



# Inside LYNNWOOD

November 2010

## A Message from the Mayor

Earlier this year, the City of Lynnwood concluded a year-long celebration of its 50th Birthday. During those first 50 years there were difficult moments when the leaders and citizens of that day doubted how Lynnwood would get through. But, as you and I know today, Lynnwood has grown into a significant city in the State of Washington. It is, and will continue to be, the economic hub of the South Snohomish County region. I am proud and honored to be the Mayor of this good city.

**Getting Hit By the "Great Recession."** In 2008 and into 2009, the national and global economy crashed. Nearly two years later Lynnwood continues to be affected. When the economy slowed, business activity in Lynnwood slowed as consumers reduced their spending. As a result, the amount of sales tax revenue the City of Lynnwood received dropped by \$4.3 million per year or 23.4%. That represented a loss of \$8.6 million over the two-year budget cycle. Although sales tax is not the only source of tax revenue the city receives to pay for its programs and services, it represents a significant amount – 60% to be exact.

**Difficult Choices Ahead.** During the next couple of months, the City Council and I will be working together with city employees, unions and citizens to develop a budget for 2011 and 2012. At this moment, we are dealing with an anticipated budget shortfall between revenue and service costs of \$21 million dollars over the next two years. As with any financial shortfall, there are two basic ways to solve the problem: raise revenues or cut spending. For now, we are choosing to cut spending.

**We Invite Your Ideas.** For this issue of *Inside Lynnwood*, we wanted to give you a basic idea of what each city department does, where spending may be cut and how you can get involved. I truly believe that if we all work together, the City of Lynnwood will continue to build on the successes of the first 50 years and will be even stronger and better during the next 50 years.

Yours truly,

Mayor Don Gough

## CODE RED

As part of the City's ongoing efforts to improve communication to the Citizens of Lynnwood, the City recently installed a unique piece of technology directly for the Citizens of Lynnwood. This new technology is called a "Reverse 911 system" and is known as Code Red.

What is Code Red? It allows city-wide notification of all residents and businesses of Lynnwood in the case of an emergency, event, or other necessity. In the case of a city-wide emergency or event that may affect the whole city or parts of the city, we can now notify you directly to your home phone, your cell phone or even your personal e-mail address. When the City sends out a message about an event, the Code Red system will call your home directly with a 40 second message with information about the event, instructions on what to do, or not do, and may provide follow-up information.

Your home phone number has been provided by the telephone company. In addi-

Continued on pg. 11

**DIRECTORY**[www.ci.lynnwood.wa.us](http://www.ci.lynnwood.wa.us)**Lynnwood Elected Officials****Mayor**

Don Gough

**City Council**

Kimberly Cole	Loren Simmonds
Ed dos Remedios	Jim Smith
Ted Hikel	Mark Smith
Kerri Lonergan	

**Lynnwood City Hall**

19100 44th Ave W Hours:8:30 am - 5 pm  
425-670-5000

**Animal Control**

425-670-5660

**Code Enforcement**

425-670-5420

**Community Development**

425-670-5400

**Economic Development**

425-670-5249

**Finance**

425-670-5000

**Fire**

Station 14: 18800 68th Ave W  
Station 15: 18800 44th Ave W  
425-670-5300 (non-emergency)

**Golf Course**

20200 68th Ave W  
425-672-4653

**Human Resources**

Jobline 425-670-5627

**Mayor's Office**

425-670-5001

**Municipal Court**

19321 44th Ave W  
425-670-5100

**Neighborhoods & Community Affairs**

425-670-5023

**Parks, Recreation & Cultural Arts**

19000 44th Ave W  
425-670-5732

**Permit Center**

4114 198th St SW Hours:8 am - 5 pm  
425-670-5400

**Police**

19321 44th Ave W  
425-670-5600 (non-emergency)

**Public Works**

425-670-5200

**Senior Center**

5800 198th St  
425-670-5050

# How You Can Get Involved

Not only is the city required by law to pass a balanced budget before December 31st, it's also our duty to create a budget that works for you – our citizens. Therefore, your opinion matters to us. There are several ways that you as a concerned citizen can get involved in the budget process.

**Attend a City Council Meeting:**

The Council meets on the 1st and 3rd Monday of each month to conduct Work Sessions where they can openly discuss issues and topics with staff input. On the 2nd and 4th Monday of each month City Council meets to conduct Business Meetings where they can formally vote on items. At every Business meeting there is a Public Comments section when anyone can speak to the Council about any topic they choose. City Council Business meetings are also videotaped and aired on Comcast Channel 21 and Frontier Channel 38 on Wednesday evenings at 7:30 pm and on Sundays at 7:00 am and 2:00 pm. Video of the Council Business Meetings can also be checked out from the Lynnwood Library. All City Council Meetings are held in Council Chambers at City Hall located at 19100 44th Ave W, Lynnwood.

**Upcoming Public Hearings:** On November 1, 2010, Mayor Don Gough presented to City Council the preliminary budget and the Mayor's message. On November 8, 2010 at 7 pm in Council Chambers the City Council will hold a Public Hearing on the preliminary

budget. This is an opportunity for our residents to speak to Council about their opinions, thoughts and wishes for the budget. There will be an additional Public Hearing on the Final Budget, where residents will get another opportunity to speak to Council about the budget. This hearing is scheduled for November 22, 2010 at 7 pm.

**Visit the city's website at**

**[www.ci.lynnwood.wa.us](http://www.ci.lynnwood.wa.us):** On the left hand side of your screen you'll see a series of 'Quick Links'. Under 'Quick Links' you'll find a link to the City's Finances which has detailed information on the preliminary 2011/2012 budget and the Mayor's message, the 2009/2010 budget and other information such as financial reports, budget related memorandums, and the Capital Facilities Plan. Or you can go directly to this page by visiting [www.ci.lynnwood.wa.us/CityFinances](http://www.ci.lynnwood.wa.us/CityFinances). Just under City's Finances, you'll also find a Quick Link to Council Agenda Packets. There you'll find past City Council agendas, minutes and audio and well as the agenda for upcoming meetings.

**Call/Email the City Council or City Staff:**

Can't make it to a City Council meeting? You can always call or email us your questions, thoughts and opinions. City Council Members email address are listed on our city's website as well as a department directory. Or you can always call the City Hall Front Desk at 425-670-5000 to find out specific contact information.

