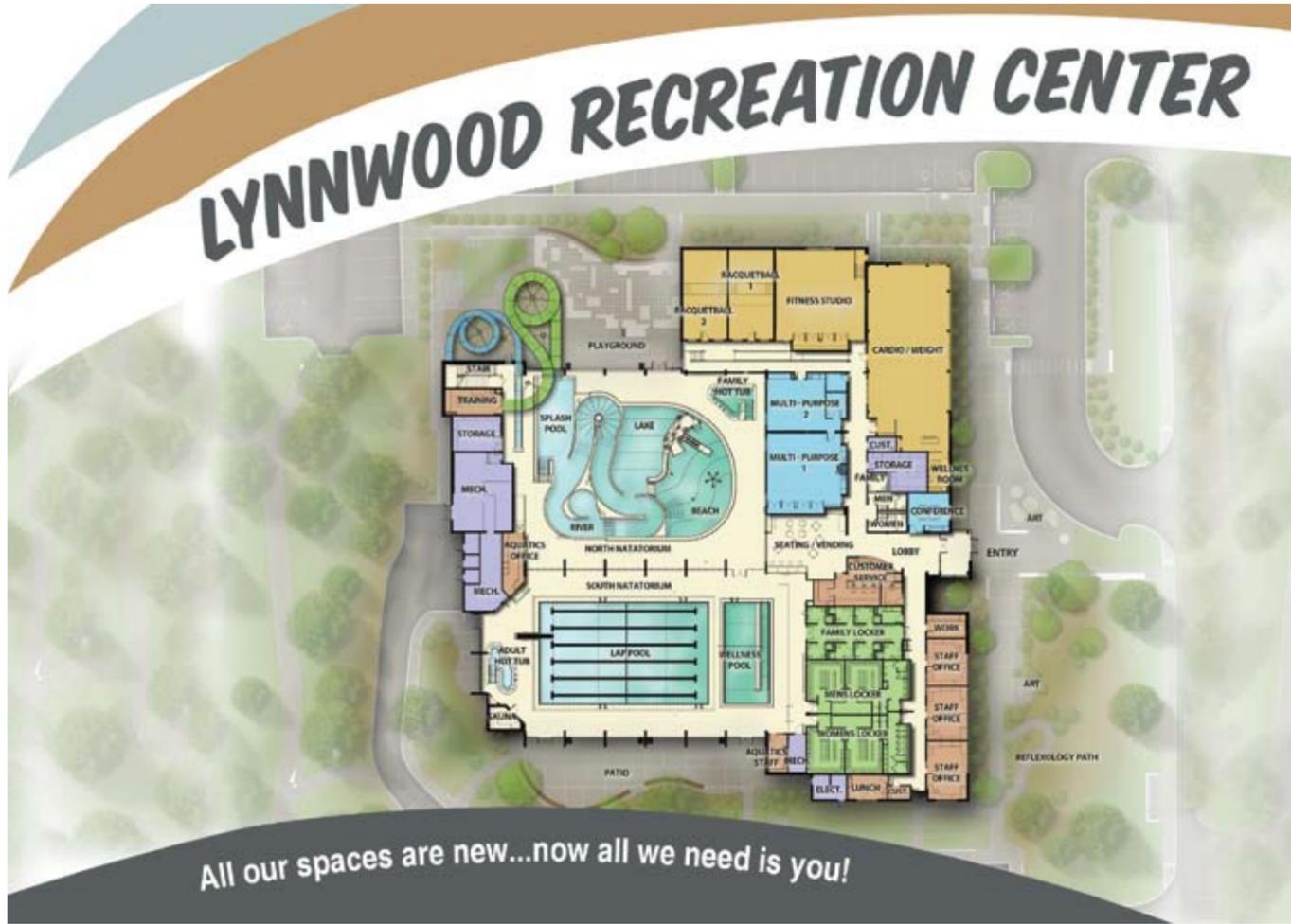


The City of Lynnwood will be a regional model for a sustainable, vibrant community with engaged citizens and an accountable government.

Inside LYNNWOOD

March 2011

www.ci.lynnwood.wa.us



Define Your Play at the Lynnwood Recreation Center

In mid-April 2011, the newly renovated and expanded Lynnwood Recreation Center will re-open to the public. The building will operate seven days a week, is fully ADA accessible and features:

- New recreation pool with water slides, river, beach entry, water playground and family hot tub
- New sauna, adult hot tub and warm-water wellness pool
- New cardio/weight room and fitness equipment
- New fitness/dance studio
- Renovated locker rooms, including seven private family changing rooms
- New partially retractable pool roof over lap pool

10-visit passes, fitness passes, and unlimited-use annual passes are available. Presale of annual passes begins on March 18th. For a limited time only, if you purchase your annual pass before the grand opening, you and your family will receive one whole year of play and health benefits for the price of only 11 months!

For more details contact our welcome desk:

425-670-5732

or visit

www.PlayLynnwood.com

Message From The Mayor

As this is the first newsletter for 2011, may I take a moment to hope everyone is having a better new year than 2010. This new newsletter format and paper style is an indicator of change. Although the format is different, the content size remains the same. This new approach cuts printing costs by about 50% which is necessary in this difficult economic time.

Please share your thoughts about this new format and approach by calling 425-670-5023 or emailing jmoore@ci.lynnwood.wa.us.

The Old 2009-10 Budget & Revenue

Sharing quality information with citizens and businesses in our community about our City's budget is a top priority, especially when times are challenging and decisions are tough

Last November, I wrote about the huge impacts the "Great Recession" had on City finances. Important and tough cuts and budget decisions were needed to get through the 2009-2010 two-year budget.

