

Chapter 2.24
ADVISORY BODIES – GENERAL PROVISIONS

Sections:

- 2.24.010 Definitions.**
- 2.24.020 Scope of work.**
- 2.24.030 Membership, nomination and confirmation process, reappointment process, residency requirements, and responsibilities.**
- 2.24.040 Officers – Identification and election.**
- 2.24.050 Quorums, transacting business and resolutions.**
- 2.24.060 Vacancies.**
- 2.24.070 Multiple appointments prohibited.**
- 2.24.080 Conflicts of interest.**
- 2.24.090 Liaisons and ~~representatives~~administrative support.**
- 2.24.100 Procedures, records and minutes.**
- 2.24.110 Meetings.**
- 2.24.120 Compensation and reimbursement of expenses.**
- 2.24.130 Lobbying efforts.**
- ~~**2.24.140**~~ ~~**Repealed.**~~

2.24.010 Definitions.

For the purposes of this chapter, ~~and any other chapter in this code that establishes an advisory body,~~ the following definitions shall apply:

~~An “advisory-Advisory”~~ body” means any board or commission, ~~established and named board or commission in by~~ the ordinance or resolution ~~creating the same, previously, or hereafter, created and authorized~~ by the city council to give advice on subjects and perform ~~such other functions regulatory functions~~ as prescribed by the city council or applicable laws. “Advisory body” does not mean task forces, informal committees, or working groups appointed by the mayor or created by the city council for ~~short~~ specific periods of time or for specific tasks.

“Resident” means a person with primary residency within the corporate boundaries of the city of Lynnwood. registered voter of the city of Lynnwood or a registered voter of an area that is within Lynnwood’s municipal urban growth area as designated by the city’s comprehensive plan. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

“Community stakeholder” means a person with primary residency within Lynnwood’s municipal urban growth area as defined by the city’s comprehensive plan.

1 "Non-resident" means a person with a primary residency outside of the corporate boundaries of the city of
2 Lynnwood.

3 **2.24.020 Scope of work.**

4 A. Each advisory body shall be guided by a specific statement of purpose and function, which will be
5 reviewed at least every four years by the city council to determine its effectiveness. This statement of
6 purpose, as well as other information regarding duties and responsibilities, will be made available to all
7 members when appointed.

8 B. The city council may determine any specific guidelines or tasks to be referred to ~~the~~an advisory body
9 by motion, resolution or ordinance.

10 C. Each advisory body shall develop a scope of work, within the body's jurisdiction and area of
11 responsibility ~~of each advisory body~~ that may, as the city council determines necessary and appropriate,
12 include the following:

13 1. Review relevant portion(s) of ~~the comprehensive plan or departmental multi-year~~adopted city
14 plans and regulations~~plan(s)~~, and suggest desired amendments thereto.

15 2. Review relevant portion(s) of the city budget and suggest desired amendments, as relates to
16 Lynnwood's community vision, strategic plan, comprehensive plan, capital facilities plan, and
17 policy matters.

18 3. Participate in the preparation of the advisory body annual report showing achievement towards
19 fulfilling goals, policies, and objectives of the advisory body.

20 4. Present major policy advisories to the city council.

21 5. Meet with city council and other boards.

22 6. Examine and respond to referrals from the city council, mayor, or staff, including public
23 meetings or formal hearings. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

24 **2.24.030 Membership, nomination and confirmation process, reappointment process, residency**
25 **requirements, and responsibilities.**

26 The number of members and any specific qualifications of each advisory body shall be set forth by
27 ordinance. The position number for each member shall be set forth by ordinance, resolution, or motion.

~~Unless otherwise~~Except as specifically provided by applicable ~~ordinance, resolution, motion, or as may~~
~~be required by state~~ law, the following procedures and requirements shall apply to the appointment of all
members of each advisory body:

A. ~~Except where non-resident members are authorized for certain bodies, a member shall be a resident of~~
~~the city for the full duration of their term. Each person at the time of nomination and continuing~~
~~uninterrupted thereafter while serving on an advisory body shall be a resident of the city of Lynnwood;~~
~~except that nonresidents may be allowed on certain boards and commissions if such applicants meet~~
~~specific criteria outlined in the specific ordinance for each advisory body. Nonresidents must be registered~~
~~voters, and shall reside in Lynnwood's municipal urban growth area as designated by the city's~~
~~comprehensive plan.~~

B. Each person wishing to serve on a city advisory board shall submit an application to the city.

C. Twice a year, the administration shall provide to the council a report on all applications to serve on city
advisory bodies received in the time period since the date of the most recent report. The report shall
contain at a minimum the name of all applicants, the date of receipt of their application by the city, the
advisory body to which they applied, and the date and disposition of each application.