## City Departments

The following is a brief description of each city department, their mission, purpose and duties, and major business lines. It also provides information on what measures each department is suggesting in order to reach the City's anticipated budget shortfall.

### Administrative Services

**Mission:** The Administrative Services Department supports all city departments in maintaining quality community services within available revenues by efficient management of city resources and assets, including information services. The mission of Administrative Services is to work with city departments to facilitate outcomes through responsible financial and procurement practices and cost-effective computer applications.

**Business Lines:** the Administrative Services Department has two main lines of business:

- Financial Operations – Managing the city's financial technology resources which includes providing accurate, timely financial information
- Decision Support – Supporting informed financial and business-related decisions

These business lines are implemented and supplemented by providing payroll, accounting, information technology, treasury, purchasing, risk management, records management and many

other similar administrative functions and services. Services provided to outside customers include utility accounting, billing, business licensing, records services, reception and similar services.

**2009-2010 Adopted Budget:** \$8,703,308.

**2011-2012 Proposed Budget:** The Administrative Services department has estimated the costs of providing its existing services to be \$10,374,468 over the next biennium or approximately \$5.2 million dollars per year. This proposed budget has been reduced to \$7,859,209 for the next biennium. This reduces the department's capacity to provide administrative services by 23%.

**What's Being Cut Back /**

**Eliminated:** The Department will be reducing its budget by reducing its staff by 12.5 people from its current authorized level of 40. While these reductions are spread throughout the department, significant reductions are being made in information services (4), and purchasing services (4). The reduction in purchasing services will shift purchasing from a centralized system to a decentralized system. The reductions also will reduce one upper management position by combining the functions of treasurer with the finance director. In addition to the personnel reductions, the department will also be reducing its information equipment and services budget by \$440,000 over the biennium.

### Community Development

**Mission:** The mission of the Community Development department is to work with residents, businesses and policy makers to envision and plan for the future and professionally develop and implement plans, policies and ordinances that will achieve the City's Vision.

**Purpose & Duties:** Our focus is on public service, creativity, support for public involvement, customer service, promoting economic development, fostering health, safety and livability for our community.

**Business Lines:** The Department provides a number of vital services many of which are mandated under State law including:

- Operation of the City's Permit Center. By the end of September 2010 the Permit Center processed 1,460 permits generating new construction worth nearly \$40,000,000 and resulting in \$701,000 in permit fees.
- Long Range Planning such as developing a plan for the Hwy 99 Corridor, City Center development and extension of Sound Transit's Light Rail line to Lynnwood.
- Administration of the State Environmental Policy Act (SEPA)
- Representing the City before County, regional and State agencies and elected officials.
- Inspecting Buildings to ensure that the health, safety, construction and energy codes are met.

- Code Enforcement which deals with problems like homes that have accumulations of trash, lack of maintenance, illegal signage, illegal business operating from homes and numerous other issues that detract from quality of life and property values. By the end of September, the City opened 628 code enforcement cases and managed to resolve 592.

**2009-2010 Adopted Budget:**  
\$4,188,791

**2011-2012 Proposed Budget:**  
\$3,895,714

**2011-2012 Projected Permit Revenues:** \$1.6 to \$2 million or more as economy recovers

**What is Being Cut Back / Eliminated:** The Department's cut of over \$800,000 from its proposed budget includes leaving a planner and administrative position vacant and allow a full time planner position to go to part-time. In addition to these cuts the Department has two planned retirements that will not be refilled. Further cuts include layoffs of a senior planner, permit technician and building inspector. The department will reduce its staff from 21 to 15.65 positions. The Permit Center will likely close all or part of Fridays. The cuts will also likely increase the amount of time required for plan reviews, inspections and other services. Permit fees are also expected to increase.

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## **Economic Development**

**Mission:** The Office of Economic Development serves as a catalyst for healthy businesses,

quality employment opportunities and sustainable city revenues.

**Purpose and Duties:** The Office of Economic Development (OED) was established by City Ordinance 2320 on February 26, 2001. OED achieves its mission through various programs and projects that implement Lynnwood's Economic Development Action Plan, adopted November 22, 2004. Four goals are identified in the Plan: 1) Grow and diversify Lynnwood's economy and employment through business retention and attraction; 2) Implement redevelopment activities to enhance the City's economy and sense of place; 3) Enhance Lynnwood's livability and quality of life; and 4) Improve the City's image and identity in the region through targeted communication projects and outreach.

**Business Lines:** There are four business functions within OED: 1) Economic Development Planning & Strategies to evaluate Lynnwood's economy and identify economic growth opportunities; 2) Project & Program Management to facilitate business and job development and private investment; 3) Public Relations & Marketing to encourage investment in Lynnwood, promote Lynnwood for business development and tourism, and to provide information about the City's economy; and 4) Tourism Management to develop and manage tourism programs that generate visitor spending and lodging tax revenues.

**2009-2010 Adopted Budget:**  
\$1,158,099

**2011-2012 Proposed Budget:**  
\$1,026,510

**What is Being Cut Back / Eliminated:** An Administrative Assistant position will be reduced by 50% to save \$80,968 in salaries and benefits. Department cuts in operations include travel, training, printing, advertising, business marketing and attraction, web-site management, tourism marketing, equipment and furniture, and office supplies.

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## **Fire Department**

**Mission:** The Lynnwood Fire Department is dedicated to the protection of Human Life, Property and the Environment within the community through education, fire prevention and emergency response to fire, medical and hazardous conditions.

**Purpose & Duties:** The Lynnwood City Fire Department was established by Ordinance in 1970 to provide timely and professional emergency response to fire and life safety emergencies. In addition, the Lynnwood Fire Department works continuously to prevent emergencies from occurring through its Fire Prevention and Public Education activities.

**Business Lines:**

- Emergency Operations: provides 24/7 emergency response to fire, medical and hazardous conditions, specialized hazardous materials management (HAZMAT), and Technical Rescue for major

events;

- Emergency Medical Services: (EMS) the delivery of advanced life support (paramedic) and basic life support service to the sick and injured.
- Fire Prevention: provides safety and technical building inspections and public education.
- Fire Administration: facilitates the ongoing management of fire service personnel, their policies, records and confidential information / data.