During 2009-10 our City general fund budget was

cut several times: in June 2009 by \$3.2 million; in December 2009 by another \$1.35 million; and again in May 2010 by \$3.36 million. We received over \$3 million from the sale of City property to help balance and stabilize the General Fund.

Also, during 2009-10, existing City taxes, charges, and other revenues dropped way below our continually downward revised revenue estimates. In 2010 alone, City revenues dropped by \$4,102,000. The revenue drop occurred in many categories:

Revenue Type:	Actual Amount Down*
Taxes, Fees, Charges	
• Existing Utility Taxes	\$ 522,000
• Sales Taxes Received	\$ 600,000
• Admission Taxes	\$ 250,000
• Charges for Services	\$ 420,000
• Court Fines/Forfeits	\$ 1,700,000
• Other Rev. Declines	\$ 610,000
Tot. Exist. Rev. Decline	\$ 4,102,000

(*amounts are rounded)

Continued on P.2

Inside LYNNWOOD

City of Lynnwood
PO Box 5008
Lynnwood, WA 98046-5008

PRST STD
US POSTAGE PAID
Permit #119
Lynnwood, WA

ECRWSS
POSTAL CUSTOMER

What's Inside

City Budget Update P. 2

Connect With Cartegraph P. 4

Home Improvement Permits P.7

Redefining Senior P. 7

Moving Towards a 2011-12 Budget

For overall context and reference, let me share three important budget numbers with you:

- \$93.9 million: The 2009-10 budget adopted by the City Council.
- \$84.5 million: The Mayor's Proposed 2011-12 Budget (Nov)
- \$95.4 million: The 2011-12 City Council adopted budget (Dec.)

(amounts are rounded)

Please read the article following this one. Interim Finance Director Dugan summarizes the recent Fall 2010 budget process.

On December 13, 2010, the City Council adopted a new two-year budget for 2011-12. On December 14th I said:

"Spending in the [2011-12] budget, which was not developed within the context of a long-term financial plan, substantially exceeds that recommended in the Preliminary Budget on November 1, 2010. Based upon the sources and estimated amounts of revenue, and types of taxes used to support it, it's likely that this budget, although balanced at this time as passed by the City Council, is not sustainable for the 2011-12 biennium."

A Long-Term Financial Plan

On October 11, 2010, the City Council adopted a statement responding to the State Auditor report that it would adopt a long-term financial plan by the end of 2010. The Finance Director has begun discussions with the council on adoption of a plan. That plan will hopefully be adopted by March 31, 2011.

In Summary: Our past budget for 2009-10 was very tough. And, although our economic future as a City, State and Nation may be better, right now I believe we must continue to be cautious and conservative.

Our City's future is still bright and promising. In fact, there are over 20 economic development projects, both recent and near-term that show people and businesses are investing in Lynnwood's future right now!

Thank you for allowing me to be your Mayor of this great City. I will continue to work

hard. I accept that more, tough and sometimes unpopular decisions will need to be made. As always they will be made with the best interests of our City and community in mind.

For more information:

For more information on the City's budget, go to www.ci.lynnwood.wa.us. On the right-hand side of your screen, under 'Quick Links', click on 'City Finances'. Or call our Finance Department at 425-670-5000.

City of Lynnwood's 2011-12 Budget

For the past several months, City Administrators, the Mayor and City Council have been working diligently to develop a balanced budget that serves our residents by providing for critical programs and services. Our City currently runs on a 2-year budget cycle called a "biennium". As of January 1, 2011 we are operating in the 2011-2012 biennium. There are various budget funds to operate and manage our programs and services; the largest is the General Fund.

On December 13, 2010, Lynnwood adopted a Biennial Budget of \$161.7 million over two years. The biennial budget funds a wide variety of programs and activities including General Fund monies of \$95.4 million to fund tax supported general governmental services such as police, fire, parks and recreation, community development and economic development; \$39.8 million to support water and sewer utilities, which are financed by utility service charges; \$5.6 million to support streets and transportation; \$4.8 million for Emergency Medical Services (EMS); and \$16.1 million for a diverse range of other programs.

The economic changes created by the recent recession made this budget process particularly challenging as our City relies heavily on sales taxes. We lost \$4.3 million per year in sales tax revenues compared to the amount received in 2008, the start of the "great recession". Also, there were significant drops in various other revenues. Meanwhile, the cost of provid-

ing City programs and services (such as police, fire, and parks and recreation) increased by \$5.5 million per year.

In July 2010, forecasted revenue for 2011 and 2012 was estimated to be over \$20 million short of the amount needed to support our current levels of programs and services to residents and businesses. In addition, to maintain fiscal stability, the City needed to restore fund balances and reserves that were used during the recession. This meant either new revenues would need to be raised or General Fund services would need to be cut by at least 20% to balance the budget. In September, the Mayor proposed a balanced budget with the existing tax fees and revenue structure which meant making cuts totaling \$22 million. In 2009-10, public safety services accounted for 54.5% of the general fund budget. For 2011-12, of the \$36.7 million dollar budget request for police services, \$9 million or 25%, would need to be cut. Likewise, fire and EMS services budget request of \$19.6 million would need to be cut by \$4.7 million or 24%.

On December 13, 2010, the City Council reduced the over \$20 million budget shortfall by reducing cuts in programs and services to \$10.5 million (10.4% of the proposed budget). The difference was made up by increasing existing taxes and business license fees, and approving other fiscal measures. These increased revenues included raising property taxes over two years by \$1.8 million, raising utility taxes by almost \$2 million and increasing business license fees by \$2.5 million. These new revenues compose 6.1% of the final General Fund budget.

Administrative Services

Mission: The Administrative Services Department is committed to our customers by providing responsible leadership in financial, purchasing and technological services.