D. Each person to be appointed shall be nominated by the mayor ~~for to~~ a specific advisory body, position
number, and term. ~~on each advisory body.~~

~~E. Each person shall be deemed appointed and commence service after confirmation by the city council~~
~~or on a date determined by motion of the council.~~

~~FE.~~ Each confirmation motion by the council shall include the position number, ending date and term for
the position to which the person is appointed, and service shall begin after confirmation by the city council
or on a date determined by motion of the council. ~~and such information shall be entered in the council~~
~~journal.~~

~~G. Each person appointed by the city council may serve no more than two consecutive terms, provided~~
~~that a person appointed to fill an unexpired term of less than two years is eligible to serve two successive~~
~~full terms, and provided further, a person who is ineligible to serve for having served two consecutive~~
~~terms may again serve after one year has elapsed from the end of the second such term.~~

~~HF.~~ Ninety days prior to term expiration, the advisory body member shall provide written notification to the
mayor's office regarding the individual's desire to serve a subsequent full term. There is not a vested right
to renomination or reappointment to any position. When considering renomination or reappointment, the

mayor and city council may consider factors such as the individual's attendance, participation, and effectiveness during ~~his or her~~the term.

I. As an appointed city officer, each advisory body member ~~of a board or commission must shall perform the member's duties in a manner consistent with applicable law, including abide by~~ the city of Lynnwood's code of ethics as set forth in Chapter 2.94 LMC, and applicable provisions of the Open Public Meetings Act as set forth in Chapter 42.30 RCW and the Public Records Act as set forth in Chapter 42.56 RCW.

J. Any person may be removed from an advisory body ~~board or commission~~ by the mayor, with approval of the city council, for inefficiency, neglect of duty, excessive absences or malfeasance in office. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2940 § 1, 2012; Ord. 2737 § 1, 2008; Ord. 2121 § 1, 1997~~)

2.24.040 Officers – Identification and election.

Each advisory body shall elect from its membership a presiding officer who shall be referred to as the chair ~~chairman, chairwoman, or chairperson, as determined appropriate by the advisory body,~~ and such officer shall serve for one year. The advisory body may elect other officers as it deems necessary and such offices shall be set forth in the rules of procedure adopted by the advisory body. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

2.24.050 Quorums, transacting business and resolutions.

A. A majority of the appointed members of the advisory body shall constitute a quorum for the transaction of business. An affirmative vote of the majority of a quorum in attendance at any meeting shall be necessary to transact business or carry any proposition.

B. Expressions of an advisory body position, recommendation or request for any action shall be made by motion or resolution approved by the advisory body, which may include a statement of in the form of a resolution setting forth the reasons, facts, policies, and/or findings of the body supporting the motion or resolution and which shall be directed to the city council and mayor. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

2.24.060 Vacancies.

Membership vacancies other than through expiration of term shall be filled for the unexpired term. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

2.24.070 Multiple appointments prohibited.

A. Except as specified otherwise in this section, no person shall serve ~~be nominated or confirmed to a position~~ on more than one advisory body at a time. This prohibition does not apply to special, ad hoc appointments ~~multiple appointments created by specifying certain "representative" memberships,~~

~~expressly~~ created by the city council, or as required by state law. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

B. Members of the Salary Commission may serve on a second advisory body as deemed appropriate by the city council.

2.24.080 Conflicts of interest.

If an advisory body member concludes that ~~he or she~~the member has a conflict of interest or an appearance of fairness issue with respect to a matter pending before the advisory body, the advisory body member shall recuse ~~himself or herself~~themselves from participating in all deliberations and decision-making related to the matter. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