**2009-2010 Adopted Budget:**

\$17,019,846

**2011-2012 Proposed Budget:**

\$14,662,498

**What's Being Cut Back /**

**Eliminated:** A total cutback of \$4,024,461 in salaries and benefits with expected lay-offs and a freeze of vacant positions in emergency operations (resulting in 33% reduction in response staff), fire prevention (a 40% staff reduction), and fire administration (another 40% staff reduction); \$197,778 reduction with the suspension of Technical Rescue and Hazardous Materials programs; a cut of \$31,100 in department wide training for all disciplines and services; a cut of \$25,540 in Public Education; a cut of \$30,682 in Fire Prevention programs; a cut of \$38,723 in Administration programs and long-term deferral of \$333,463 by the suspension of Equipment Rental & Replacement Fund schedule.

**Municipal Court**

**Mission:** The mission of the Municipal Court is to contribute to the quality of life in our community by fairly and impartially administering justice in such a manner that preserves both the dignity and rights of the defendant as well as the citizens of Lynnwood.

**Purpose & Duties:** The Municipal Court opened January 1, 1990. The court provides impartial court services to insure justice for all. Prior to 1990 the city contracted for court services with the county. The court is the third branch of government and is overseen by a presiding Judge. All civil infractions, misdemeanor and gross misdemeanor violations originating in the City of Lynnwood in violation of city ordinances are filed and resolved at the court according to the rules of applicable law.

**Business Lines:** We have two business lines, Court Operations and Probation Services. Court operations are responsible for processing all filings from original filing to final disposition. Probation services assist and monitor high risk defendants to stay in compliance with the conditions of their sentence. On average, the court receives 4,500 new criminal filings, 12,000 civil traffic infractions and 40,000 photo enforcement filings each year. We have one full time judge, 2 part-time judges for infraction hearings, a court administrator, operations supervisor, 7 legal specialists, probation supervisor, probation officer and a probation assistant

plus 2 part-time staff for data entry and filing.

**2009 – 2010 Adopted Budget:**  
\$2,560,398

**2011-2012 Proposed Budget:**  
\$2,157,841

**What's Being Cut Back /**

**Eliminated:** \$833,743 total in reductions. Probation program (\$527,944, 3 FTE's and related supplies), 1 Legal Specialist (\$118,292), 2 Part-time employees (\$114,449), 2 Pro-tem Judges (\$ 40,850), Incidental Savings (\$32,208 from cut-backs): Prioritize caseload, criminal cases will be heard before infractions; Limit phone customer service to morning only; Close clerks office from noon to 1:00 pm.

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**Neighborhoods and Community Affairs**

**Mission:** The mission of The Office of Neighborhoods and Community Affairs is to strengthen existing communications with residents as well as create new means of communication to ensure all citizens have an opportunity to be involved in all aspects of city visioning, strategic planning, goal setting and the provision of city programs and services.

**Purpose & Duties:** The Office of Neighborhoods and Community Affairs is responsible for resident and neighborhood outreach programs and identifying demographic diversity trends.

**Business Lines:** The department is focused on three major areas: 1) City-Wide Outreach, which involves coordinating

events, improving communications, soliciting residents for boards and commissions, administering city-wide surveys, coordinating Lynnwood University, producing a Citizen's Handbook and Residential Business Handbook; 2) Neighborhood Programs, which includes Neighborhood Enhancement, Neighborhood Liaisons, Neighbor Connections and Neighborhood Summits; and 3) Demographic Diversity, which includes monitoring City demographic trends, involvement in community networking, events and learning projects.

**2009-2010 Adopted Budget:**  
\$601,021

**2011-2012 Proposed Budget:**  
\$488,566

#### **What's Being Cut Back /**

**Eliminated:** The department will reduce its budget by sharing an Administrative position with another department, cut back on supplies and other operating expenses, reduce the budget for the city's *Inside Lynnwood* newsletter by \$29,200, reduce the cost of the city-wide survey by \$25,000, and reduce the cost of various community outreach and education programs such as outreach efforts to the immigrant and refugee communities, community networking and visioning outreach. In addition, Lynnwood University will be scaled back and the Neighborhoods Matching Grants and Human Services Grants programs may be cut.

## **Parks, Recreation and Cultural Arts**

**Mission:** The mission of the Parks, Recreation & Cultural Arts department is to create a healthy community through people, parks, programs and partnerships.

**Purpose & Duties:** We are committed to the stewardship of our resources, celebrating the human spirit, promoting wellness, fostering social connections, responding to the changing needs of our community, contributing to economic vitality, preserving the historic integrity and character of our community, supporting staff professional development and excellence, embracing innovation, building a foundation of fun, and leaving a legacy for future generations.

**Business Lines:** The department is responsible for 1) General Administration that includes Park Development, Park Planning and Marketing; 2) Recreation Programs such as Aquatics, Athletics, Cultural Arts, Customer Service, Senior Center, Teen Programs and Youth Programs; and 3) Park Operations that includes Park Maintenance and Project Management, Maintenance of the Golf Course and Pro Shop Operations.

**2009-2010 Adopted Budget:**  
(reflects closure of Recreation Center in 2010): \$9,489,915

**2011-2012 Proposed Budget:**  
(reflects Recreation Center opening in 2011): \$9,326,715

**What's Being Cut Back /**  
**Eliminated:** Layoff of Park

Maintenance Employees (\$395,778), elimination of Park Irrigation (except Wilcox, Meadowdale Athletic Complex, Heritage Park) (\$26,000), revision of part-time Employee Benefits Policy (\$140,000), elimination, reduction and restructuring of Youth, Teen and Preschool Programs (\$366,624), elimination, reduction and restructuring of Parks and Recreation Staffing (\$316,000), elimination of Cedar Valley Gym Programming (\$63,000), reduction in Arts Programming (\$186,507), elimination of Adult Softball Program (\$165,876), relocation of Senior Center to North Administration, with associated reductions (\$171,113), reduced Spray Park Hours (\$8,000), cost sharing with Heritage Park Partners (\$7,000) and miscellaneous reductions (\$37,000). These budget cuts reflect a total reduction of \$1,978,598 in salaries/benefits, \$564,300 in program/operating costs, \$660,000 in program revenues and layoff of 32 employees.

## **Police Department**

**Mission:** The mission of the Lynnwood Police Department is to provide competent, effective public safety services to all persons, with the highest regard for human dignity through efficient and professional law enforcement and crime prevention practices. Working together, we endeavor to be known in our diverse community as a major contributor to and insurer of a high quality of life. As leaders in law enforcement, we will foster innovation and positive change,

as we continually advance our level of service.