Business Lines: Financial Operations: Managing and safeguarding of the City's financial and physical assets while ensur-

ing effective and efficient application of those resources to support the City's mission and its departments. Decision Support: Supporting informed financial and business-related decisions by providing up-to-date and accurate fiscal information and analysis to City departments and policy officials. Information Services: Supporting the mission of the City and its services through comprehensive and reliable technology and information services. Purchasing and Contract Management: Ensuring competitive purchasing and contracting to meet the needs of City departments. Records: Ensuring accurate maintenance, retention and access to all City records by the public and City officials.

Service Reductions / Changes:

The department has reduced its authorized staffing by 8.5 people. These personnel reductions are spread across all divisions including Purchasing, Information Services, Records, Accounting and Finance. One upper management position was reduced by combining the functions of treasurer and finance director. The department also reduced its information equipment and services budget by \$200,000 over the biennium and will no longer outsource its copy services. Lynnwood's GIS Coordinator was transferred to the Information Services division of the department from Public Works.

What Does This Mean to You?:

As many of the functions of the Administrative Services Department are internal functions, most residents may not directly experience a significant change in service. However, residents may notice the impacts of the department's budget cuts in reductions in the service levels of other City departments as those departments receive lower support from the Administrative Service department. For example, the reduction in the Information Services budget may reduce the timeliness of information used by other departments that rely on them. In some cases, you may notice increased wait times for certain services due to reduced staffing.

Since the Administrative Services Department is responsible for collecting City revenues, we

will be implementing the additional revenue measures approved by the City Council to balance the City's budget. As such, City residents and business owners will now be paying more in business licenses, utility taxes, property taxes and other fees to support all City services.

Community Development

Mission: The mission of the Community Development department is to work with residents, businesses and policy makers to envision and plan for the future and professionally develop and implement plans, policies and ordinances that will achieve the City's Vision.

Business Lines: The department provides a number of vital services many of which are mandated under state law including:

- Operation of the City's Permit Center
- Long Range Planning such as developing a plan for the Hwy 99 Corridor, City Center development and extension of Sound Transit's Light Rail line to Lynnwood.
- Administration of the State Environmental Policy Act (SEPA)
- Representing the City before county, regional and state agencies and elected officials.
- Inspecting buildings to ensure that the health, safety, construction and energy codes are met.
- Code Enforcement which deals with problems like homes that have accumulations of trash, lack of maintenance, illegal signage and numerous other issues that detract from quality of life and property values.

Service Reductions / Changes: The Lynnwood Permit Center offers "one-stop" service for all permitting offered by the City. In addition to issuing all manner of construction, fire and public works permits, Permit Center staff play a key role in planning for Lynnwood's future, protecting the environment, fire protection through the Fire Marshal's office, and economic development. As with many other city func-

tions, the Permit Center lost staff due to recent budget cuts. To allow us to continue to provide quality customer service with fewer staff, we have been forced to cut the hours we are open to the public. As of Jan. 31, 2011, the Permit Center will now be open Mon - Thur 8:00 am - 4:00 pm, and Friday's 8:00 am - 12:00 pm.

What Does This Means to You?:

Outside of the hours listed above, staff will be available by phone or email only. Staff will also be in the field completing inspections and working on code compliance issues. The popular "over-the-counter" service from 9:00 - 11:00 am Tuesday mornings will continue to be offered.

Economic Development

Mission: The Office of Economic Development (OED) serves as a catalyst for economic development that fosters healthy businesses, quality jobs, and sustainable city revenues; and achieves economic development goals and strategies through the implementation of economic development programs and projects.

Business Lines: OED pursues its mission through four primary business functions. 1) Economic Development Planning and Strategies to evaluate Lynnwood's economy and identify economic growth opportunities; 2) Project & Program Management to facilitate business and job development and private investment; 3) Public Relations & Marketing to encourage investment in Lynnwood, promote Lynnwood for business development and tourism and to provide information about the City's economy; and 4) Tourism Management to develop and manage tourism programs that generate visitor spending and lodging tax revenues. The goal is to attract jobs and private investment that support our community.

Service Reductions / Changes:

Lynnwood has faced serious budget reductions due to the recent recession. OED has experienced budget cuts in staffing (-12.5%) and operating expenditures. These reductions

will reduce business outreach, website updates, marketing materials and advertising for business recruitment, and the economic development newsletter. This will limit OED's ability to support existing local businesses and recruit new business and jobs to the City. The City's ability to encourage and support new economic development opportunities, including the City Center, will be impacted, and tourism promotion will also be reduced.

What Does This Mean to You?:

Business activity contributes to Lynnwood's prosperity by providing jobs, contributing the majority of city tax revenues, and providing revenues that fund community services, amenities and quality of life. Lynnwood is in a competitive marketplace and must maintain a strong presence in order to recruit and maintain thriving businesses that bring private sector investment and jobs to our community. The funding reductions will reduce OED's ability to effectively accomplish its mission and compete with other communities in the region. Without a vital and growing economy, the city will face reduced tax revenues that support City services and a high quality of life for our citizens.

Fire Department

Mission: The Lynnwood Fire Department is committed to the protection of life, property, and the environment through education, prevention and emergency response to fire, emergency medical, and hazardous conditions.

Business Lines: The services provided by the Fire Department include fire suppression and disaster management, emergency medical services (EMS), fire prevention and code enforcement, fire and life safety education, hazardous materials response, and technical rescue response. Per capita, the Lynnwood Fire Department continues to be one of the busiest fire departments in Snohomish County, responding to approximately 177 incidents per 1,000 population.

Service Reductions / Changes:

The implementation of the 2011-2012 biennium budget has forced a number of changes to the department's business practices. The department currently has five unfilled and frozen firefighter positions and two support positions.

