

I. Click **Go** from the Contact Us tile on the online permit center landing page.



2. Click **Report** in the Report a Concern tile.



3. Describe the potential code violation in as much detail as possible and click Next.

1 Concern	2 Location	3 Contact	4 PIN	5 Review
Detailed descrip	tion of your conc	ern		
	Please complete the fo information or contact	rm to report a code violation. If our office please complete the I	you just want to request p information Request form.	ublic
Description: *				
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Submitting Code Violations

4. Enter the address of where the violation is occurring and click Next.

1 Concern 2	Location	3 Contact	4 PIN	5 Review
Enter the address	or general locat	tion associated wit	th concern	
General Location:				
Closest Intersection:				
Address:				
City:				
State:	AL -			
Zip Code:				

5. Provide your contact information and click Next.

Your contact I	nformation			
Remain Anonymous	:			
If y	ou chose to remain anonym	ous, we still encourage you to en	ter contact information in ca	ase we
con	e questions. We will take rean nplete anonymity.	asonable precautions to prevent	your identity, but cannot gua	arantee
Name	:			
Street	:			
City	:			
State	· [A] _			
State				
Zip Code	:			

6. If you would like to check the status of your request later, create an easy-to-remember pin and click **Next.** You may leave this blank, but you will be unable to reference your request online.





Submitting Code Violations

1 Cond	cern 2	Location	3 Contact	4 PIN	5 Review	
Ente	er PIN for lookir	ng up request	Dutala			
In orde	er to view your request i	In the future you must ente	an access PIN below.			
	If you leave the PIN blank, you will NOT be able to check the status of your request online.					
	P	IN:				
	Confirm P	'IN:				
			τ →			

7. Enter your email address and click **Submit My Concern**.