**Purpose & Duties:** We value the sanctity and protection of human life and adherence to constitutional principles as our highest priorities. We value each of our employee's contributions to the effectiveness of our organization and their involvement in decision making. We value employee opportunities for advancement, specialized training and assignments, and individual growth based on performance and a demonstrated ability to handle additional responsibility. We value improvement through technology, creative thinking and planning, efficient and prudent use of budget appropriations and thorough, ongoing evaluations of our people and systems. We value solving public safety problems and concerns in collaboration with the community.

**Business Lines:** The Lynnwood Police Department consists of three functions that operate multiple programs (police, detention & corrections, animal control).

**2009-2010 Adopted Budget:**  
\$31,827,493

**2011-2012 Proposed Budget:**  
\$36,779,613

**What's being Cut Back / Eliminated:** The department will reduce its proposed budget by \$9,053,467 that will result in the elimination of twenty-five police officers, ten civilian staff and eight part-time police employee positions. Also scheduled for elimination is the community services program, school re-

source program, narcotics task force, special operations, animal control and code enforcement, polygraph and police reserve program. The proposed cuts will also reduce services in patrol, traffic, jail, records and the Special Weapons and Tactics Team (SWAT).

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## Public Works

**Mission:** The mission of the Public Works department is to effectively and efficiently develop, manage and operate the physical infrastructure that is the foundation of the City's health, safety and welfare while enhancing our community's quality of life.

**Purpose and Duties:** Lynnwood has invested over \$1 billion in its infrastructure. For our 295 lane miles of streets, this includes 57 traffic signals, 205 miles of sidewalks, 4,400 traffic signs, 120 miles of water mains, our water supply tanks, 1,500 fire hydrants, 104 miles of sewer pipes, 2,400 sewer manholes, our Wastewater Treatment Plant, 100 miles of stormwater pipes, 6,700 storm catch basins, and 18 municipal buildings. Our responsibility is to ensure these systems work properly and provide our citizens and businesses with their basic needs.

**Business Lines:** Public Works has six operating funds including Engineering, Building and Property Services, Streets, Fleet Maintenance, Solid Waste and Recycling, and the Water, Sewer, and Storm Utility. Our

81 employees ensure you have clean water to drink, safe roads to drive during all conditions, well-maintained City buildings to enjoy, properly handled sewage when you flush your toilets, safe and efficient City vehicles on our roads, and a protected environment. Public Works also plans to provide new or upgraded infrastructure, design and manage capital projects, and comply with state and federal requirements.

**2009-2010 Adopted Budget:**  
( 6 Funds Combined):  
\$52,279,031

**2011-2012 Preliminary Budget**  
(6 Funds Combined):  
\$45,284,751

**What's Being Cut Back / Eliminated:** \$1.5 million in salaries from 9 cut positions, \$100,000 in cut operating supplies, and \$100,000 for the elimination of our yearly Spring Clean Up. What is at stake is our ability to keep up with and prevent the degradation of our infrastructure. Deferring ongoing maintenance saves us money now but will result in many times the cost as systems break down and have to be rebuilt.

For more information on these departments and their operating budgets and/or the City-wide budget visit

[www.ci.lynnwood.wa.us/  
CityFinances](http://www.ci.lynnwood.wa.us/CityFinances)

# The Lynnwood City Budget is Like Your Home Budget: A Balancing Act

Just as you earn income, so does the City. Just as you spend your money for essential items and services, so does the City. We both have to live within our means and it's a constant balancing act. Let's take a look at how the City's budget is like your budget.

- You probably have a budget for living expenses that is similar to the City's operating budget: utilities, gas for your car, and supplies for your household.
- You probably have debt such as a home mortgage; the City has bond debt (like a mortgage) for some of its buildings, major improvements, for the water/sewer system, and the upcoming recreation center.
- You save some of your money for future or unexpected expenses. The City has maintained reserves for similar reasons to cushion unexpected events.
- You invest in home improve-

ments just as the City invests in repairs and improvements to its roads, parks, and utility systems.

- You manage your family's budget within your means; so too does the City as the state requires balanced budgets. A city cannot borrow money to balance its budget. And in today's slow economy, it's more challenging than ever to keep our budget in balance. Sixty percent (60%) of our city taxes come from sales tax. Between 2007 and 2009, sales tax revenue dropped 23.4%!

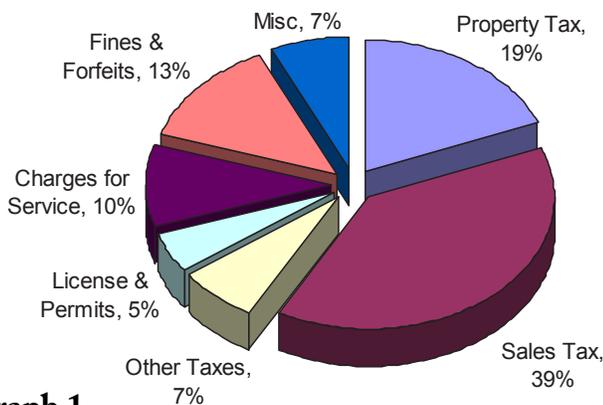
Although there are some similarities between the City's budget and your family budget, there are some distinct differences. The City's budget document is about 200 pages and is comprised of over 30 separate funds (like individual checking accounts). Our largest account is called the General Fund which provides funding for basic services such as police, fire protec-

tion, emergency medical services and infrastructure such as streets and parks maintenance, and recreation programs.

The primary source of income or "revenue" for your household most likely is your family's wages. As graph 1 below depicts, the City receives its money from a variety of sources. However, the General Fund is mostly funded by taxes, including sales tax, which is the largest tax source at 39%, followed by property tax at 19% and other taxes at 7%. Fees and charges pay for some services like building permits and are updated on a regular basis to keep pace with the City's costs and what other cities charge.