- Five vacant firefighter positions unfilled and frozen in Emergency Operations.
- Public Education Officer position vacant and unfilled.
- Emergency Medical Services Clerk position vacant and unfilled.
- Significant reductions to training budget. Mandatory qualification and credentialing training only.
- Suspended emergency vehicle replacement plan.
- Outreach and public education programs eliminated or suspended.
- Clerical and support functions reduced or suspended.

What Does This Mean to You?:

City government and Fire Department Administration continue to place emphasis on emergency operations and response. However, though no layoffs were implemented, to meet the budgetary goals, five firefighter positions were left vacant. The department will prudently use overtime and scheduling strategies to meet the community's emergency response demands. With fewer firefighters and suspension of the vehicle replacements, emergency medical transport services may not be available in all cases and the department may request a private ambulance or neighboring fire department to assist. The department continues to engage in an automatic aid agreement with neighboring fire departments should back-up services be needed.

With the elimination and/or suspension of outreach and public education programs the department can no longer offer daily station tours, fire extinguisher training or participate routinely in public school educational programs.

Further, with the reductions in support staff, front desk services and hours may be reduced and callers are advised to leave a detailed phone message when nec-

Budgets continued on page 5

Lynnwood Public Works Finds New Way to Connect Citizens With Cartegraph

The City of Lynnwood is a complex City with miles and miles of roads, drainage systems and waste management systems. The population of the City, plus our many thousands of visitors every day relies on these systems to operate at peak efficiency at all times. In an effort to help manage the investment that the citizens have made in our infrastructure, the Public Works and Information Services departments have installed a new Web-Based Asset Management system known as Cartegraph. This new system allows citizens a new way to connect with the City and to participate in the day-to-day

management of our City's precious resources.

With this web-based system, citizens are now able to report problems they encounter directly to the city on a map-based site that is directly connected to the City's Geographic Information System (GIS) database. Simply go to the web map, select an address or point and click on the location, select the problem from a drop down menu and voila!, the problem has been submitted and routed directly to Public Works for service scheduling. In addition, the new system will issue a service tracking number that you can use to follow up on your request.

The new Cartegraph system reports directly to Public Works so a variety of items can be reported such as drinking water, sewer flow, storm drainage, street debris, potholes, traffic signals, roadway signing, etc. And if that's not enough, you can also use the system just to ask a question!

To access the Cartegraph system visit:
www.ci.lynnwood.wa.us/pwrequest

If you have any questions about the new system please call Public Works at 425-670-5231.



Par 4 Kids

The Lynnwood Parks and Recreation Foundation proudly announces that its 3rd Annual Par 4 Kids Golf Tournament will take place on Friday, July 29, at the Lynnwood Municipal Golf Course.

The proceeds from this year's event will provide funds for the City's Recreation Benefit Fund (RBF). This fund was established to provide scholarships for children and families, enabling them to participate in a variety of city recreation programs.

Last year, the participants included 74 golfers, a Title Sponsor and 13 hole sponsors. The event netted over \$7,000 for scholarships for the RBF and we hope the 2011 event will be even better. This year, the Foundation has created five levels of



sponsorship ranging from \$300 to \$3,000.

For information on how to register for this event or to become a sponsor, please contact Lynn Sordel, Director of Parks, Recreation and Cultural Arts at 425-670-5501.

Plan Ahead.

Kamp Kookamunga

**Registration begins
March
18th!**

CITY OF
Lynnwood

425-670-5732

www.ci.lynnwood.wa.us/Camps

Lynnwood Library Events

US Citizenship Classes

Tuesdays, 1pm

Assistance in preparing for the US Citizenship Exam. Presented in partnership with the St. James Cathedral ESL Program.

Federal Tax Return Preparation

Mondays 2 - 8 pm, Saturdays 10 am - 4 pm

March 5, 7, 12, 14, 19, 21, 26, 28 and April 2, 4, 9, 11, 16, 18

Free assistance in preparing and electronically filing your tax returns. Please call or stop at the Information Desk to make an appointment.

Finding Job Leads with Social Networks

Thursday March 10, 7 pm

Learn how to find jobs using sites like LinkedIn, Facebook, Twitter and others. We will also cover ways to harness the power of social networking.

Polaris: The New Library Online Catalog

Wednesday March 16, 6:30 pm

Sno-Isle Libraries will be upgrading its online catalog in April. Get a sneak peak of all the new features and improvements.

Healthy Mom/Healthy Baby: Proper Nourishment from birth to age 5

Thursday March 17, 7 pm

Local health practitioners will provide information on breastfeeding, first foods, preventing allergies, and a good night's sleep!

Lego Mania

Monday, April 4, 12 pm

Bring your building skills and creativity to our Lego Challenge. All materials provided. For children ages 5-11.

For more information visit www.sno-isle.org or call 425-778-2148

JUNIOR CAMP COUNSELORS



CITY OF
Lynnwood



425-670-5732

www.ci.lynnwood.wa.us/Camps

Budgets continued from page 3

essary. Requests for insurance, medical records and inspection records will be processed as quickly as possible.

The Training Division will continue to ensure that all emergency responders meet the minimum state and local qualifications and standards.

Municipal Court

Mission: To contribute to the quality of life in our community by fairly and impartially administering justice in such a manner that preserves both the dignity and rights of the defendant as well as the citizens of Lynnwood.