2.24.090 Liaisons and ~~representatives~~administrative support.

A. ~~Each year, the city council president may appoint a member of the~~ A city council representative ~~will be appointed by the city council president each year and to~~ be available to ~~an~~ each advisory body for the purpose of providing a constructive relationship between the city council and the advisory body without implying direction, review, or oversight of the activities of the advisory body; provided that the Salary Commission and Ethics Board shall not have a council liaison.-

B. The mayor shall assign a city employee to provide administrative support to assist each advisory body. ~~A city staff liaison will be assigned by the mayor's office to assist each advisory body.~~ The ~~city staff liaison~~administrative support staff member shall perform tasks such as guiding the advisory body on the creation of a yearly work plan, setting monthly meeting agendas with the collaboration of the advisory body's chair, noticing meetings, preparation and dissemination of meeting minutes, posting minutes to the city website, providing ~~advisory body members with~~ information on ~~appropriate~~ training opportunities, and generally advising on city business related to the activities of the advisory body. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

2.24.100 Procedures, records and minutes.

~~Each a~~Advisory bodies may~~y shall~~ adopt rules of procedure. Each advisory body shall provide for the taking of minutes and maintaining the records of all regular and special meetings. Any advisory body may establish standing or ad hoc committees to assist in accomplishing its duties and responsibilities. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

2.24.110 Meetings.

Each advisory body shall hold regular meetings. All meetings shall be open to the public to the extent required by law; and shall be held on not less than 24 hours' notice to members and the public. Except as otherwise provided in this code, ~~R~~regular meeting dates and times shall be determined by majority vote of

~~the advisory body and posted on the city's website. included in written rules of procedure adopted by each advisory body by resolution or rule. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

2.24.120 Compensation and reimbursement of expenses.

Members of an advisory body shall serve without compensation. Members may be reimbursed for authorized travel expenses incidental to that service. Authorization must be obtained prior to incurring the expense. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

2.24.130 Lobbying efforts.

Lobby efforts by any advisory body on legislative, or political, matters should first be checked for consistency with applicable law and existing city policy by contacting the mayor's office. In the event a position is taken that differs from that of the city's policy, an advisory body ~~cannot shall not~~ represent that position before another body, e.g., the state legislature or the county council. An individual member is free to voice a position, oral or written, on any issue as long as it is made clear that the member is not speaking as a representative of the city, or as a member of an advisory body. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

~~**2.24.140 Application.**~~

~~Repealed by Ord. 3150. (Ord. 2121 § 1, 1997)~~

**Chapter 2.26
ARTS COMMISSION**

Sections:

2.26.010 Created.

2.26.020 Duties.

2.26.030 Membership appointment – Term.

2.26.040 Residency requirements – Arts commission.

2.26.010 Created.

There is hereby established an arts commission of the city of Lynnwood composed of seven members as hereinafter provided. ~~(Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 1605 § 1, 1987)~~

2.26.020 Duties.

The arts commission is an advisory commission of the city of Lynnwood whose duties shall be to provide advice and recommendations to the mayor and city council in regards to the display of art in public places within the city of Lynnwood, means of furthering appreciation of art within the city, and to perform such other duties as the mayor may direct. ~~(Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 1605 § 2, 1987)~~

2.26.030 Membership appointment – Term.

Members of the commission shall be appointed to a position for a term of three years (or for fulfillment of an unexpired term); the appointees shall serve for terms as follows:

Position No. 1: Ending December 31, ~~2015~~2021

Position No. 2: Ending December 31, ~~2015~~2021

Position No. 3: Ending December 31, ~~2016~~2022

Position No. 4: Ending December 31, ~~2016~~2022

Position No. 5: Ending December 31, ~~2016~~2022

Position No. 6: Ending December 31, ~~2017~~2020

Position No. 7: Ending December 31, ~~2017~~2020

~~(Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 2121 § 3, 1997; Ord. 1724 § 1, 1989; Ord. 1605 § 3, 1987)~~

2.26.040 Residency requirements – Arts commission.

A. No more than two member(s) of the commission may be nonresident(s). community stakeholder(s) of the city of Lynnwood. ~~and serve as “community stakeholders.” Community stakeholder members must have a Lynnwood mailing address and live in the city’s municipal urban growth area.~~