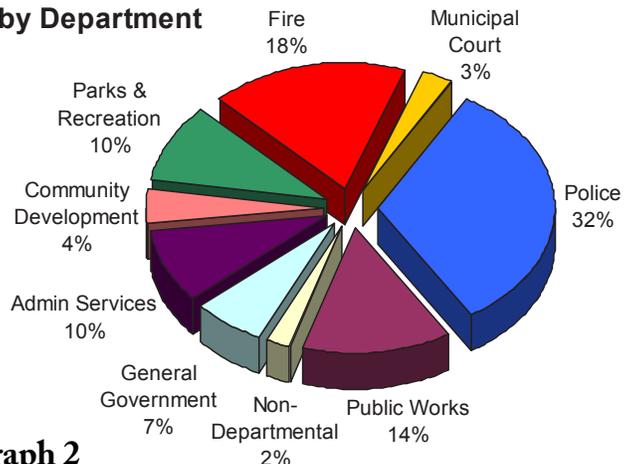
The General Fund accounts for 70% of the City's general government operating expenses of \$134 million for the biennium with the majority of the expenditures (53%) dedicated to public safety services such as police, fire, emergency medical and municipal court services

Revenue by Source



Graph 1

% by Department



Graph 2

(see graph 2). Other services like streets, parks and other infrastructure maintenance, community and economic development, recreation and culture – account for 30%. Our city support services like finance, accounting, human resources, and information technology make up the remainder. All of these services are provided by City employees which is why the City's largest expense – nearly 75% – is devoted to wages and benefits. The budget sets spending limits for the programs and services that reflect the priorities of Lynnwood citizens and serves as a work plan and a financial plan.

Our city has begun its deliberations on the new 2011-2012 Biennial Budget. These deliberations include reviewing current and forecasted financial trends and determining what services the City can still afford to provide, at what level, and at what cost to Lynnwood citizens.

Just as you plan for your family's financial future, such as retirement and college, so does the City look to the future. Naturally it is easier to plan for what is known will happen and it becomes very difficult when faced with unexpected circumstances. After careful consideration of the City's financial outlook, our city will be developing a comprehensive financial plan to address our current budget shortfall between expenses and revenue for 2011-2012, and also for the next 4-6 years.

*Thanks to the City of Kirkland for the basic text of this article.*

## City Council Appoints New Councilmember to Fill Vacancy

On October 18, 2010 the Lynnwood City Council appointed Eduardo dos Remedios to fill the council vacancy left by Stephanie Wright when she was appointed to the Snohomish County Council.

Ed has been a resident of Lynnwood for over twenty-five years and served on the City Council in 2006 and 2007, prior to his current appointment in 2010. He was born in Saigon, South Vietnam, raised in Hong Kong, and completed High School in England. He immigrated to the United States in 1964.

Ed enlisted in the U.S. Army and served for three and a half years. With the help of the G. I. Bill, he worked his way through college and graduated from Shoreline Community College with an AA degree, and the University of Washington with a BA in Accounting and a MBA in Finance.

He met his wife, Marlies, while serving in Germany and they have been married for 43 years. They are the proud parents of four children (Rick, a Teacher; Michelle, a Teacher; Mark, a Firefighter; and Patrick a Deputy Sheriff) and five grandchildren. He feels fortunate that the entire family lives in the greater Seattle area, providing many opportunities for family get-togethers.

Ed was a member of the Diversity Task Force and the Civil Service Commission. He served on the Audit Committee, the Disability Board and was the alternate on the SnoCom Board during his initial term on the Council.



**Newly appointed Councilmember Ed dos Remedios and Lynnwood Judge Stephen Moore**

# Winter Weather: What to Expect and How to Help

As we approach the end of 2010, weather experts have predicted this winter's weather to be more severe than normal. The City is taking these warnings seriously and preparing for a cold and wet season. You can view Snow Plow Priority Maps and learn more at the City of Lynnwood's Inclement Weather page at [www.ci.lynnwood.wa.us/inclementweather](http://www.ci.lynnwood.wa.us/inclementweather) or get updates during storm events through the City's inclement weather hotline 425-670-5299.

The City is making every effort to prepare for storms, and as citizens, you can too. Here are a few examples of what you can do to help:

- Remove debris such as leaves and packed snow from storm drains. This will alleviate drainage problems along roadways and prevent melted snow from refreezing and becoming a bigger safety issue.
- Move vehicles from the side of streets for snow plows to get by. When your vehicles are off the road, snow plows have an easier time clearing the streets for your safety. It also prevents the possibility of your vehicle getting trapped behind or high centering on a snow bank.
- Cover and wrap hose bibs in the front and back of your house to prevent freezing in pipes. By wrapping your



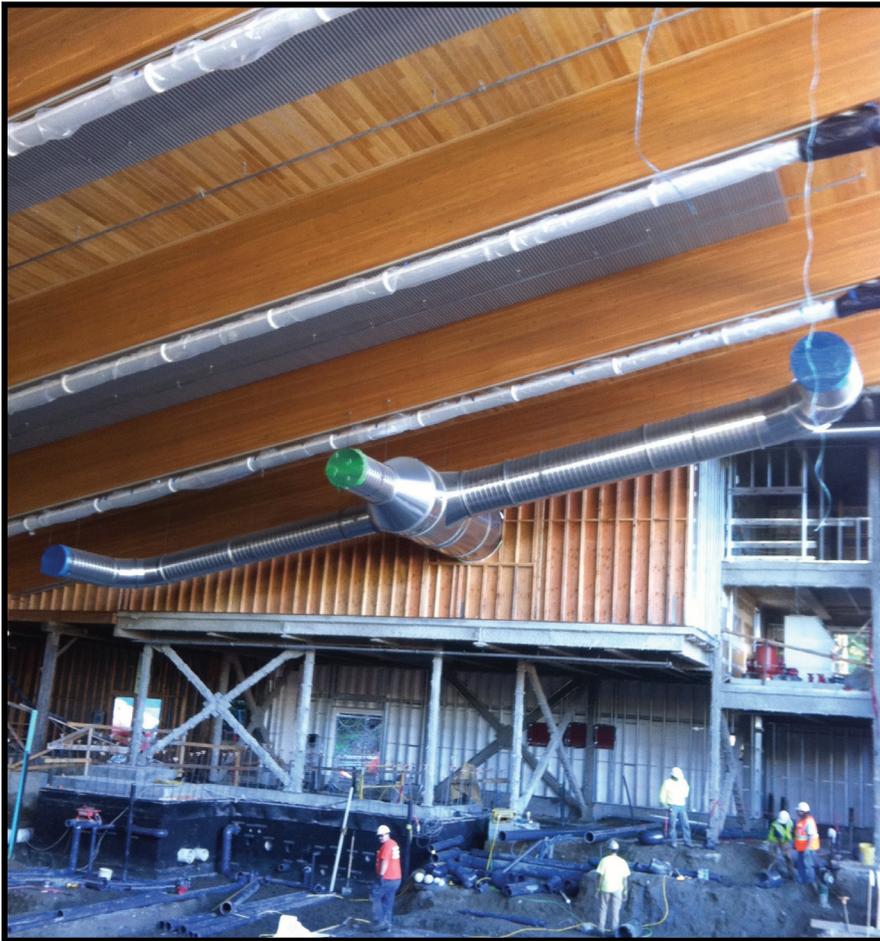
outside spigots, you keep the cold from creeping into the pipes in your house and reduce the risk of freezing and breaking.

