



#3111 JUSTICE CENTER DESIGN & CONSTRUCTION ADMINISTRATION ADDENDUM #2

Addendum #2 dated June 3, 2019 is issued to:

A) MODIFY THE SOLICATION DOCUMENTS AS FOLLOWS:

Due date has been extended to **June 20, 2019 at 2:00 p.m.**

URGENT – SEALED SUBMITTAL ENCLOSED Do Not Delay – Deliver Immediately	
 URGENT	<p>City of Lynnwood Procurement and Central Services Division 19100 44th Ave W Lynnwood, WA 98046</p> <p>RFQ Number. 3111/GMEADS</p> <p>Title Justice Center Design & Construction Administration</p> <p>Opening Date June 20, 2019, 2:00 p.m.</p> <p>Firm Name</p>
URGENT	

2.3.1 Evaluation Criteria and Submittal Scoring

Each submittal has a total possible score **150** points with the points assigned as follows:

	Qualification Evaluation Criteria	Points
Executive Summary	Executive Summary include key elements of the RFQ, including an overview of the project team, contact information (physical address of office location, and Project Manager’s email address and phone number), number of years in business and certifications/licenses.	5
Project Approach and Timeline	Project Approach and Timeline describe proposed work plan for the project, identify people both who and how they will be involved in every element of the project and provide a proposed timeline.	25



	Qualification Evaluation Criteria	Points
Firm(s)	Qualifications of Firm(s) description of the firm including how many years in business, a description of how the firm is organized, where the firm is located and the firms' resources for handling the tasks in Section 3 – Scope of Work.	30
Project Manager	Qualifications of Project Manager provide up to three (3) previous projects for the proposed Project Manager that demonstrates his/her experience with one or more roles/responsibilities on similar projects, and/or elements of such projects, specifically detention center & public safety facilities experience. Include client's name, project's completion date and roles/responsibilities for each project. <i>Note: this information may be used for reference check.</i>	30
Project Team	Qualifications of Project Team List key personnel for the project team and their role/responsibility on the project. Provide the related qualifications and experience of key personnel and provide up to three (3) examples of prior experience on similar projects within the last 3 years, specifically detention center & public safety facilities experience. Include the name of the project(s), owner(s), dates of the project(s), and roles/responsibilities of key personnel on those project(s). <i>Note: this information may be used for reference check.</i>	30
Terms and Conditions	Compliance with Contract Terms and Conditions identify any exceptions to terms and conditions and attachments with a signed letter from an attorney or authorized representative.	10
	Total possible written	130
	Interviews, if conducted	20
	Total evaluation	150

Attachments:

- Pre-Proposal Agenda
- Vendor List and Pre-Proposal Attendance

All other terms and conditions remain unchanged.

Ginny Meads, PMP

Buyer, Procurement

City of Lynnwood

19100 44th Ave W, Lynnwood, WA 98036

Office: 425-670-5149

Email: gmeads@clynnwoodwa.gov

**#3111 Justice Center Design & Construction Administration
Pre-Proposal Conference
Agenda
May 30, 2019**

- I. Team Introductions
- II. Sections 1 & 2 – Submittal Preparation & Evaluation and Contract Award
 - a. RFP Due Date: June 6, 2019 at 2:00 p.m.
 - b. Addenda (Section 1.5)
 - c. Questions and Interpretations of RFP (Section 1.6)
 - d. Schedule (Section 1.7)
 - e. Proposal Content Requirements (Section 1.14)
 - f. Compliance with RFP Terms & Conditions (Sections 1.15 & 1.16)
 - g. Evaluation Criteria and Proposal Scoring (Section 2.3)
 - h. Proposal label
- III. Section 3 – Scope of Work
- IV. Sample Contract and Terms & Conditions
 - a. Definitions
 - b. General Provisions
 - c. Legal Relations; Indemnity and Insurance
 - d. Conflicts of Interest and Non-Competitive Practices
 - e. Records and Audits
 - f. Intellectual Property
 - g. Claims and Appeals; Dispute Resolution
 - h. Termination
 - i. Miscellaneous
- V. Questions
- VI. Site Visit

PLEASE CONFIRM WE HAVE YOUR CONTACT INFORMATION CORRECT.