B. There is a preference for city of Lynnwood residents over nonresident candidates. (~~Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012~~)

Chapter 2.29 PLANNING COMMISSION

Sections:

2.29.010 Created.

2.29.020 Powers and duties.

2.29.030 Membership appointment – Term.

2.29.031 Residency requirements

2.29.040 Submission of ordinances for recommendation.

2.29.050 Number required for action.

2.29.060 Promotional duties.

2.29.010 Created.

There is hereby established a planning commission of the city of Lynnwood, composed of seven members as hereinafter provided. (~~Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 10 § 1, 1959; Ord. 60 § 2, 1960~~)

2.29.020 Powers and duties.

The planning commission shall have all of the powers and perform each and all of the duties specified by Chapter [35A.63](#) RCW, together with any other duties or authority which may hereafter be conferred upon them by the laws of the state of Washington. The performance of such duties and the exercise of such authority shall be subject to each and all the limitations expressed in such legislative enactment or enactments. (~~Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 2, 1960~~)

2.29.030 Membership appointment – Term.

Members of the commission shall be appointed to a position for a term of four years (or for fulfillment of an unexpired term); the appointees shall serve for terms as follows:

Position No. 1: Ending December 31, ~~2016~~2020

Position No. 2: Ending December 31, ~~2016~~2020

Position No. 3: Ending December 31, ~~2017~~2021

Position No. 4: Ending December 31, ~~2018~~2022

Position No. 5: Ending December 31, ~~2019~~2023

Position No. 6: Ending December 31, ~~2019~~2023

Position No. 7: Ending December 31, ~~2020~~2024

The members shall be selected without respect to political affiliations. A commissioner position shall automatically become vacant if the commissioner fails to attend six regular meetings in a 12-month period. (~~Ord. 3244 § 1, 2017; Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 2, 1960; Ord. 10 § 1, 1959~~)

2.29.031 Residency requirements

Each member of the planning commission shall be a resident of the city of Lynnwood.

2.29.040 Submission of ordinances for recommendation.

The city council may refer to the planning commission, for its recommendation and report, any ordinance, resolution or other proposal relating to any of the matters and subjects referred to in Chapter [35A.63](#) RCW, and the commission shall promptly report to the council thereon, making such recommendations and giving such counsel as it may deem proper in the premises. (~~Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 10 § 3, 1959~~)

2.29.050 Number required for action.

No action which would result in a recommendation to the city council shall be effective unless passed by not less than four members of the planning commission at a public meeting thereof. In the absence of a quorum, the matter at hand may be referred to the city council without recommendation. (~~Ord. 3150 § 5, 2015; Ord. 2036 § 9, 1995; Ord. 545 § 1, 1970; Ord. 10 § 5, 1959~~)

2.29.060 Promotional duties.

The commission shall obtain and promote an understanding of and an interest in comprehensive planning for the city. The commission shall include in its studies and recommendations, from time-to-time, those areas outside the boundaries of the municipality which are included in the city's municipal urban growth area or otherwise being considered for annexation; or which have, or may have, an environmental influence on the general welfare of the city. Extraterritorial planning shall be done to promote an adequate county planning program, to estimate future municipal service requirements, to encourage orderly land use and development, and to cooperate in fact finding and reporting, relative to regional planning and local integration on behalf of the city.

The commission shall be responsible for the conduct of neighborhood and community hearings regarding its studies, recommendations and proposals, and shall have the responsibility of promoting satisfactory public relations as a group and individually, upon which the city council in public policy matters can rely. Such relations shall be of both a formal and informal nature, i.e., official hearings as well as informational fact finding discussions.

Plans, reports, administrative matters and recommendations of the planning commission shall be submitted by resolution or report directly to the city council by such commission.

