PERMIT APPLICATION PROCESS

1. DETERMINE NEEDS

Identify if your project is located within the City of Lynnwood and requires a permit.

2. CREATE ACCOUNT

Create your account through the Permit Portal and prepare your application materials. Ensure you have all required submission materials.

3. APPLY ONLINE

Submit your application through the Online Permit Portal and include all the required project details.

4. PAY REVIEW FEES

This payment triggers the City to begin reviewing your application. All payments are completed in your online portal.

5. CITY REVIEW

Your application will be reviewed for





compliance with the City's building, land use, and safety codes. During this period you may be asked to submit revisions.

6. PAY FOR PERMIT

Once your permit is approved, you will need to pay any final fees. All payments are done through the Online Permit Portal.

7. ISSUE PERMIT

Print and download your permit from the online dashboard. Permits are ready once fees are paid.



8. INSPECTION

Schedule an inspection of your project once the work is completed. All inspection requests are done online.



LYNNWOOD WASHINGTON