

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
June 22, 2020

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- 10. CALL TO ORDER - The June 22, 2020 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Mayor Smith at 7:00 p.m.
- 20. ROLL CALL

<p><u>Mayor & Council:</u> Mayor Nicola Smith Council President Christine Frizzell Council Vice President Shannon Sessions Councilmember Ruth Ross Councilmember Ian Cotton Councilmember George Hurst Councilmember Julieta Altamirano-Crosby Councilmember Jim Smith</p>	<p><u>Others Attending:</u> Executive Assistant Leah Jensen Deputy City Clerk Debbie Karber Finance Director Sonja Springer Strategic Planner Corbitt Loch Project Tourism Manager Christy Murray Commander Chuck Steichen Communications Manager Julie Moore</p>
<p>Asst. City Administrator Art Ceniza Acting City Clerk Karen Fitzthum City Attorney Larson</p>	

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- 30. APPROVAL OF MINUTES (7:02 p.m.)
 - Motion made by Councilmember Ross, seconded by Councilmember Cotton, to approve the minutes of:*
 - A. *Business Meeting ~ May 26, 2020*
 - B. *Special Work Session ~ May 28, 2020*
 - C. *Work Session ~ June 1, 2020**The minutes were approved as presented.*

- 40. MESSAGES AND PAPERS FROM THE MAYOR (7:03 p.m.)
- Mayor Smith made comments regarding Lynnwood’s commitment to being a safe, welcoming, and equitable community for all, an upcoming meeting on racial equity in the community, and the City’s current Phase 2 status. She stated that item 90.3 regarding Community Relief Funding would be removed from the agenda.

- 50. CITIZENS COMMENTS AND COMMUNICATIONS
- None

- 60. PRESENTATIONS AND PROCLAMATIONS

1 A. COVID 19 Update (7:07 p.m.)

2
3 Council received an update on local COVID-19 statistics from Commander Steichen.
4 Communications Manager Julie Moore discussed face coverings available to the low-
5 income residents, the CARES Act funding budget of \$1,186,000 to address COVID-19
6 related expenses, Business Relief Funds, and Community Relief Funds.
7 Councilmembers made comments and asked questions of staff. Some concerns were
8 raised about the delay of distributing community funding and possible scenarios
9 moving forward.

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11 70. WRITTEN COMMUNICATIONS AND PETITIONS

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13 None

14
15 80. COUNCIL COMMENTS AND ANNOUNCEMENTS (7:30 p.m.)

16
17 Councilmembers commented on recent developments in the City.

18 90. BUSINESS ITEMS AND OTHER MATTERS

19 90.1 UNANIMOUS CONSENT AGENDA (7:38 p.m.)

20
21 Items listed below were distributed to Councilmembers in advance for study and were
22 enacted with one motion. Council Vice President Sessions requested removal of item C
23 – *Naming Request: Interurban Car 55 at Heritage Park*. Councilmember Cotton
24 requested removal of item B - *Confirm: Linda Jones for the Tourism Advisory*
25 *Committee*. Councilmember Ross requested removal of item A - *Confirm the*
26 *Appointments of Megan Fujimori and Otmane Riad to the Diversity, Equity and*
27 *Inclusion Commission*.

28
29 *Councilmember Hurst moved for unanimous consent of the following items:*

30
31 *D. Contract Amendment - US Bank*
32 *Authorize the Mayor to execute a contract amendment with US Bank for the*
33 *provision of banking and financial services for two additional years. The*
34 *estimated two year total is \$80,000.*

35
36 *E. Voucher Approval*
37 *Approve Claims and Payroll in the amount of \$996,205.79 and \$1,106,136.41*
38 *respectively.*

39
40 *Motion passed unanimously.*

41
42 Confirm the Appointments of Megan Fujimori and Otmane Riad to the Diversity,
43 Equity and Inclusion Commission

44
45 *Motion made by Councilmember Ross, seconded by Councilmember Hurst, to confirm*
46 *Megan Fujimori and Otmane Riad to fill Positions #1 and #6, respectively to the*
47 *Diversity, Equity and Inclusion Commission.*

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Councilmembers spoke to the motion.