Business Lines: We have two business lines: court operations and probation services. Court operations files and processes all infraction and misdemeanor criminal violations occurring in the City of Lynnwood in violation of City of Lynnwood's Municipal Code (LMC). Judge Stephen E. Moore is the presiding judge. It is the court's responsibility to maintain a record for each case filed and insure that hearings are scheduled, held, recorded and maintained according to Washington State Court Rules for Courts of Limited Jurisdiction. The court's purpose is to insure all people receive a fair and impartial resolution to their case. All hearings are open to the public. An audio recording of all court proceedings is kept for five years. Probation services assists and monitors high risk defendants to stay in compliance with the conditions of their sentence. Probation officers meet individually with their clients to insure that the court orders are understood and followed. Prior to the budget reductions implemented in 2011, on average, the court received 4,500 new criminal filings, 12,000 civil traffic infractions and 40,000 photo enforcement filings each year. We had one full-time judge, 2 part-time judges for the infraction hearings, a court administrator, an operations supervisor, 7 legal specialists, a probation supervisor, a probation officer and a probation assistant plus 2 part-time staff for data entry and filing.

Service Reduction / Changes:

Our staff was reduced by one person. We no longer have a probation assistant. The probation assistant's role was front desk reception for defendant's on active probation. All phone calls regarding probation cases and follow-up on requests for information from other courts, police departments, treatment agencies and defendants went to the probation assistant. Other duties included maintaining the appointment schedules of the probation officers, setting up new files and monitoring cases in compliance.

What Does This Mean to You?:

If you are on active probation with Lynnwood Municipal Court, you no longer have access to immediate attention either by phone or in person, regarding your probation questions during office hours. Legal Specialists will be able to answer your general questions but they do not schedule appointments nor can they cancel scheduled hearings even if you believe you have completed all your requirements. Active Probation defendants must contact their probation officer by phone or email and can expect to receive a response by phone or email within 24 hours. This is also true if you are a treatment agency, prosecutor or anyone that has business with the probation department. Probation Officer Mack is assigned all defendants with the last name beginning with A - L. She can be reached by calling 425-670-5133 or by email at ramack@ci.lynnwood.wa.us. Probation Officer Jackson is assigned all defendants with the last names beginning with M - Z. She can be reached by calling 425-670-5132 or by email at cjackson@ci.lynnwood.wa.us.

Changes in Other Departments that Effect Court Operations:

Police clerks provide to legal specialists and the prosecuting attorney case reports and citations for the morning in custody calendar. Closing the Police Clerks Office at night required the court to adjust the time of it's in-custody calendar in the morning to give time for the police clerks to prepare the paperwork for the court and prosecutor. Reductions in the police force results in less cases for the court to process. It is too soon

to determine the full impact, but we expect there will be reductions in caseload and subsequent savings in operating costs.

Parks, Recreation & Cultural Arts

Mission: Lynnwood Parks, Recreation & Cultural Arts - creating a healthy community through people, parks, programs and partnerships.

Core Values: We are committed to stewardship of our resources, celebrating the human spirit, promoting wellness, fostering social connections, responding to the changing needs of our community, contributing to economic vitality, preserving the historic integrity and character of our community, supporting staff professional development and excellence, embracing innovation, building a foundation of fun, and leaving a legacy for future generations.

Business Lines: Administration: General Administration, Park Development, Park Planning, Marketing, and Outreach. Recreation: Aquatics, Athletics, Cultural Arts, Customer Service, Senior Center, Teen Programs and Youth Programs. Park Operations: Park Maintenance and Project Management. Golf: Golf Course Maintenance and Pro Shop Operations.

Service Reductions / Changes:

- Layoff of Nine Employees
- Reduction in Hours for Many Employees
- Elimination of Camp-We-Wanna-Go Program
- Elimination of Fun Center Program
- Restructuring of Kids Klub Preschool
- Elimination of Cedar Valley Gym Programming
- Reduction in Arts Programming
- Reduction in Adult Softball Program
- Relocation of Senior Center to North Administration building with Associated Program Reductions
- Reduced Spray Park Hours
- Cost Sharing with Heritage Park Partners
- Extension of Part-Time Healthy Communities

Parks continued on page 6

Lynnwood Recreation
(425)-670-5732

3,000 sqft Cardio-Weight Room
1,600 sqft FITNESS STUDIO

Grand Opening APRIL 2011

INCREASED HEALTH & WELLNESS OPPORTUNITIES

BRAND NEW "state of the art" Cardio/Weight/Fitness Equipment



www.ci.lynnwood.wa.us/parks

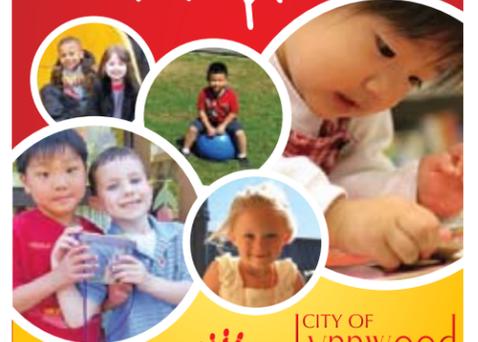
CITY OF Lynnwood
PARKS, REC. & CULTURAL ARTS

Newly expanded and renovated
Lynnwood Recreation Center
18900 44th Ave W.
Lynnwood WA 98036

Reserve Your Spot!

KIDS KLUB PRESCHOOL

Learning Through Play!



CITY OF Lynnwood

Early Bird Registration begins March 22nd!

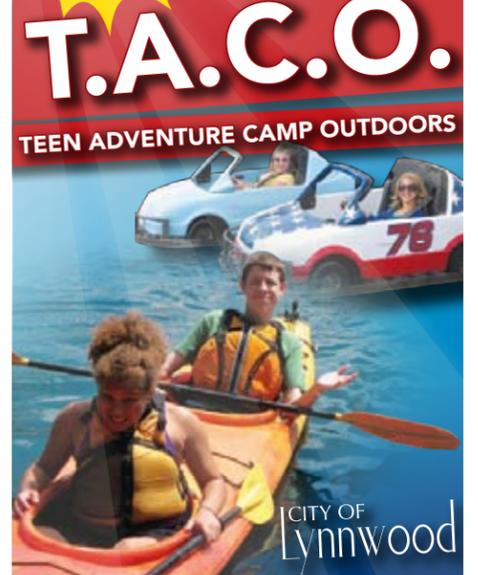
425-670-5732

www.ci.lynnwood.wa.us/Preschool



T.A.C.O.

