

City of Lynnwood
(UPDATED) Request for Statement of Qualifications

The City of Lynnwood is soliciting requests for Statement of Qualifications from consulting firms with expertise related to the four projects listed herein.

Response Deadline: 5:00 pm September 26th, 2014

Project Descriptions:

The work to be performed by the various consultants primarily consists of preparing preliminary engineering and PS&E. Consultant services may also include but are not limited to: alternative evaluation, development of a preferred alternative, environmental planning/documentation, right of way/easement/permit acquisition services, community involvement, geotechnical engineering, traffic studies, surveying, bid process support, engineering support during construction and other related tasks. Engineering fees may vary subject to detail scope of work to be negotiated with the selected firm(s). Please refer to the city's website at <http://www.ci.lynnwood.wa.us/City-Services/Bids-Proposals/Capital-Projects-Bids.htm> for additional information. The anticipated timeframe for projects is 2014-2016, subject to actual needs. Consultants will be considered for the following separate projects:

1) Rec Center Parking Lot Expansion \$50,000 - \$100,000

This project will extend the back parking lot area behind the Rec Center and Fire Station #15 to provide extra parking. Consultants will provide engineering design services to convert the existing single family lot into a small parking lot (up to 35 stalls) with associated storm water facilities and required landscaping.

2) Water and Sewer Line Replacement Program \$200,000 - \$400,000

The City has identified the need to repair and/or replace various water lines and sewer lines per the City's Water Comprehensive Plan and the City's Sewer Comprehensive Plan. The City has adopted a 6 year rate plan for 2014 thru 2019 which includes funding for capital infrastructure projects to include water and sewer. The consultant team will be responsible for work tasks that include but are not limited to, field surveying, base mapping, preparation of plans, SEPA, city permits, environmental documentation, specifications, estimates, coordination with all franchise holders, other utility companies, and other stakeholders who may have facilities in the public right of way. Specific water line projects and specific sewer line projects will be determined at the time of contract negotiations.

3) 194th – 40th to 33rd PreDesign Study \$100,000 - \$150,000

This project will extend 194th Street SW from 40th Avenue W to 33rd Avenue W to provide relief to 196th Street SW, improve internal City Center circulation, provide for and encourage the pedestrian traffic, and to connect the City Center to the Alderwood Mall area to the northeast. The project includes multiple travel lanes, bicycle lanes, curb, gutter, sidewalk, landscaping, illumination, traffic signals, retaining walls and utility improvements. The consultant team will be responsible for work tasks that include but not limited to, surveying and base mapping, traffic modeling using Synchro and Vissum and Vissim, alternative analyses, line and grade, right of way analysis, parking lot impact analysis, coordination with stakeholders and key property owners, pre-design reports, utility and franchise stake holder impact analysis, and other related work.

4) Critical Areas Update/Base Mapping \$50,000 - \$75,000

The City is looking to engage the services of a qualified firm to assist in updating our Critical Areas regulations. Anticipated updates include:

- Ensuring consistency with the Washington State Department of Ecology's updated wetland rating system
- Inclusion of a variance procedure
- Inclusion of provisions addressing aquifer recharge areas
- Updating our Critical Areas indicator maps

We are looking for a firm to review our regulations for deficiencies, provide recommendations for changes (based on model ordinances or other municipalities' regulations), and assist in the public process leading up to adoption. Additionally, the firm should have skilled GIS staff capable to create (or refine existing) indicator maps for our regulated critical areas using all available resources and technologies.

Lynnwood's Critical Areas Regulations can be found in Chapter 17.10 of the Lynnwood Municipal Code, and are administered by the City's Public Works Department.

Qualifications: Firms will be selected based upon project team, demonstration of extensive technical expertise, relevant experience with similar projects, experience with similar sized public agencies, successful performance history with budget and scope, and professional references.

Submittals: Submittals shall include: 1) firm's work history, 2) resume of principal-in-charge and project manager, and/or key staff/team members 3) evidence that civil engineering and/or specific engineering expertise is a principle business enterprise of the firm, 4) brief discussion of firm/team's approach to project management to include but not limited Q/A, cost controls, scope change, schedule management, communicating, managing sub consultants, etc., and 5) lessons learned by the firm/team regarding similar projects with other agencies. The City anticipates hiring one consultant team for each separate project, however, reserves the right to combine and/or separate project tasks and/or consultant teams. The city reserves the right to use selected consultants for subsequent phases in the event of a multi-phase project. All qualifications must be clearly marked "A&E Qualifications for Public Works Projects" and must also specify the name of the project(s) for which you are submitting your qualifications. The document shall include 1 cover sheet, 1 letter of interest sheet (front and/or front and back), and up to 10 sheets (front and/or front and back). The font size shall be no smaller than 12 pt. Firms shall submit (3) copies of Qualifications no later than 5:00 PM, September 26th, 2014 to:

Jeff Elekes, P.E.
Deputy Public Works Director
City of Lynnwood
PO Box 5008
Lynnwood, WA 98046-5008
jelekes@ci.lynnwood.wa.us
425-670-5205

Selection: A selection committee will evaluate each firm based on its submittal of qualifications. Firms will be selected for interviews at the City's discretion. Interviews are anticipated in October 2014.

This project may involve Federal funds and local match dollars. The recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Therefore, all prospective consultants and vendors are advised that federally funded projects will be held to Federal EEO requirements, Title I and Title V of the Americans with Disabilities Act of 1990, and Title VII of the Civil Rights Act of 1964.

Persons with disabilities may request this info be prepared and supplied in alternate forms by calling Jeff Elekes at 425-670-5205.

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