A comprehensive, long range and annual work program of the planning commission is hereby authorized, which authorization shall include a review by the commission of all major public improvements. ~~(Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 3, 1960)~~

Chapter 2.60

DIVERSITY, EQUITY AND INCLUSION COMMISSION

Sections:

2.60.010 Created.

2.60.020 Powers and duties.

2.60.030 Membership appointment – Term.

2.60.040 Residency requirements.

2.60.010 Created.

There is hereby established a diversity, equity and inclusion commission of the city of Lynnwood composed of seven members as hereinafter provided. ~~(Ord. 3247 § 1, 2017)~~

2.60.020 Powers and duties.

The diversity, equity and inclusion commission is an advisory commission of the city of Lynnwood whose duties shall be to provide advice and recommendations to the mayor and city council in regard to the following:

A. Achieving Lynnwood's community vision in regard to being a welcoming city and a cohesive community that respects all by encouraging cooperation, tolerance and respect among and by all persons who come in contact with the city of Lynnwood (i.e., residents, visitors, employers, employees, etc.).

B. Recommending effective strategies for public engagement, removing barriers, and increasing access to city services for our city's diverse population.

C. Recommending areas for investing upstream and where needs are greatest, addressing root causes of inequities and lack of access and smartly allocating our public resources, and recommending opportunities for community partnerships as a strategy to better understand and address equity impacts throughout our city.

D. Facilitating the building of relationships with underserved and underrepresented communities and serving as trusted messengers to the community at large.

E. Performing such other duties as the mayor and/or city council may direct. ~~(Ord. 3247 § 1, 2017)~~

2.60.030 Membership appointment – Term.

Members of the commission shall be appointed to a position for a term of three years (or the fulfillment of a vacant term); appointees shall serve for terms as follows:

Position No. 1: Ending December 31, ~~2019~~2022

Position No. 2: Ending December 31, ~~2019~~2022

Position No. 3: Ending December 31, ~~2020~~2023

Position No. 4: Ending December 31, ~~2020~~2023

Position No. 5: Ending December 31, ~~2020~~2023

Position No. 6: Ending December 31, 2021

Position No. 7: Ending December 31, 2021

~~(Ord. 3247 § 1, 2017)~~

2.60.040 Residency requirements.

A. No more than two member(s) of the commission may be nonresident(s), community stakeholder(s) of the city of Lynnwood, ~~and serve as “community stakeholders.” Community stakeholder members must have a Lynnwood mailing address and live in the city’s municipal urban growth area.~~

~~B. Voter registration requirements may be waived for up to two member(s) of the commission; provided, that the individual was born in a country other than the United States of America and the individual is actively working toward obtaining citizenship.~~

1 ~~CB~~. There is a preference for city of Lynnwood residents over nonresident candidates. (~~Ord. 3247 § 1,~~
2 ~~2017~~)

Chapter 2.98 SALARY COMMISSION

Sections:

2.98.010 Salary commission created – Purpose.

2.98.020 Salary commission – Membership.

2.98.030 Salary commissioners – Qualifications.

2.98.040 Duties of salary commission.

2.98.050 Open meetings.

2.98.060 Referendum.

2.98.010 Salary commission created – Purpose.

An independent salary commission is hereby created for the purpose of setting the salaries of the city of Lynnwood elected officials. The official name of the commission shall be the Lynnwood salary commission. (~~Ord. 3348 § 1, 2019~~)

2.98.020 Salary commission – Membership.

A. The salary commission shall consist of five members, to be appointed by the mayor with the approval of the city council.

B. The salary commissioners shall serve without compensation.

C. Each member of the commission shall serve a term of three years, except that the initial members shall be appointed for staggered terms of one, two or three years.

D. No member of the commission shall be appointed to more than two consecutive terms.

E. In the event of a vacancy in office of commissioner, the mayor shall appoint, subject to approval of the city council, a person to serve the unexpired portion of the term of the vacant position.

F. A member of the commission shall only be removed from office for cause of incapacity, incompetence, neglect of duty, or malfeasance in office, or for a disqualifying change of residence. (~~Ord. 3348 § 1, 2019~~)

2.98.030 Salary commissioners – Qualifications.

A. Each member of the commission shall be a resident of the city.

B. No member of the commission shall be an officer, official, or employee of the city or an immediate family member of an officer, official, or employee of the city. For purposes of this section, “immediate family member” means the parents, spouse, siblings, children, or dependent relatives of an officer, official, or employee of the city, whether living in the household of the officer, official, or employee. ~~(Ord. 3348 § 1, 2019)~~

