

**LYNNWOOD PARKS AND RECREATION BOARD  
MEETING MINUTES  
March 4, 2020**

10. Call to Order – 6:33 pm.

20. Roll Call

Boardmember Coelho	Councilmember Altamirano-Crosby
Boardmember Gladysz	Deputy Director Olson
Boardmember Hernandez	Administrative Assistant Flesher
Boardmember Thompson	

30. Approval of Minutes – January 8, 2020 and February 12, 2020. Approved.

40. Written Communications – None.

50. Public Comments – Baba Darboe, applicant for the Board, introduced himself.

60. Comments from Boardmembers - None.

70. Resolutions and Other Business.

70.1 Election of Officers.

*Boardmember Thompson, seconded by Boardmember Gladysz, moved that Boardmember Coelho serve as Chair for the remainder of 2020. Motion passed.*

80. Staff Reports.

80.1 Connect Lynnwood Plan. Deputy Director Olson introduced the Connect Lynnwood Plan project elements: Active Transportation Plan; School Outreach, Access and Safety; Parks Access Plan; and Complete Streets Policy. She discussed Lynnwood’s existing walking and bicycling networks and associated questions:

- Where could bicycling be more comfortable?
- Where is it difficult to cross the street?
- Where are there safety concerns?
- Where are people commuting?
- What are important destinations?
- Where do people need mobility choices most?

Councilmember Altamirano-Crosby suggested that certain cultures might need more education to understand what crosswalks are. Deputy Director Olson noted that part of the plan will include educational programming recommendations. Councilmember Altamirano-Crosby asked to be involved.

Equity factors are being refined for the projects. Potential plan goals are balance, safety, equity, connectivity and health. She encouraged the Board to take a [community survey](#) by March 27.

Boardmember Hernandez asked if the traffic studies related to the transit center had been incorporated into the study. Deputy Director Olson responded that they had.

80.2 Park Access Plan. Deputy Director Olson reported that the walk audit data is being analyzed in conjunction with the existing walking and bicycling networks. The end goal is to have a well-connected walking network for all residents to walk to their local park within ten minutes. She reviewed the walkshed maps with overlays of ease of crossing, bicycle level of traffic stress and sidewalk conditions.

Deputy Director Olson asked the Board what type of improvement requests they have heard from people who walk and bike to parks.

- Boardmember Coelho has heard that people don't really feel Lynnwood is a safe place to walk. There are very busy thoroughfares. It is striking that these collisions aren't necessarily correlated with a lack of sidewalks.
- Boardmember Hernandez noted that roads seem to cater to cars but not bicycles or pedestrians.
- Boardmember Thompson commented that she had heard that it seems that Lynnwood doesn't like trees.
- Boardmember Hernandez noted that, in Mill Creek, there are separated trails everywhere and it's inviting. The City Center should be about people moving in the space without dodging cars. That makes it a more livable area.
- Boardmember Thompson noted that Lynnwood lacks visual cues at intersections.
- Boardmember Gladysz indicated that there are many missing sidewalks near his house and people are walking in the road.
- Boardmember Hernandez mentioned roads near Lynndale Park without sidewalks and cars parked on the road.
- Boardmember Thompson noted that she doesn't often see City crews trimming trees on the roadways. Some of the roadways are blocked visually by vegetation encroachment.
- Boardmember Gladysz noted the City's neighborhood grants could help homeowners deal with some of these things.

Is there additional data/other layers that should be applied to the Park Access Plan?

- Boardmember Coelho suggested a way to capture the demand for certain routes.
- Boardmember Hernandez suggested using the transit center as an additional location. Deputy Director Olson indicated that there is a separate study for the transit center.
- Boardmember Hernandez suggested incorporating new planned development. There needs to be a decision about where to route the traffic and where to route the pedestrians/bicyclists. Are there different corridors that could be

prioritized for multimodal access? Deputy Director Olson indicated that this will be in the plan and will be a big part of the public outreach.

What measures should we use to prioritize the most impactful improvements?

- Boardmember Coelho: connectivity and equity
- Boardmember Thompson: connectivity and equity
- Boardmember Gladysz: safety, equity and connectivity
- Boardmember Hernandez: balance

What about the areas in the city that are not within a 10-minute walk to a park?

80.3 Capital Facilities Plan. Deputy Director Olson reviewed department capital projects prioritized for 2021-2022.

80.4 Naming Request for Trolley. Deputy Director Olson presented a request that has come to the City to name Interurban Car 55 at Heritage Park “Spirit of Walter V Shannon” after Walter Shannon, a motorman from the Interurban Rail service. His daughter, Jeanne Rogers, is a long-standing docent at Heritage Park. Her husband, Gary, is a standing member of the History & Heritage Board and has made the request, which was supported by the History & Heritage Board. If authorized, the name would be added at the front of the trolley car underneath the window on both sides in time for the first History & Heritage Day at the park in June and also part of a proclamation in May. The City has a public parks guideline for naming. The City Council has to approve it, but the Board has to recommend it to go to Council for approval.

Boardmember Thompson asked if it was a unanimous decision. Deputy Director Olson reported that it was and that it was supported by the Council liaison. Boardmember Gladysz asked if there would be more information to let people know who this person is? Deputy Director Olson indicated that there would be signage included.

*Boardmember Hernandez, seconded by Boardmember Gladysz, moved that the Board recommend to Council that it approve naming Interurban Car 55 at Heritage Park “Spirit of Walter V Shannon.” Motion passed.*

80.5 Staff Report. A written report was provided.

Deputy Director Olson thanked Boardmember Thompson for her service to the Board and introduced her as the City’s new Senior Park Planner.

Deputy Director Olson provided a report on the City and department Coronavirus response.

Deputy Director Olson indicated that a formal report from the Urban Land Institute would follow.

90. Messages from the City Council – Councilmember Altamirano-Crosby introduced herself to the Board. Coronavirus is on everyone’s mind and the City and Council are taking it seriously. She is happy to be on the board and open to learn.

100. Adjournment – The meeting was adjourned at 8:34 p.m.