

City of Lynnwood
Request for Statement of Qualifications

The City of Lynnwood is soliciting requests for Statement of Qualifications from consulting firms with expertise related to the project listed herein.

Response Deadline: 5:00 pm July 27th, 2015

Project Description:

The work to be performed consists of preparing preliminary engineering and PS&E. Consultant services may also include but are not limited to: alternative evaluation, development of a preferred alternative, environmental planning/documentation, right of way/easement/permit acquisition services, community involvement, geotechnical engineering, traffic studies, surveying, bid process support, engineering support during construction and other related tasks. Engineering fees may vary subject to detail scope of work to be negotiated with the selected firm(s). Please refer to the city's website at <http://www.ci.lynnwood.wa.us/City-Services/Bids-Proposals/Capital-Projects-Bids.htm> for additional information. The anticipated timeframe for project is 2015-2017, subject to actual needs. Consultants will be considered for the following project:

1) 42nd Avenue W from 194th Street SW to Alderwood Mall Blvd PreDesign Study \$100,000 - \$150,000

This project will construct 42nd Avenue W from 194th Street SW to Alderwood Mall Blvd to provide traffic relief, to improve internal City Center circulation, provide for and encourage the pedestrian traffic, and to enhance future improvement of the City Center area. The project includes multiple travel lanes, bicycle lanes, curb, gutter, sidewalk, landscaping, illumination, traffic signals, retaining walls and utility improvements. The consultant team will be responsible for work tasks that include but not limited to, surveying and base mapping, traffic modeling using Synchro and Vissum and Vissim, alternative analyses, line and grade, right of way analysis, parking lot impact analysis, coordination with stakeholders and key property owners, pre-design reports, utility and franchise stake holder impact analysis, and other related work.

Qualifications: Firms will be selected based upon their project team, demonstration of extensive technical expertise, relevant experience with similar projects, experience with similar sized public agencies, successful performance history with budget and scope, and professional references.

Submittals: Submittals shall include clearly identified sections addressing the following areas: 1) firm's work history, 2) resume of principal-in-charge and project manager, and/or key staff/team members, 3) brief discussion of firm/team's approach to project management to include but not limited Q/A, cost controls, scope change, schedule management, communicating, managing sub consultants, etc., and 4) lessons learned by the firm/team regarding similar projects with other agencies. The City anticipates hiring one consultant team for the project, however, reserves the right to combine and/or separate project tasks and/or consultant teams. The city reserves the right to use selected consultants for subsequent phases in the event of a multi-phase project. All qualifications must be clearly marked "A&E Qualifications for 42nd Avenue W." The document shall include 1 cover sheet, 1 letter of interest sheet (front and/or front and back), and up to 10 sheets (front and/or front and back). The font size shall be no smaller than 12 pt. Firms shall submit (3) copies of Qualifications to:

Jeff Elekes, P.E.
Deputy Public Works Director
City of Lynnwood
PO Box 5008
Lynnwood, WA 98046-5008
jelekes@ci.lynnwood.wa.us
425-670-5205

Selection: A selection committee will evaluate each firm based on its submittal of qualifications. Firms will be selected for interviews at the City's discretion. Interviews are anticipated in August 2015.

This project may involve Federal funds and local match dollars. The recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Therefore, all prospective consultants and vendors are advised that federally funded projects will be held to Federal EEO requirements, Title I and Title V of the Americans with Disabilities Act of 1990, and Title VII of the Civil Rights Act of 1964.

Persons with disabilities may request this info be prepared and supplied in alternate forms by calling Jeff Elekes at 425-670-5205.

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