

**City of Lynnwood  
Statement of Qualifications for  
Construction Management Support  
Services**

The City of Lynnwood is soliciting for Statements of Qualifications (SOQ) from consulting firms with expertise, resources, and capabilities in capital construction management of non-Federal and Federal funded capital projects and private development construction inspection projects.

The City intends to select one or more firms. The City intends to negotiate billing rates, overhead and profit rates, and eligible expenses. Project specific work is anticipated to occur during 2015 and/or 2016. The City reserves the right to extend for a period of up to two additional years to possibly include 2017 and/or 2018.

**Response Deadline: Submit SOQ to Jeff Elekes (see contact information below) by 5:00 pm May 6, 2015**

**Project Descriptions:**

Consultant services for construction management may include, but not be limited to, resident engineering, contract administration, office and field support services, inspection, and surveying and testing and/or managing the work of surveying and testing firms during construction, and managing subconsultants as appropriate, as well as all other related tasks. The City will re-evaluate internal staff resources at the time each task order and/or project approaches construction readiness and determine the best method to accomplish the work which may include City staff resources only, consultant services only, and/or combinations.

Engineering fees will be subject to specific task orders and/or specific projects and subject to detail scope of work to be negotiated with the selected firm(s). The anticipated timeframe for the construction projects is 2015-2016 subject to actual project schedules, with the possibility of extending to include 2017 and 2018.

The projects and/or task order assignments may include but are not limited to the following:

**A) Private Development Construction Inspection**

Periodically, the City may need private development construction inspection support services that include a field inspector who can inspect projects per City guidelines for site civil elements of private development projects.

**B) Possible City Capital Construction Projects may include, but not be limited to:**

- B1) Citywide Safety Projects (federal funding)  
This project implements two safety countermeasures: installation of flashing yellow arrow traffic signal heads and permanently mounted radar speed signs on various locations within the City of Lynnwood.
- B2) SR 99/SR 524 Safety Projects (federal funding)  
This project implements four safety countermeasures listed below along SR-99 and SR-524 (196th St):
  - Installation of advanced street name signs
  - Installation of internally illuminated overhead street name signs
  - Replacement of thermoplastic intersection pavement markings with Methyl Methacrylate (MMA) pavement markings
  - Installation of "Bus Rapid Transit" type lane line markings (SR-99 only)
- B3) 60<sup>th</sup> Avenue W Water/Sewer/Storm Rehab  
This project will replace a sewer line on 60th Avenue West between 204th Street SW and 207th Place SW. The project will also consider replacing the water main at the same location as the sewer line, repairing the roadway settlement in the right-of-way adjacent to the City's Operation and Maintenance Center, realigning storm utility, replacing sidewalk/curb/gutter, replacing driveway aprons, adjusting existing utilities, and general landscaping restoration.

- B4) **Waterline Replacement Program**  
The City has identified the need to repair and/or replace various water lines per the City's Water Comprehensive Plan. The City has adopted a 6 year rate plan for 2014 thru 2019 which includes funding for capital infrastructure projects to include water. Specific water line projects and specific sewer line projects will be determined at the time of contract negotiations.
- B5) **Sewerline Replacement Program**  
The City has identified the need to repair and/or replace various sewer lines per the City's Sewer Comprehensive Plan. The City has adopted a 6 year rate plan for 2014 thru 2019 which includes funding for capital infrastructure projects to include sewer. Specific sewer line projects will be determined at the time of contract negotiations.
- B6) **Recreation Center Parking Lot Expansion**  
The Project will: 1) convert an existing lot to an overflow parking lot with approximately 35 stall; 2) connected the new parking facility with the existing parking facilities located to the east and southeast; 3) preserve heritage trees located on the existing lot.
- B7) **Interurban Trail – South Segment (federal funding)**  
The Project will: 1) realign the existing Interurban Trail near 212th St SW to continue thru existing Snohomish County PUD ROW cross 212th St SW near 61st Ave. W and tie into the existing Trail along City of Mountlake Terrace; 2) the intersection 212th St SW and 63rd Ave. W. will be rebuild to mitigate settlement issues.
- B8) **Citywide Bike Link**  
The project will: 1) complete various missing links of the community's bicycle network; 2) install bicycle warning and guide signs; and 3) install bicycle parking at key destinations
- B9) **Wastewater Treatment Plant, Pump Stations, and related facilities**  
Capital construction projects at the Wastewater Treatment, Pump Station, and related facilities may include but not be limited to, building and facility installation and modification projects such as building repairs, flood walls, wet wells, pumps, clarifiers, blowers, incinerator, and/or other facilities related to the operations and maintenance of the sewer facilities.
- B10) **Citywide Overlay Program**  
The intends to have an annual overlay program to repair pavement, pavement subgrade, ADA improvements as appropriate, pavement markings, traffic, and related construction elements associated with pavement overlay projects.
- B11) **Alderwood Mall Parkway and 184<sup>th</sup> Street SW Paving Project (federal funding)**  
Hot mix asphalt grind and overlay of the following roadways:  
- 184th Street SW, from Alderwood Mall Parkway to 33rd Avenue W  
- Alderwood Mall Parkway, from approx. 182nd Street SW to 184th Street SW  
A major component of the project is to conduct ADA upgrades along the various roadways of which work elements include, but are not limited to: existing curb ramp assessment/inventory, curb ramp surveying/staking, preparation of maximum extent feasible documentation, curb ramp design, and potentially accessible pedestrian traffic signal compliance.
- B12) **Other projects as determined by the City**  
The City will determine which additional projects, if any, may warrant consultant construction support services.

**Qualifications/Evaluation:** Submittals will be evaluated and ranked based upon demonstration of extensive technical expertise, relevant experience with similar projects, experience with similar sized public agencies, familiarity with WSDOT/FHWA standards processes and procedures for federal funded projects, prior experience with providing private development inspection services, successful performance history with budget and scope, professional references, firm's work history, resumes of principal-in-charge, resident engineer, and contract administrator and inspector.

**Submittals:** Submittals shall include: All qualifications must be clearly marked "A&E Statement of Qualifications for City of Lynnwood Construction Management Services." Submittals shall NOT include specific project fee estimates.

Firms shall submit three (3) copies of the SOQ. The number of pages shall be as follows: 1 sheet of paper for a letter of interest. The balance of the SOQ shall include a maximum of 10 sheets of paper. All sheets of paper may be printed on the front and/or front and back, and 11x17 sheets of paper (if used) shall count as 2 – 8 ½ x 11 sheets of paper. The printed font size shall be 12 pt. font or larger. Bound front and back covers do not count as sheets of paper.

Any and all questions shall be directed to Jeff Elekes, P.E., Deputy Public Works Director/City Engineer.

Jeff Elekes, P.E.  
Deputy Public Works Director

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**Selection:** A selection committee will evaluate each firm based on its submittal of qualifications. Firms will be selected for interviews at the City's discretion. The City reserves the right to select one single firm and/or select multiple firms to manage multiple task order and/or projects, and/or supplement City staff resources with consultant staff resources. All contracts, if any, will be developed using the WSDOT LAG manual contract for each specific task order and/or each specific project, for federally funded projects.

The City of Lynnwood encourages disadvantaged, minority, and women-owned consultant firms to respond.

Some of these projects involve Federal funds, local match dollars, and/or other funding sources. The City of Lynnwood in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award. Therefore, all prospective consultants and vendors are advised that federally funded projects will be held to Federal EEO requirements, Title I and Title V of the Americans with Disabilities Act of 1990, and Title VII of the Civil Rights Act of 1964.

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