

# Request for CMS List Approval

Thank you for your interest in becoming a part of the fire and life safety team in the City of Lynnwood as an approved Central Monitoring Station (CMS). The City has a proactive approach to fire prevention and values balancing the investments of the business community, the expectations of the citizens and visitors and the applicable codes and standards. We believe that prevention is preferable to response and is a key guiding principle.

The currently adopted International Building and Fire Codes, NFPA, Washington state law, local ordinances (LMC Title 9), other applicable standards/laws and administrative interpretations by the Fire Marshal govern the way in which fire protection is accomplished in the City of Lynnwood. The CMS is a vital part of the fire protection system. In concert with construction methods, monitored fire protection systems provide early detection and response, minimizing life hazards and building loss.

A request to be included on the approved CMS list is complete when it is accompanied by the required items identified below. No request is complete if any of the required information is missing. Requests are approved by the Fire Marshal and are published after notification of approval on the City's website.

## REQUIRED ITEMS

- A copy of the current UL 827/FM 3011 certificate of compliance for each CMS location (**must be provided annually**).
- If the company has redundant locations, provide list of all company locations.
- A copy of the current City of Lynnwood Business License (**must be provided annually**).
- A copy of the written procedure for communicating with the CMS. The CMS must provide the Fire Marshal and his/her approved designees immediate access to appropriate personnel at the CMS via telephone (local or toll-free) to obtain system status updates (e.g. missed timer tests, etc.) and the ability to place the system on/off test.

<b>Company Name:</b>			Phone:
Address:			
City:	State:	Zip:	Fax:
State License Number:		City License Number:	
<b>Contact Person:</b>			Phone:
E-Mail:			Cell:

## ACKNOWLEDGEMENT

I certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my/our knowledge. I certify that I have read and understood the City of Lynnwood's current Fire Alarm System Requirements and that the CMS agrees to comply with them. Additionally, I understand that the Fire Marshal may change these requirements at his/her sole discretion. **The CMS shall notify the Fire Marshal of all alarm, supervisory, and trouble signals still unrestored after 24 hours.**

I certify that I understand that the CMS is required to provide the following documents **annually by March 1** or the following business day to remain on the Approved CMS Provider list. I further understand that it is the sole responsibility of the CMS to remain in compliance and that failure to do so will result in removal from the list:

- 1) Current UL 827 certificate of compliance for each company location; and 2) Current City Business License.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Printed Name and Title: \_\_\_\_\_

## FOR CITY USE ONLY

The Fire Marshal approves the above Central Monitoring System company for inclusion on the Approved CMS Provider list.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_