2.98.040 Duties of salary commission.

A. The commission shall meet ~~between during January 1st and April 30th of~~ each even-numbered year ~~commencing the year 2020 in advance of the approval of the city’s budget~~ to review and set the salaries paid by the city to each elected city official, excluding the salary paid to the elected municipal court judge which shall be fixed by ordinance according to the provisions in RCW [3.50.080](#). ~~The commission may meet on an ad hoc basis to review and set salaries in advance of a mid-biennium review of the budget. The review time schedule may be extended upon request by the commission and approval by the city council.~~

B. Meetings of the commission may be scheduled by the chair of the commission or by a majority vote of the commission. ~~Meetings shall be conducted in the Lynnwood City Council Chambers. Three members of the commission shall constitute a quorum and are necessary for conducting a meeting.~~ Meetings shall be conducted pursuant to Robert’s Rules of Order.

C. The decision to raise or lower a salary requires an affirmative vote of at least a majority of the whole membership of the commission.

D. The salary commission may consider requiring councilmembers’ council meeting attendance in establishing the salaries of the city council. However, at a minimum, councilmember attendance is subject to the provisions of RCW [35A.12.060](#).

E. After determining and establishing the salaries of the mayor and the city council, the commission shall adopt by resolution and file a statement of the salaries with the city clerk. Prior to filing the salary schedule with the city clerk, the city attorney shall review the salary schedule for ambiguity and legality ~~and shall in order to~~ approve the salary schedule as to form. ~~if the schedule is unambiguous and lawful.~~

F. Any increase or decrease in salary established by the commission shall become effective and incorporated into the biennial budget adopted during that even-numbered year without further action of the city council or salary commission.

1 G. Salary increases established by the commission shall be effective as to all city elected officials,
2 regardless of their terms of office. Salary increases established by the commission shall be effective the
3 first full pay period of the beginning of the ~~biennium budget~~calendar year.

4 H. Salary decreases established by the commission shall become effective as to incumbent city elected
5 officials at the commencement of their next subsequent terms of office.

6 I. For purposes of this chapter, "salary" means any fixed compensation paid or provided periodically for
7 work or services but expressly excludes medical and other work-related benefits and expenses paid or
8 reimbursed to the mayor or council member for training and travel. ~~(Ord. 3348 § 1, 2019)~~

9 **2.98.050 Open meetings.**

10 All meetings, actions, hearings, and business of the commission shall be subject to the Open Public
11 Meetings Act as set forth in Chapter 42.30 RCW. Prior to the filing of any salary schedule, the
12 commission shall hold no fewer than two public hearings ~~thereon with~~during the two months
13 immediately preceding the filing of its salary schedule. All meetings shall allow for public comment. ~~(Ord.~~
14 ~~3348 § 1, 2019)~~

15 **2.98.060 Referendum.**

16 A. Any salary increase or decrease established by the commission pursuant to this chapter shall be
17 subject to referendum petition by the voters of the city, in the same manner as a city ordinance, upon
18 filing of a referendum petition with the city clerk within 30 days after filing of a salary schedule by the
19 commission. In the event of the filing of a valid referendum petition, the salary increase or decrease shall
20 not go into effect until approved by a vote of the people.

21 B. Referendum measures under this section shall be submitted to the voters of the city at the next
22 following general or municipal election occurring 30 days or more after the petition is filed and shall
23 otherwise be governed by the provisions of the State Constitution and the laws generally applicable to
24 referendum measures. (Ord. 3348 § 1, 2019)

Chapter 2.30
HISTORY AND HERITAGE BOARD

Sections:

2.30.010 Created.

2.30.020 Powers and duties.

2.30.030 Membership appointment – Term.

2.30.040 Residency requirements – History and heritage board.

~~**2.30.090 Repealed.**~~

2.30.010 Created.

There is hereby established a history and heritage board of the city of Lynnwood composed of seven members as hereinafter provided. (~~Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 1, 2004~~)

2.30.020 Powers and duties.

The history and heritage board is hereby declared to be an advisory board of the city of Lynnwood whose duties shall be to provide advice and recommendations to the mayor and city council in regard to historical, cultural, and heritage recognition, promotion and preservation activities of historic sites, buildings, artifacts, and parks; partner on exhibits, events and operations of Heritage Park and the Interurban Trail; and to perform such other duties as the mayor or council may direct. The history and heritage board shall have the authority and perform all necessary duties in regard to designating properties to the city of Lynnwood historic landmark register.