- Prepare a three-day emergency kit. Now is the time to gather emergency items such as enough food and water for your family for three days, flashlights and batteries, first-aid, and other essential comfort items. Have an emergency kit for both your home and your car. Visit [www.ready.gov/america/getakit/](http://www.ready.gov/america/getakit/) for more information and ideas.
- Property owners remember: it is your responsibility to clear driveways and sidewalks. Many of our children still walk to school or bus stops in bad weather. You

can help keep them safe by clearing a path for them in front of your home or business.

- Be safe and drive carefully! Use extreme caution while driving in inclement weather of any kind. Allow plenty of time to get to your destination and always yield to service vehicles such as plows, sanders, and transit busses.

Above all, remember that the City of Lynnwood values the safety of our citizens. If you have any questions regarding the forecasted storm season, or have suggestions on how the City or other citizens can help improve community safety, please call the Public Works Department at 425-670-5200.



**The Recreation Center Project continues on time. Recent work includes installation of lighting, HVAC ductwork and pool piping in the new north natatorium pool area. For more project details, visit [www.ci.lynnwood.wa.us/RecCenterProject](http://www.ci.lynnwood.wa.us/RecCenterProject).**

**Continued from Cover**  
 tion to your home phone number, you may wish to add your cell phone and your e-mail address to the system. When a notice is sent out, the message will be received on your home phone and your cell phone and/or e-mail. If you wish to add these additional forms of contact, please visit the City's website at [www.ci.lynnwood.wa.us](http://www.ci.lynnwood.wa.us). On the homepage, you will see the Code Red logo on the right side of the page, click there and it will take you to a page where you can add additional contact information.

The City will conduct a city-wide test of the system during the first week of December. You will receive a message notifying you that it is a test and that it is from the City of Lynnwood. Our system provides us performance information that we use to make sure our numbers are current.

Very Important! The information that is stored in the Code Red system is restricted from use for any purpose other than Code Red. You do not have to worry about other people or companies getting your contact information. If you have any questions, please contact the City's Chief Technology Officer, Paul Haugan at 425-670-5956 or by email at [phaugan@ci.lynnwood.wa.us](mailto:phaugan@ci.lynnwood.wa.us).



Look for this logo on the City's homepage [www.ci.lynnwood.wa.us](http://www.ci.lynnwood.wa.us)



**EDMONDS SCHOOL DISTRICT NEWS**

**Superintendent's Roundtable highlights safety**

Join us Wednesday, Dec 1st from 12 pm to 1 pm at the Educational Service Center, 20420 68th Ave W, Lynnwood to ask questions of Superintendent Nick Brossoit and participate in this month's program,

"Working Together to Keep Our Schools Safe."

**Picture yourself at the new District Information Fair – Now called Families and Communities Engaged!**

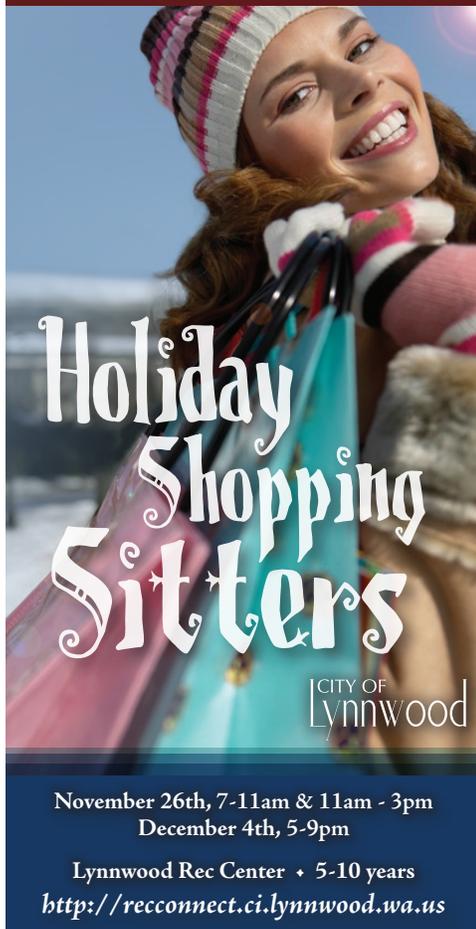
Join us from 9 am to 12 pm on Saturday, Jan 22nd at Lynnwood High School, 18218 North Road, Bothell for an opportunity to learn about our schools, programs, and community groups. Kindergarten registration begins Feb 7th at each neighborhood elementary school, and this is a great chance to learn about kindergarten in our schools!



**Cookies with Mrs. Claus**  
**December 11, 2010**  
 10:30 - 11:45am

- 3-6 years
- Lynnwood Rec Center

CITY OF Lynnwood  
[www.ci.lynnwood.wa.us/Preschool](http://www.ci.lynnwood.wa.us/Preschool)



**Holiday Shopping Sitters**

CITY OF Lynnwood

November 26th, 7-11am & 11am - 3pm  
 December 4th, 5-9pm

Lynnwood Rec Center • 5-10 years  
<http://reconnect.ci.lynnwood.wa.us>

## Visioning Final Report - Now Available

The Mayor's Citizen Visioning Task Force has recently completed their Final Visioning Report and it's now available on the City's website. Created in January of 2009, the Citizen Visioning Task Force assisted with the establishment and implementation of the city-wide vision – Lynnwood Moving Forward: Our Community Vision, which was adopted by City Council on January 26, 2009.

The Task Force published a series of three reports. The first visioning report documented the visioning process, the second or interim report discussed the community outreach phase and described in detail the process of 'consensus commentary', and the final report details how to maintain visioning as a sustainable community process.

The Citizen's Visioning Task Force will now meet with City Council to present their final report and to dialogue on a means to sustain visioning now and into the future.

