

**CITY OF LYNNWOOD
PLANNING COMMISSION MINUTES
January 23, 2020 Meeting**

Commissioners Present:	Staff Present:
Chad Braithwaite, Chair	Ashley Winchell, Interim Planning Mgr.
Chris Eck, First Vice Chair	George Hurst, Council Liaison
Layla Bush, Second Vice Chair	
Michael Wojack	
Adam Segalla	
Patrick Robinson	
Commissioners Absent:	
Aaron Lum	

Call to Order

The meeting was called to order by Chair Braithwaite at 7:00 p.m. New commissioners Patrick Robinson and Layla Bush were welcomed.

Election of Officers

Chair

Commissioner Bush nominated Commissioner Braithwaite as Chair. Commissioner Braithwaite was unanimously elected Chair.

First Vice Chair

Commissioner Eck nominated herself as First Vice Chair. Commissioner Eck was unanimously elected First Vice Chair.

Second Vice Chair

Chair Braithwaite nominated Commissioner Wojack as Second Vice Chair. Commissioner Bush nominated herself as Second Vice Chair. Commissioner Wojack received 2 votes; Commissioner Bush received 4 votes. Commissioner Bush was elected Second Vice Chair.

Approval of Minutes

None

1 **Citizen Comments**

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3 Comments were solicited; there were none.

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5 **Public Hearing**

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7 None

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9 **Work Session**

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11 None

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13 **Other Business**

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15 1. 2019 Annual Report

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17 Senior Planner Winchell reviewed the Planning Commission's major
18 projects of 2019 and the status of each including: the Title 21.08
19 Landscaping Update (approved by City Council); City Center Design
20 Guidelines and Title 21.60 City Center Updates (approved by City
21 Council); Title 21.29 Development Agreement Code Updates (approved
22 by City Council); Housing White Paper (Housing Action Plan in progress);
23 and South Lynnwood Neighborhood Plan (in progress). Senior Planner
24 Winchell also reviewed Planning Commission officers, membership
25 changes, and attendance in 2019.

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27 Discussion:

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29 Chair Braithwaite asked if the passage of the Development Agreement
30 Code Updates had spurred any development. Interim Planning Manager
31 Winchell explained that the Northline Village came in with a development
32 agreement and used some of the flexibility provided by the amendment to
33 the code. There are some other development agreements coming in, but
34 she didn't think they were utilizing the flexibility at this time.

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36 Commissioner Wojack expressed concern about additional parking/traffic
37 issues like they had at the SHAG building as more development occurs in
38 the City Center area. Interim Planning Manager Winchell discussed how
39 the City is working with existing standards to make sure this issue is
40 improved.

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42 **Council Liaison Report**

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44 Councilmember Hurst had the following comments:

- 45 • There will be a Joint Board and Commissions Meetings on February 12 at
46 the Lynnwood Convention Center.

- Housing will be a big topic with the Council this year.
- He is looking forward to this year.
- He referred to plans to have an additional pull in/pull out at the SHAG/Destination 61 building. Interim Planning Manager Winchell thought this was still in the permitting phase.

Planning Manager's Report

Interim Planning Manager Winchell had the following comments:

- She welcomed new commissioners Patrick Robinson and Layla Bush.
- Staff will begin getting community engagement on the South Lynnwood Plan in February.
- Senior Planner Kristen Holdsworth will be the project manager for the Housing Action Plan.
- Commissioners should RSVP to Leah Jensen regarding the February 12 Joint Boards and Commissions Meeting.
- The February 13 meeting has been cancelled with commissioners invited to attend the Joint Boards and Commissions Meeting instead.
- Staff is preparing a Local Planning 101 presentation for the February 27 Planning Commission meeting.

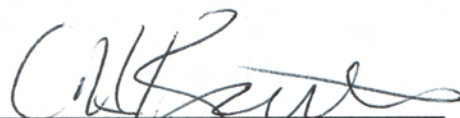
Commissioners' Comments

Commissioner Eck asked if it was appropriate for the commissioners to attend the community open houses for the South Lynnwood Plan. Interim Planning Manager Winchell indicated it was fine as long as no more than three commissioners would be there. She noted that staff will be bringing the information to the Planning Commission as well.

Commissioner Wojack reported that he would be out of town on March 12.

Adjournment

The meeting was adjourned at 7:31 p.m.


Chad Braithwaite, Chair