Motion passed unanimously.

Confirm: Linda Jones for the Tourism Advisory Committee

Motion made by Councilmember Cotton, seconded by Council President Frizzell, to confirm Linda Jones to fill Position 5, on the Lodging Tax User, Tourism Advisory Committee for the term ending December 31, 2020.

Councilmembers spoke to the motion.

Motion passed unanimously.

Naming Request: Interurban Car 55 at Heritage Park

Motion made by Council Vice President Sessions, seconded by Councilmember to approve staff to formally name the Interurban Trolley Car #55, "Spirt of Walter V. Shannon" and paint the name on the forward compartment of the trolley. Motion passed unanimously.

PUBLIC HEARINGS OR MEETINGS

90.2 OTHER BUSINESS ITEMS

A. Contract Award - Community Relief Funding (removed from the agenda)

B. Resolution-Change Time of City Council Meetings (7:49 p.m.)

Motion made by Council President Frizzell, seconded by Councilmember Cotton, to adopt RESOLUTION NO. 2020-07, "A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON, RELATING TO THE COUNCIL RULES OF PROCEDURE AND THE TIME OF CITY COUNCIL BUSINESS MEETINGS AND WORK SESSIONS."

Council President Frizzell summarized the motion. Councilmember Smith requested a copy of the updated Council Rules when they are available.

Motion passed unanimously.

C. Ordinance-Change Time of City Council Meetings (7:53 p.m.)

Motion made by Council President Frizzell, seconded by Councilmember Cotton, to adopt Ordinance No. 3361, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, RELATING TO THE TIME OF REGULAR BUSINESS MEETINGS AND REGULAR WORK SESSIONS OF THE CITY COUNCIL, AMENDING LMC 2.04.010 AND LMC 2.04.030, AND

1 *PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY AND SUMMARY*
2 *PUBLICATION.” Upon a roll call vote, the motion passed unanimously (7-0).*

3
4 D. Ordinance: Budget Amendment for COVID-19 Grants (7:58 p.m.)

5
6 *Motion made by Councilmember Cotton, seconded by Councilmember Hurst, to*
7 *adopt Ordinance No. 3362, “AN ORDINANCE OF THE CITY OF LYNNWOOD,*
8 *WASHINGTON, ADOPTING AMENDMENTS TO THE 2019-2020 BIENNIAL*
9 *BUDGET; PROVIDING FOR TRANSMITTAL OF THE AMENDED BUDGET*
10 *TO THE STATE; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE*
11 *DATE AND SUMMARY PUBLICATION.*

12
13 Councilmember Cotton summarized the motion. Councilmember Smith restated
14 his objection to removing item 90.3A. Comments, questions, and answers
15 followed.

16
17 *Upon a roll call vote, the motion passed unanimously (7-0).*

18
19 E. Executive Session, if needed

20
21 100. NEW BUSINESS (8:08 p.m.)

22
23 *Scheduling Motion made by Council President Frizzell, seconded by Council Vice*
24 *President Sessions, to cancel the Special Work Session previously scheduled for*
25 *Saturday, June 27 from 8:30 to 1:30 in the Conference Room at the Lynnwood Church,*
26 *Community Life Center, 19820 Scriber Lake Road, Lynnwood, Washington, 98036.*

27
28 Council President Frizzell spoke to the motion.

29
30 *Motion passed unanimously.*

31
32 Councilmember Hurst brought up the topic he had previously raised of freezing Council
33 salaries and indicated he would draft a letter to the Salary Commission to be reviewed at
34 the next work session. He requested clarification of the regulations surrounding the
35 Salary Commission’s meeting times from City Attorney Larson.

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37 110. ADJOURNMENT

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39 The meeting was adjourned at 8:18 p.m.

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41
42 DocuSigned by:

43 *Nicola Smith*

44 281B3CE79E884DA... Nicola Smith, Mayor