TEEN ADVENTURE CAMP OUTDOORS



CITY OF Lynnwood

(425) 670-5732

www.ci.lynnwood.wa.us/TACO

Parks continued from page 5

- Coordinator Position
- Re-Opening of Renovated Recreation Center
- Transfer of Community Outreach from Office of Neighborhoods and Community Affairs to Parks, Recreation & Cultural Arts

What Does This Mean to You?:

Our department feels the loss of nine valuable employees. At the same time, we are fortunate to retain longtime and dedicated employees who will move us forward. Our Park Maintenance program loses one employee and we will continue to face deferred maintenance issues with reduced funding. Our renovated Recreation Center is scheduled to re-open in April 2011, with exciting new aquatic features and fitness programs. The Senior Center program will transition to the North Administration Building (NAB) on the City Hall Campus. Staffing and programming will be reduced. We will strive to retain the best of our offerings for seniors, and take advantage of the proximity to the renovated Recreation Center. We lost our Fun Center after-school program and Camp We-Wanna-Go, but retained a restructured Kids Klub pre-school and Camp Kookamunga. The teen program will look to create a fun environment in the NAB for after-school activities and a place to hang out. The re-opening of the Rec Center should also restore the Teen NightWaves activities there. Our adult softball program was restored and will operate at Meadowdale Playfields with reduced services and a restructuring of field maintenance. We will work to continue our Healthy Communities efforts, extending the work already established with grant funding in 2009 and 2010. We will need to create more ideas to advance our mission and our partnerships will be more important than ever.

The Office of Neighborhoods and Community Affairs has temporarily been dissolved and our department will now lead community outreach. City Council has allocated funds for the Community Outreach Specialist, transferred from the Office of Neighborhoods, to conduct outreach activities such as Inside Lynnwood,

Lynnwood University and several other initiatives. The department will now be working with the Neighborhoods and Demographic Diversity Advisory Commission to determine appropriate outreach and education activities to reach throughout our diverse community. The City is confident that this restructuring will provide enhanced collaboration throughout the city and provide a better communication vehicle with our residents.

Police Department

Mission: The mission of the Lynnwood Police Department is to provide competent, effective public safety services to all persons, with the highest regard for human dignity through efficient and professional law enforcement and crime prevention practices.

Business Lines: The Lynnwood Police Department consists of three functions (police, detention & corrections, animal control) that operate multiple programs.

Service Reductions / Changes: The Lynnwood Police Department has been adversely impacted by reductions in the 2011-12 budget. Currently, we have lost 12 sworn officer positions, two police clerks plus other non-sworn staff. The sworn staff reductions equate to a loss of 15% of sworn personnel.

During the media coverage of the budget reductions you may have seen various numbers of city employees that were laid off. In the case of the police department, no sworn officers were laid off but rather left for other law enforcement agencies when they were advised they were subject to lay off. So, the reduction in the city workforce is, in actuality, more significant than what was reported in the news media.

Budget reductions were also significant in the operations and maintenance categories of the budget. These are non-personnel costs that were reduced in an effort to prevent the loss of even more personnel. These items represent patrol vehicles, supplies, training and equipment.

What Does This Mean to You?:

It is the goal of the police department to minimize the impact of budget reductions on the safety of the community. We have not determined to stop providing any specific police services but rather reduce the staffing in all units. The result will be, we hope, that the department will still provide the full spectrum of police services but at a reduced staffing level. So, in Lynnwood, we will continue to investigate property crimes, enforce traffic laws, investigate accidents, investigate narcotics offenses, prostitution, etc.

We have eliminated 24-hour clerical staffing; the police department will have the front desk open from 7:00 am to 7:00 pm daily. We will reduce the home detention and work release programs of our jail division and some crime prevention programs.

It is our hope to continue to provide the level of service desired by our community through reductions that will have a minimal impact to citizens. Should we lose additional personnel we will evaluate whether we can still approach the delivery of police services in this manner or if we will be forced to further reduce or eliminate some functions.

Public Works

Mission: To effectively and efficiently develop, manage and operate the physical infrastructure that is the foundation of the City's health, safety and welfare while enhancing our community's quality of life.

Lynnwood has invested over \$1 billion in infrastructure, including our 295 lane miles of streets, 57 traffic signals, 205 miles of sidewalks, 4,400 traffic signs, 120 miles of water mains, our water supply tanks, 1,500 fire hydrants, 104 miles of sewer pipes, 2,400 sewer manholes, our Wastewater Treatment Plant, 100 miles of stormwater pipes, 6,700 storm catch basins, and 18 municipal buildings. We ensure you have clean water to drink, safe roads to drive, well-maintained City buildings, properly handled sewage, and a protected environment. We also plan for

new or upgraded infrastructure and design and manage capital projects.

Business Lines: Public Works has five operating funds in or related to the General Fund: Engineering, Building and Property Services, Streets, Fleet Maintenance, and Solid Waste and Recycling. We also have the Water, Sewer, and Storm Utility which is funded by user rates.

Service Reductions / Changes: Reduced 4 full-time employees in the Engineering Division, 1 in the Street Maintenance Crew, and 1 fleet mechanic for a cost savings of \$1,016,000. In Building and Property Services we laid off 4 custodians and contracted janitorial services for a cost savings of \$350,000. The annual spring clean up event was eliminated for a biennial savings of \$100,000.