**#3111 Justice Center Design & Construction Admin Svcs
Interested Vendor List**

	Vendor	Contact Name	Email	Phone	Attended Pre-Submittal
1	2812 Architecture	Adam Clark	adam@2812architecture.com	425-252-2153	
2	AGEIS Engineering	Lou-Anne Caldwell	louannec@AEGISengineering.com	425-745-4700	
3	AHBL	Melissa English or Doug Tapp	Menglish@ahbl.com	206-267-2425	Yes
4	AJA Associates	Luay Aljamal	luay.aljamal@ajaassociates.com	408-612-2808	
5	Berger Partership	Kelly Rench	kellyr@gergerpartnership.com	206-325-6877	
6	Buena Vista Cleaning	Billy Jauregui	billy@buenavistainc.com	425-246-8121	
7	Coffman Engineers	Dani Kaschmitter	dani.kaschmitter@coffman.com	509-328-2994	
8	Computer Consultants International, Inc.	Daina Avellan	daianaa@cci-worldwide.com	800-493-2105	
9	Comtech Global, Inc.	Sridhar Nannapaneni	sri@comtech-global.com	614-245-5680	
10	Coruscate Lighting	Megan Strawn	mstrawn@coruscatelighting.com	206-285-5085	
11	DLR Group	Justin Stanzl	jstranzl@DLRGROUP.com	503-274-2675	
12	EHS International	Derica Escamilla	dericae@ehsintl.com	512-787-0307	Yes
13	EHS International	Nancy Yee	nancyy@ehsintl.com	206-381-1128	
14	Emerio Design	Shawn Mitchell	shawn@emeriodesign.com	971-269-8783	
15	Groundswell	Chris Jones	chris@groundswell.studio	206-388-2066	
16	Hart Crowser, Inc.	Susan Kemp or Gary Horvitz	susan.kemp@hartcrowser.com	206-826-4632	Yes
17	HBB Landscape Architecture	Besty Haddox	bhaddox@hbbseattle.com	206-682-3051	
18	HBB Landscape Architecture	Jim Howard	jhoward@hbbseattle.com	206-682-3051	Yes
19	HK Electgrical Engineers (subconsultant)	Frank Hopkins	frank@hkeng.com	503-625-4443	
20	Integrated Design Engineers	Ignasius Seilie	iseilie@id-engr.com	206-264-1121	Yes
21	Interface Technologies NW, Inc.	Megan Saupp	megans@interfacetchnw.com	425-977-2424	
22	Jimale Technical Services	Tanya Jimale	jimalet@jts-seattle.com	206-861-8000	
23	KMD Architecture	Jim McCleary	jmccleary@kmd-arch.com	206-280-1494	Yes

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	Vendor	Contact Name	Email	Phone	Attended Pre-Submittal
24	Mackenzie	Brett Hanson	Bhanson@mcknze.com	425-749-9993	Yes
25	Marmolejo Contractors	Edward Marmolejo	bravopacific@hotmail.com	909-790-1637	
26	Materials Testing & Consulting	Deane Ramsdell	deane.ramsdell@mtc-inc.net	360-508-6336	
27	PAC Engineers	Jon Wilcox	jon.wilcox@pac-engineers.com	206-413-9479	Yes
28	ProDims	Allen Wycoff	awycoff@prodims.com	425-828-0500	Yes
29	RLB Robinson	Teresa Fernandez	teresa.fernandez@us.rlb.com	206-441-8872	Yes
30	Roen Associates	Linda Urgeleit	lindau@roenassociates.com	206-343-1003	
31	Roen Associates	Roger Roen	rogerr@roenassociates.com	206-343-1003	
32	Ware Malcomb	Kirt Neal	kneal@waremalcomb.com	425-582-5515	Yes
33	Wetherholt	Sonya Day	Sonya@wetherholt.com		
34	WSP USA	Mohammed Haq	mohammed.haq@wsp.com	206-450-3764	Yes
35	ZGF Architects, LLP	Grace Stevenson	grace.stevenson@zgf.com	206-582-5408	
36	ZGF Architects, LLP	Leslie Morison	Leslie.morison@zgf.com	206-582-5408	
37	ZGF Architects, LLP	Scott Weimer	Scott.weimer@zgf.com	206-582-5408	