The board shall have all the powers and perform any duties of authority that may hereafter be conferred upon them by laws of the city of Lynnwood and state of Washington. (~~Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 2, 2004~~)

2.30.030 Membership appointment – Term.

The history and heritage board shall consist of four at-large members and three ex officio members. At-large members of the board shall be appointed to a position for a term of three years (or for fulfillment of an unexpired term); ex officio members shall be selected by the board and serve for a three-year term (or the fulfillment of an unexpired term). The members shall serve for terms as follows:

Position No. 1: Ending December 31, ~~2017~~2020

Position No. 2: Ending December 31, ~~2017~~2020

Position No. 3: Ending December 31, ~~2018~~2021

Position No. 4: Ending December 31, ~~2018~~2021

Position No. 5: (Ex officio member) Ending December 31, ~~2019~~2022

Position No. 6: (Ex officio member) Ending December 31, ~~2017~~2020

Position No. 7: (Ex officio member) Ending December 31, ~~2018~~2021

1 Ex officio members may be selected from any organization or group that has Lynnwood history or
2 heritage as their focus of work, such as:

3 A. Lynnwood Alderwood Manor Heritage Association and Museum;

4 B. Sno-Isle Genealogical Society;

5 C. Heritage Park Docent; or

6 D. Snohomish County Tourism Bureau. ~~(Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 3, 2004;~~
7 ~~Ord. 2160 § 1, 1997)~~

8 2.30.040 Residency requirements – History and heritage board.

9 A. No more than two member(s) of the at-large board positions may be nonresident(s), community
10 stakeholder(s) of the city of Lynnwood, ~~and serve as “community stakeholders.” Community stakeholder~~
11 ~~members must have a Lynnwood mailing address and live in the city’s municipal urban growth area.~~

12 B. There is a preference for city of Lynnwood residents over nonresident candidates.

13 C. There are no residency requirements for ex officio members. ~~(Ord. 3248 § 3, 2017; Ord. 3150 § 6,~~
14 ~~2015; Ord. 2940 § 4, 2012)~~

15 ~~2.30.090 Severability.~~

16 ~~Repealed by Ord. 3150. (Ord. 2160 § 2, 1997)~~

Chapter 2.28
PARKS AND RECREATION BOARD

Sections:

2.28.010 Created.

2.28.020 Duties.

2.28.030 Membership appointment – Term.

2.28.040 Residency requirements.

2.28.010 Created.

There is hereby established a parks and recreation board of the city of Lynnwood composed of seven members as hereinafter provided. ~~(Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2081 § 2, 1996)~~

2.28.020 Duties.

The parks and recreation board is an advisory board of the city of Lynnwood, whose duties shall be to provide advice and recommendations to the mayor, city council, staff and other boards and commissions in the city of Lynnwood with regard to parks, open space and recreation services and programs for the city of Lynnwood and the city's urban growth. ~~(Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2081 § 2, 1996)~~

2.28.030 Membership appointment – Term.

Members of the board shall be appointed to a position for a term of three years (or for fulfillment of an expired term); appointees shall serve for terms as follows:

Position No. 1: Ending December 31, ~~2018~~2021

Position No. 2: Ending December 31, ~~2018~~2021

Position No. 3: Ending December 31, ~~2016~~2022

Position No. 4: Ending December 31, ~~2016~~2022

Position No. 5: Ending December 31, ~~2016~~2022

Position No. 6: Ending December 31, ~~2017~~2020

Position No. 7: Ending December 31, ~~2017~~2020

~~(Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2121 § 4, 1997; Ord. 2081 § 2, 1996)~~

2.28.040 Residency requirements.

A. No more than two member(s) of the board may be nonresident(s), community stakeholder(s) of the city of Lynnwood, ~~and serve as "community stakeholders." Community stakeholder members must have a Lynnwood mailing address and live in the city's municipal urban growth area.~~

B. There is a preference for city of Lynnwood residents over nonresident candidates. ~~(Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015)~~