What Does This Mean to You?:

The Engineering Division has 60 projects and programs underway. With the loss of staff, workload will be reduced by 20%. Infrastructure improvement projects in your neighborhood, such as repaired sidewalks or waterlines, will be delayed or cancelled. It will take longer to issue building permits with fewer staff to review submittals. Our street crew lost 20% of its personnel. Due to funding restrictions, we do not have enough dollars for recommended levels of street overlay paving. This will lessen the amount of maintenance on our streets. For example, potholes will take longer to repair or street striping and buttons will become more worn before being fixed. Eliminating our annual Spring Clean Event means our citizens can no longer take advantage of free dumping of household and yard waste. Other cost cutting measures such as custodial or fleet maintenance will not be felt by our citizens, but will have an impact on internal City operations. What is at stake with these cuts is our ability to keep up with and prevent the degradation of our infrastructure. Deferring ongoing maintenance saves us money now but will result in many times the cost as systems break down and have to be rebuilt. We will do our best to avoid such future costs by using our remaining resources to the best of our abilities.

Home Improvements and Building Permits

In spring, many homeowners think about improvement projects but are unaware that they need a building permit. Permits are required for most renovation projects including the installation of electrical circuits, remodels, decks or a new garage. The following are reasons why you should get a building permit:

1. Permits Help Protect Your Property Value

Your home or business is an investment. If your construction project fails to comply with codes, the value of your investment could be reduced. Permits and inspections by our staff ensure that your project is safe and protects property values. The City applies codes which are adopted by the State of Washington.

2. Permits Can Save You Time and Money

Permits help to ensure that the construction is completed correctly the first time, saving time as well as money. Our inspectors are trained to help you complete your project properly. The cost of the permit is based on the value of the work (labor and materials).

3. Permits Make Selling Property Easier

The City is frequently asked by realtors and banks to provide information on permits. If you sell a property that has had modifications without a permit, you may be required to demolish the additions or complete costly repairs.

4. Permitted Projects Improve the Safety of Your Property

By following adopted codes, your completed project will meet mini-



mum safety standards and will be less likely to cause injury to you, your family, or to future owners.

5. It's The Law!

Construction without a permit is subject to fines and penalties. If you have completed work on your property without realizing you needed a permit, and would like to correct the situation, the staff at the Permit Center is here to help. We would rather see a building conform to safety standards than punish or fine a property owner who was unaware of the requirements.

Please contact the the Permit Center with any questions about the permitting process. Call 425-670-5400 or visit us at 4114 198th St SW, Suite 7.

Redefining Senior - the Lynnwood Senior Center Takes Action!

Did you know that Lynnwood has a widely recognized and acclaimed outdoor recreation program for adults age 62 and above? With destinations all over the state, seasonal trips include hiking, biking, snowshoeing, cross-country skiing, kayaking, golf, and sometimes even fishing. Trips are planned for a range of levels. Depending on the location, you can go on a walk that's four miles and level, or you can hike for ten miles with 2,000 feet elevation gain, or something in between. There really is something for everyone to get outside, try something new, and enjoy the amazing beauty and diversity of our Pacific Northwest. Our trip leaders are especially knowledgeable, experienced, and drive our own buses.

The Lynnwood Senior Center is moving to the City of Lynnwood Campus, into the North Administration Building in June of 2011. The Senior Center is making use of the incredible amenities at

the Recreation Center by holding fitness classes for adults age 62 and above. On brand-new foam-core floors, try Enhance Fitness (three levels), Zumba Gold, tai chi, qi gong, dance classes, senior Pilates and yoga, water fitness, and workout on cardio and weight machines. Just across the parking lot, stop in for classes, discussion groups, traditional games, parties, computer labs, movies, and crafty times. The treats are out and the coffee's on for informal hanging out. Don't forget about trips to festivals, plays, museums, casinos, and other destinations too numerous to mention. Many things are no-cost to members age 62 and above. Associate memberships are available for those that aren't yet 62. Bring your friends!

Check out the Senior Center newsletter online at www.ci.lynnwood.wa.us/Seniors, or call 425-670-5050 for more information.

VOLUNTEER

We Need You!

The City of Lynnwood is looking for dedicated volunteers for some of our Boards and Commissions. Most Boards and Commissions require that you live within Lynnwood city-limits, and they generally meet once per month. Here are our current opportunities:

- **Arts Commission:** Advocate for the arts in our community. Meets on the 2nd Tuesday of each month at 7 pm
- **Historical Commission:** Recognize and preserve the historical and cultural resources of the City of Lynnwood. Meets on the 3rd Tuesday of each month at 7 pm
- **Library Board:** Monitor issues that relate to the Lynnwood Library. Meets the 2nd Thursday of each month at 1 pm (six times per year)
- **Neighborhoods and Demographic Diversity Advisory Commission:** Monitor demographics, support events and encourage mutual understanding among Lynnwood residents. Meets the 2nd Tuesday of each month at 7 pm
- **Parks & Recreation Board:** Support recreation facilities, affordable programs, and parks and open spaces within the City of Lynnwood. Meets the 1st Tuesday of each month at 7 pm

If you are interested in learning more about these great opportunities call 425-670-5023 or email jmoore@ci.lynnwood.wa.us

Code Enforcement: Keeping Our Neighborhoods Safe and Attractive

Poorly maintained or vacant properties, overgrown yards, cars parked on lawns, trash accumulation, and homes being used for something other than residential purposes are all examples of issues City Code Enforcement staff regularly encounter. These and other conditions impact our neighborhoods and our daily lives. Property values, your comfort and safety as well as that of your neighbors, and willingness to invest in home maintenance and improvement are all diminished when these concerns fail to be addressed

In 2010, the Community Development Department staff dealt with over 700 violations of City codes, most of which were re-

ported by concerned neighbors. The majority of these problems were resolved by working with property owners to understand and deal with them. Our first goal is to seek to have these issues addressed voluntarily. In cases where this fails, the citations or intervention by the court system are used.

