

City of Lynnwood

19100 44th Avenue W

Lynnwood, WA 98036

[www.lynnwoodwa.gov](http://www.lynnwoodwa.gov)

425-670-5000 - Pay by Phone-Select “0”

Utility Billing 425-670-5107 [ub@lynnwoodwa.gov](mailto:ub@lynnwoodwa.gov)

# Application for COVID-19 Flexible Payment Plan

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ Account #: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Customer # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Service Address:

Account Name: ­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 🞏 Owner 🞏 Tenant

Mailing Address, if not Service Address

Phone: E-mail:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have been financially impacted by the COVID-19 virus and request a flexible payment plan. I request arrangements to pay my outstanding balance over the next

(Maximum 6) \_\_\_\_\_\_\_ months in equal installments. First payment due date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Outstanding balance: $ ÷ (months) = $ Payment amount.

## Terms and Conditions:

Payments are due by the end of each month. No bill or notice will be sent for this payment.

Payments must be made **in addition** to the payment for regularly accrued charges on the account.

The applicant may apply for a maximum of three (3) flexible payment plans.

**Applicant**  \_\_ \_\_ Date:

**Owner (if applicable)**: Phone: Date:

Submit Completed Application:

**Email:** [ub@lynnwoodwa.gov](mailto:ub@lynnwoodwa.gov)

**Mail:** City of Lynnwood 19100 44th Ave W Lynnwood, WA 98036

**Deposit:** Drive Up Drop Box in City Hall Parking Lot

The City will respond to the applicant within 7 business days of receiving the application.

The City does not charge interest on past due amounts.



**City Use Only**

* Approved By:
* Rejected Reason:
* Outstanding Amount Verified
* Payment Amount Verified
* Flexible Arrangement #­­­\_\_\_\_\_\_\_\_.