For more information on the visioning process or to access the visioning reports go to [www.ci.lynnwood.wa.us/VisioningLynnwood](http://www.ci.lynnwood.wa.us/VisioningLynnwood) or call 425-670-5023. ***Lynnwood Moving Forward: Our Community Vision is displayed on the following page.***

## Transportation & Traffic Task Force Final Report - Now Available

The Transportation and Traffic Task Force (TTTF) is made up of a total of 18 residents and business owners who committed to supporting Lynnwood's city-wide long-term vision related to transportation and traffic issues.

The purpose of the TTTF was limited to addressing the specific topic of transportation and traffic and its general relationship to various aspects of city programs, service, and activities within the context of beginning to accomplish the long-term city-wide vision. The Task Force began in January 2009 and held their last official meeting September 29, 2010.

The group completed two reports: (1) an Interim Report in the Summer of 2009 specifying what the group was going to look into and more information about them; and (2) a final report that is now available. This final report gives the group's recommendations for each of the key topics included. Examples of topics include: Congestion, City Center, Transportation Projects, Highway 99/180th Interchange and Transportation Funding.

The Interim Report, Final Report and Mayor's Directive are available at [www.ci.lynnwood.wa.us/TTTF](http://www.ci.lynnwood.wa.us/TTTF). If you have any questions please contact David Mach at 425-670-5275 or [dmach@ci.lynnwood.wa.us](mailto:dmach@ci.lynnwood.wa.us).

# Lynnwood Moving Forward: Our Community Vision

**The City of Lynnwood will be a regional model for a sustainable, vibrant community with engaged citizens and an accountable government.**

**Our vision is...**

***To be a welcoming city that builds a healthy and sustainable environment.***

- Safe and walk-able interconnecting residential and commercial neighborhoods
- Vibrant city center
- Promote Lynnwood as an affordable place to live, work, and play
- Aesthetic neighborhood quality through code enforcement
- Preserve and expand natural spaces, parks, and cultural diversity and heritage
- Integrate the built environment to support the natural environment
- Encourage economic development

***To encourage a broad business base in sector, size and related employment, and promote high quality development.***

- Promote high quality, sustainable development and design (LEED)
- Balanced commercial development mindful of traffic management
- Convention center as an engine of economic growth and community events
- Protect residential areas from commercial use
- Communicate with the community on city plans, policies, and events

***To invest in preserving and expanding parks, recreation, and community programs.***

- Develop a network of pedestrian and bike trails for recreation and transportation
- Encourage business/organization partnerships & participation to create and promote community events
- Create civic pride through cultural arts, events, parks, and services
- Promote healthy lifestyles
- Provide diverse senior services creating a liveable community
- Establish a new signature event that creates civic pride
- Use parks and cultural arts to attract economic growth

***To be a cohesive community that respects all citizens.***

- A safe, clean, beautiful, small-town atmosphere
- Build and enhance a strong, diverse, integrated community
- Develop and identify physical neighborhoods
- Encourage citizens to be involved in community events
- Engage our diverse population through effective, inclusive communication
- Continue community communications and open process

***To invest in efficient, integrated, local and regional transportation systems.***

- Improve pedestrian and bike flow, safety, and connectivity
- Adaptive, safe, well-maintained, state-of-the-art traffic management infrastructure
- Support the needs of commuters and non-commuters
- Reduce traffic congestion

***To ensure a safe environment through rigorous criminal and property law enforcement.***

- Continue to provide good quality response times for fire, paramedics, and police
- Encourage support for police and fire department citizen volunteer programs
- Become a benchmark city through technology and through neighborhood involvement
- Increase police presence through more patrol and bike officers
- Increase and support public education on public safety

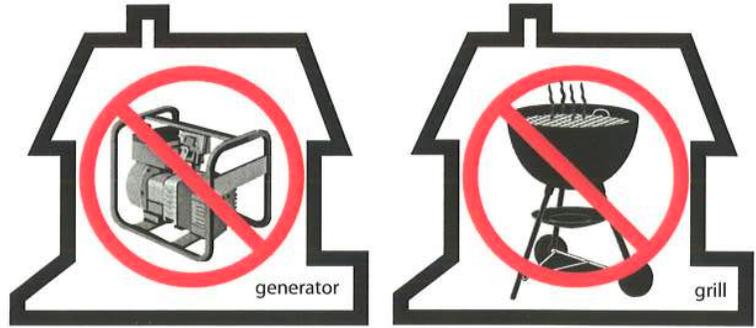
***To be a city that is responsive to the wants and needs of our citizens.***

- Develop goals and objectives that benefit residents and businesses
- Create/enhance Lynnwood's brand identity
- Govern and grow in a way to stay true to the city's defined identity
- Develop and execute a measurable strategic plan (budget, timeline); involve community
- Fair and diverse revenue base
- Promote Lynnwood's convenient location to maximize opportunities and benefits
- Be environmentally friendly – sustainable

# Prevent Carbon Monoxide Poisoning

## If the power goes out:

- **ONLY** use a generator outdoors and far from open windows and vents.
- **NEVER** use a generator indoors, in garages or carports.
- **NEVER** cook or heat inside on a charcoal or gas grill.



Reproduced with permission from Public Health – Seattle & King County ([www.metrokc.gov/health](http://www.metrokc.gov/health))

## Prevenga el Envenenamiento de Monóxido de Carbón

### Si se pierde la energía eléctrica:

- **SOLAMENTE** use un generador afuera y lejos de ventanas abiertas y rejillas de ventilación.
- **NUNCA** use un generador dentro de la casa, en garajes o cocheras.
- **NUNCA** cocine ni caliente dentro de la casa en una parrilla a carbón o gas.

## Phòng ngừa bị nhiễm độc khí carbon monoxide

### Nếu bị cúp điện:

- **CHỈ** dùng máy phát điện ở ngoài trời và cách xa cửa sổ và lỗ thông đang mở.
- **ĐỪNG BAO GIỜ** dùng máy phát điện để bên trong nhà, trong nhà giữ xe (garage) hoặc chỗ đậu xe có hiên.
- **ĐỪNG BAO GIỜ** nấu hoặc đun bên trong nhà bằng lò than hoặc lò nướng.

## Не допускайте отравления угарным газом

### В случае отключения электроэнергии:

- Включайте генератор **ТОЛЬКО** вне помещения, далеко от открытых окон и вентиляционных отверстий.
- **НИКОГДА** не включайте генератор в помещении, гараже или под навесом для автомобиля.
- **НИКОГДА** не готовьте и не разогревайте пищу в помещении на угольной или газовой жаровне.