With the coming of spring, longer days and better weather, our focus returns to the outdoors. If you see something that concerns you, whether it is a new issue or something that has existed over time, please contact our Code Enforcement Officers who can help determine if a code violation exists. You can reach them by calling 425-670-5420.

Contact Us

www.ci.lynnwood.wa.us

Elected Officials

Mayor

Don Gough

City Council

Mark Smith, Council President

Kerri Lonergan-Dreke, Council Vice President

Kimberly Cole

Ted Hikel

Ed dos Remedios

Loren Simmonds

Jim Smith

City Council Meetings

Business Meetings: 2nd & 4th Mondays, 7:00 - 10:00 pm

City Council Chambers, 19100 44th Ave W, Lynnwood

City Council Office: 425-670-5011

Business Meetings can be seen on Comcast Channel 21 and

Frontier Channel 30 on Wednesdays at 7:30 pm and Sundays at

7:00 am and 2:00 pm.

Locations

Lynnwood City Hall

19100 44th Ave W, Lynnwood WA 98036

425-670-5000

Hours: M-F 8:30 am - 5:00 pm

Lynnwood Recreation Center (temporary location)

19000 44th Ave W, Lynnwood WA 98036

425-670-5732

Hours: M-F 5:30 am - 9:00 pm

(New Facility Grand Opening Coming Mid-April)

Lynnwood Permit Center

4114 198th St SW, Lynnwood WA 98036

425-670-5400

Hours: M-Th 8:00 am - 4:00 pm, F 8:00 am - 12:00 pm

Civic Justice Center (Municipal Court & Police)

19321 44th Ave W, Lynnwood WA 98036

Court: 425-670-5100

Hours: M-F 8:30 am - 4:30 pm

Police (non-emergency): 425-670-5600

Hours: Daily 7:00 am - 7:00 pm

Fire Station

Station 15: 18800 44th Ave W, Lynnwood WA 98036

Station 14: 18800 68th Ave W, Lynnwood WA 98036

425-670-5300 (non-emergency)

Hours: M-F 8:30 am - 5:00 pm

Golf Course

20200 68th Ave W, Lynnwood WA 98036

425-672-4653

Hours: Daily 7:30 am - Dusk

Senior Center

5800 198th St, Lynnwood WA 98036

425-670-5050

Hours: M-F 8:30 am - 3:00 pm

Other Important Phone Numbers

Animal Control 425-670-5660

Code Enforcement 425-670-5420

Community Development 425-670-5400

Economic Development 425-670-5249

Finance 425-670-5000

Human Resources Job Line 425-670-5627

Inclement Weather Hotline 425-670-5299

Mayor's Office / Executive Office 425-670-5001

Neighborhoods & Community Affairs 425-670-5023

Parks, Recreation & Cultural Arts 425-670-5732

Public Works 425-670-5200

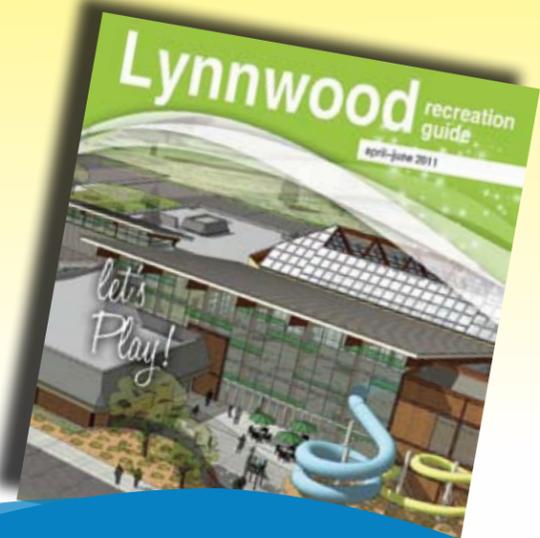
Utility Billing 425-670-5170

Sno-Isle Lynnwood Library 425-778-2148

Snohomish County 425-388-3411

For Emergency Dial 911

Look for Lynnwood's new recreation guide.



Look for your copy of the Spring Recreation Guide
in your mailbox mid-March.

Copies will also be available at the
Lynnwood Civic Campus and Lynnwood Library.

CONTEMPORARY QUILTART ASSOCIATION
CHANCE ENCOUNTERS
@
LYNNWOOD CONVENTION CENTER
ON VIEW THRU JUNE 2011

ARTIST RECEPTION - FREE
THURSDAY, MARCH 10, 2011, 6PM - 8PM
REFRESHMENTS. ART TOUR BEGINS AT 6:30PM

Lynnwood ARTS Commission
LYNNWOOD CONVENTION CENTER, 3711 196TH ST SW, 425-778-7155
THIS PROGRAM IS SUPPORTED IN PART BY A GRANT FROM THE WASHINGTON STATE ARTS COMMISSION & NATIONAL ENDOWMENT FOR THE ARTS
LYNNWOOD CONVENTION CENTER

Something's Different?

In an effort to save money, the City of Lynnwood has made some format changes to Inside Lynnwood. Although it may look different, the City is dedicated to providing you with quality information to keep you informed about what's happening in Lynnwood.

If you have any questions regarding our new format, please contact the Community Outreach Specialist at 425-670-5023 or by email at jmoore@ci.lynnwood.wa.us.

Inside
LYNNWOOD

is published quarterly by the
City of Lynnwood.

If you have comments or questions, please contact:
The Office of Neighborhoods & Community Affairs at
425-670-5023 or jmoore@ci.lynnwood.wa.us