

Request & Schedule Inspection

Inspections are only available to request after a permit is issued.

1. From the user dashboard, select Request from the My Inspections tile.

Applications Q Enter a permit or license number, address, or name SEARCH Enter at least 2 characters **View Applications** 1 in progress 1 active 0 expired / inactive 0 closed **Apply Online** My Inspections My Applications Apply online with our quick and easy Request an inspection when you are process ready Review your applications and inspection results REQUEST . APPLY . VIEW .

- 2. Select the permit from the drop-down application list.
- 3. Select an Inspection Type from the list.

Before you re • Verify the work is comple	equest an inspection: te, pre-tested, uncovered and accessible.						
 Have a copy of approved Submit your request no la 	plans, permits and other paperwork on site. Iter than 4pm the day prior to the requested inspection date.						
Application:	Select an Option						
~	Only ISSUED Permits with No Fees Due or PENDING/VALID Libe available for inspection requests	censes that are NOT EXPIRED will					
Inspection Type:	Select an Option	,					
Requested For:	12/13/2023	7					
Requested For Time	Select an Option 👻	1					
Slot:		A Contraction					
Comments:							

- 4. Click the **Calendar** to view availability.
- 5. Enter the requested time.





Request an inspection

Before you request an inspection:

- · Verify the work is complete, pre-tested, uncovered and accessible.
- Have a copy of approved plans, permits and other paperwork on site.
 Submit your request no later than 4pm the day prior to the requested inspection date.

Application:	CACC-23-0001 : COMMERCIAL ACCESSORY STRUCTURE : 3403 180TH +										
	Only I be ava	Only ISSUED Permits with No Fees Due or PENDING/VALID Licenses that are NOT EXPIRED will be available for inspection requests									
Inspection Type:	BLDG - FOUNDATION										
Requested For:	12/13/2023										
Requested For Time	0	Dec		√ 2	023	~	0				
Slot:	Su	Мо	Tu	We	Th	Fr	Sa				
						1	2				
Comments:	3	4	5	6	7	8	9				
	10	11	12	13	14	15	16				
	17	18	19	20	21	22	23				
	24	25	26	27	28	29	30				
	31										
	То	day				Do	ne				

- 6. In the **Comments**, please include a contact name and phone number to ensure the inspector can reach out as needed.
- 7. Click Request Inspection.