## 일산화탄소 중독을 방지하십시오

### 전기가 정전되는 경우:

- 발전기는 집밖에서 열린 창문이나 통풍구로부터 멀리 떨어진 곳에서만 작동하십시오.
- 절대로 발전기를 집안에서나 차고 또는 간이차고에서 작동하지 마십시오.
- 실내에서 석탄 또는 가스그릴 위에 난방이나 조리를 절대 하지마십시오.

For more information visit [www.ci.lynnwood.wa.us](http://www.ci.lynnwood.wa.us) or contact the Washington State Department of Health at [www.doh.wa.gov](http://www.doh.wa.gov)

# Old Pills Piling Up?

## No Drugs Down the Drain Please!

Unused medicine that is flushed or put down the drain can end up in our waterways and pollutes the environment. You can make a world of difference by following prescriptions as directed, and then disposing of your unused portions properly.



Instead of dumping, please bring unused medicine to Group Health Cooperative Lynnwood located at 20200 54th Ave W, or to any Bartell Drug location.

For more information visit [www.NoDrugsDownTheDrain.org](http://www.NoDrugsDownTheDrain.org)

### Tree-Cycling Time in Lynnwood

Scout troops will be out collecting resident's Christmas trees on the first 2 weekends of 2011 – January 1 & 2 and January 8 & 9 in different areas of Lynnwood.

Look for tree-cycling flyers distributed in your neighborhood by mid-December for more information. The scouts will also staff drop-off sites for collecting trees.

Check the flyer for locations or call the city's Recycling Coordinator at 425-670-5244. Also check out [www.dryneedles.com](http://www.dryneedles.com) for the latest local tree-cycle information.

Remember that donations to the troops for providing this great community service go to support next year's Scout activities.

**CampHolidaze**  
 December 20th, 21st & 22nd  
 • 9am - 4pm  
 • Lynnwood Elementary Gym  
 • Kindergarten - 7th  
[www.ci.lynnwood.wa.us/Camps](http://www.ci.lynnwood.wa.us/Camps)  
 CITY OF Lynnwood

**T.A.C.O.**  
 TEEN ADVENTURE CAMP OUTDOORS  
 CITY OF Lynnwood  
[www.ci.lynnwood.wa.us/TACO](http://www.ci.lynnwood.wa.us/TACO)  
 To Register, call: (425) 670-5732  
 or visit: <http://reconnect.ci.lynnwood.wa.us>  
 Weekly / Full Day Camp options available  
 Entering Grades: 7th - 12th

# Inside LYNNWOOD

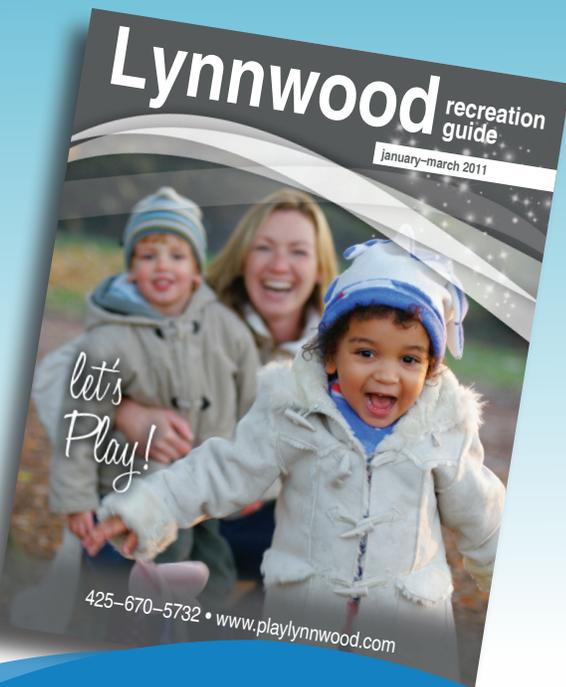
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Lynnwood, WA 98046-5008

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Inside Lynnwood is published quarterly by the City of Lynnwood. If you have ideas or suggestions, please contact:  
Office of Neighborhoods & Community Affairs  
425-670-5023 or [jmoore@ci.lynnwood.wa.us](mailto:jmoore@ci.lynnwood.wa.us)

## Look for Lynnwood's new recreation guide.



Find your copy of the winter *Let's Play!* guide in the December 8 *Enterprise Newspaper*.

Copies will also be available at the Lynnwood Civic Campus and Lynnwood Library.

### ALERT!

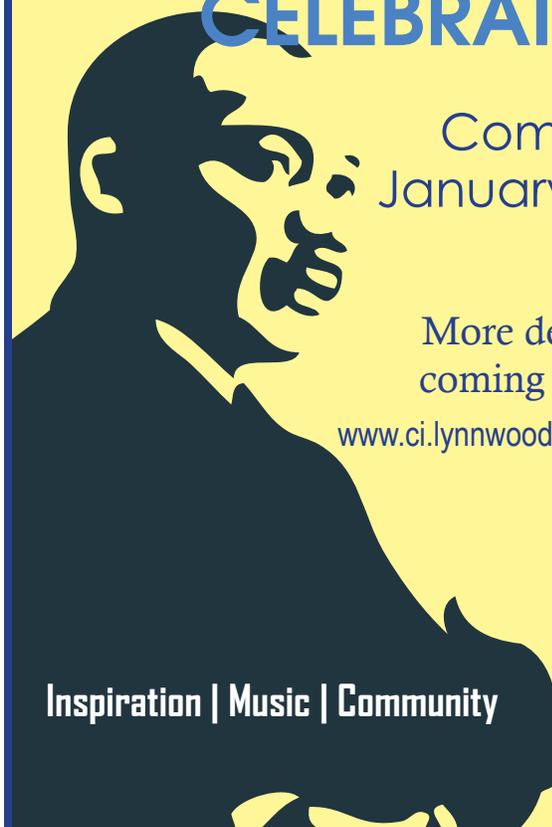
Please note: The City will not be hosting the Lynnwood Lights Winter Celebration this year.

## 2011 MARTIN LUTHER KING JR. CELEBRATION

Coming January 2011

More details coming soon

[www.ci.lynnwood.wa.us/MLK](http://www.ci.lynnwood.wa.us/MLK)



Inspiration | Music | Community